<KINDLY EDIT THE 'TO ADDRESS' AND MANAGER'S NAME>

Hi [MANAGER’S NAME],

Instahiring 2020 is in Bangalore on February 19-20, and I request your approval to go.

It’s where the top talent leaders, influencers, and decision-makers come together to network, get inspired, and share best practices about the ever-changing talent space. I will also get to meet Scott Wintrip, global speaker and the best-selling author of the book 'High Velocity Hiring'!

Here’s why it’s valuable to attend:

- Keep on top of the latest talent trends: The keynotes, breakout sessions, and the Fast Track Certification will help me hone my skills & contribute to decreasing hiring lag.

- Network with my peers: There will be people from across the employee lifecycle, including recruiters, HR leaders, culture champions, and talent developers.

- Boost product knowledge. I’ll hear exclusive product announcements and get hands-on training.

You can know more about the event and its pricing here:

https://www.talview.com/instahiring2020

Kindly approve my request.

Regards.