



Avalon provided a proprietary file that allowed the client to automatically link paper records with electronic records.

The Challenge

Avalon was approached by a healthcare client that had multiple facilities and was in the process of closing two to streamline operations. Each facility had a high volume of pediatric medical records that they needed to maintain until the patient reaches 18 years old, whether they are still patients or not. The company was moving toward an electronic medical record management system, but was still primarily maintaining paper records. They needed to reduce space requirements but also be able to link the paper records to the now electronic records.

The Strategy

Avalon worked with the electronic medical record provider to scope out the specifications to loading images into the system and how they would be properly linked to the electronic record. The handling of patient information required a secure HIPAA-compliant vendor and a high-level accuracy to ensure the entire record was scanned.

Avalon implemented the following process:

- Scan each record
- Quality check each scanned page against each hard copy page
- Index each scanned record by patient name, number, and date of birth
- Index each scanned record by the type of document in the record (e.g., progress notes, scripts, intake forms)

Avalon provided a proprietary file along with images so the client could load them into the new EMR system, automatically link the paper records with the electronic records, and separate parts of the record into the appropriate area of the system.

The Results

Avalon scanned approximately 800 boxes of medical records over the

course of several years, allowing the client to prioritize the records and allowing Avalon to provide cost savings due to the long turnaround requirements.

The client was able to save space in the medical records room, as well as store the patient records in one location rather than using both a paper and electronic management system. They were able to meet their document management requirements and also utilize the full capability of the EMR system. 📄



Don't miss out on more free content from Team Avalon!

Join the Avalon mailing list to receive useful case studies, industry insights, handy tips and more delivered straight to your inbox.

[Sign up to receive exclusive content](#)



QUESTIONS?

For more information on any of our services, please contact:

Ian Gattie

Director of Marketing

716.995.7777

ian.gattie@teamavalon.com