

CAPTURE ACCELERATES THE ORDER-TO-CASH CYCLE TO DIGITAL SPEED.

## THE SOONER YOU SEND OUT AN INVOICE, THE SOONER YOU GET PAID!

In most businesses today, 80% of transactions are paper-based\*. These transactional documents require manual handling and data-entry.

# With Capture, no more delays and errors in the most crucial process of a healthy business; the order-to-cash cycle.

Central data systems, ERP or other, are updated with the relevant information in real-time. Follow-up business processes, like the printing or emailing of an invoice, can be triggered instantly.



- $^{*}$  Data Capture in Transportation and Logistics, 2009, Manufacturing Insights, an IDC Company.
- \*\* Bluetooth® available with version 7.4. and higher.
- \*\*\* ICR available with version 7.5.

## **Capture**KEY FEATURES

**Capture Zones:** Specific zone of a printed form that includes the unique Anoto pattern, where handwriting can be captured.

### **Data Transmission:**

Handwriting captured by the pen is transmitted to central data system where it is recorded on the digital version of the original form, in essence creating a high-quality digital archive.

### **Handwriting Capture:**

Handwriting is recorded by the Anoto digital pen when it is applied in a Capture zone.



**Mobility:** The Anoto digital pen contains a Bluetooth® transceiver that can send recorded data through a mobile device to central data systems, thus allowing handwriting to be captured remotely.



**ICR:** Capture uses alphanumeric Intelligent Character Recognition. It also applies an accuracy value to the resulting data, enabling the creation of a validation process.

## TODAY DAILY TRANSACTIONS ARE PRINTED ON PAPER:



### Retail Distribution

- Orderforms Proof of delivery (POD)
- Contracts Return process
  - Invoicing



#### **Field Service**

- Inspection forms
- Employee time sheet



#### **Any business**

- Purchase orders
- Bills of Lading



### THE ISSUES

# FORMS MUST BE FILLED-IN AND SIGNED FOR THE TRANSACTION TO BE RECORDED AND PAYMENT CLAIMED

- Pre-printed paper forms are costly to produce and generate a lot of waste when changes occur.
- Paper forms can be damaged or lost making payment recovery tedious, sometimes impossible.
- Manual processing is time consuming and delays invoicing, resulting in an unstable cash flow.
- Manual data-entry, scanning and filing causes errors that make documents irretrievable
- Scanning and data-entry errors, as well as document loss make archiving unreliable

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### THE SOLUTION

# CAPTURE BRINGS DIGITAL ACCURACY AND SPEED TO PAPER-BASED PROCESSES

- Print forms on-demand locally and eliminate pre-printed stationery and shipping.
- Eliminate damaged, lost, irretrievable or illegible documents.
- Speed-up processing and cash flow by triggering any business process at point of signature.
- Input documents with handwriting to EDM systems automatically without manual scanning and data-entry.
- Capture what is written instantaneously and create a highly readable digital archive.

## DATA MUST BE KEYED-IN TO UPDATE DATABASES AND SYSTEMS

- Manual data-entry causes errors and inaccuracies in systems.
- Manual data-entry is slow and unproductive causing delays in processing.

### CAPTURE DATA ON-THE-FLY AND UPDATE SYSTEMS IN REAL TIME

- Capture data on-the-fly and update central systems in real time, ERP or otherwise.
- Depending on the level of accuracy you are comfortable with, a quick validation process can be set up.

### NEW SYSTEMS NEED TO BE IMPLEMENTED

Number of the systems is time and money consuming; it usually involves consulting, new scripting, and extra training.

### NO NEED TO CHANGE EXISTING SYSTEMS

✓ Implement a dependable and renown solution that works with your existing systems and necessitates little to no change to employee work routines.

### **Capture**

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