

INCLIMENT WEATHER - Tornadoes

- A. The protocol for tornado “watches” and “warnings” shall be generally the same as that for severe thunderstorms. However, personnel need to be aware that warning periods may be shorter and, obviously, that damage may be more severe.
- B. Only the President or his/her designee shall have the authority to cancel classes/work or adjust the times at which they begin, end, or resume.
- C. The Office of Emergency Management will notify College personnel of a Tornado Warning that threatens an occupied campus through the EagleOne Alert network.
- D. If a tornado warning has been issued and you are **inside**,
 - 1. Stay inside.
 - 2. Stay away from outside walls, windows, mirrors, glass, overhead fixtures, and unsecured objects such as filing cabinets and bookcases.
 - 3. If possible, move to an interior corridor, room or office without windows and crouch low to the ground with your hands covering the back of your head and neck.
 - 4. Do not use elevators.
 - 5. Assist persons with disabilities to the safest area on the same floor.
 - 6. Wait out the storm and expect the power may go off. Be alert for downed power lines and unstable structures.
 - 7. Render aid to the injured and notify Public Safety immediately of injuries and damage.
- E. If a tornado warning has been issued and you are **outside**,
 - 1. Look for a nearby safe structure in which to seek shelter.
 - 2. If you are in your car, get out of it; never try to outrun a tornado.
 - 3. If there is no shelter, lie down flat in a low area such as ditch away from trees, power lines and poles, and cover the back of your head and neck with your hands.
 - 4. Wait out the storm and expect the power to go off. Be alert to downed power lines and unstable structures.

5. Render aid to the injured and notify 911 and Public Safety immediately of injuries and damage.