



## Hinds Community College Office of Financial Aid Return to Title IV Funds Policy

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Special rules apply when students withdraw after receiving Title IV financial aid for the term from any of the following programs:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)
- \*William D. Ford Federal Direct Loan Program
- Federal PLUS Loan (borrowed on the student's behalf)

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The Higher Education Amendments of 1998 define *Withdrawals* as failure to complete the period of attendance for which federal aid eligibility was based and *Unofficial Withdrawals* as when students simply stop attending class. Therefore, this policy affects not only those students who complete the formal withdrawal process, but also those students who simply stop attending classes. In either case, when a recipient of Title IV financial aid funds ceases attendance during a term, the College must calculate how much aid was earned and unearned by the student.

These rules are federally mandated and the amount of aid a student has earned for the enrollment period is based on the length of time the student remained enrolled for that period. If a student withdraws on or before the 60% point of the enrollment period, the student may not have earned all of the financial aid that they received. Excess financial aid funds must be returned to Title IV within 45 days of the date the school determined that the student withdrew. A student who remains enrolled beyond the 60% point of the enrollment period has earned 100% of the federal grant aid for that period. Hinds Community College will return all unearned Title IV financial aid funds to the Department of Education. The amount of returned funds will be charged back to the student's college account in the Business Office. Funds will be returned to the applicable Title IV financial aid programs in the following order:

1. Federal Unsubsidized Loan
2. Subsidized Loan
3. PLUS Loan
4. Federal Pell Grant
5. Federal Supplemental Educational Opportunity Grant
6. Other Title IV Aid

All withdrawals (official and unofficial) are determined by the institution utilizing a routine report that identifies all Title IV financial aid recipients that have received a grade of F or W. The Return to Title IV calculation will be completed using the student's last date of attendance in all classes. After this calculation has been completed, the student may be entitled to a post-withdrawal disbursement which must be sent to the student within 45 days of the date the school determined the student withdrew. This type of disbursement is received after the student has withdrawn from school but has earned a greater percentage of aid than has been disbursed to them.

\*Students must be enrolled and attending at least six (6) semester hours in order to receive a loan disbursement.

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following have been designated to handle inquiries regarding these policies:

**EEOC Compliance:** Sherry Franklin, Vice President for Utica Campus and Administrative Services, Box 1003, Utica, MS 39175; Phone: 601.885.7002 or Email: [EEOC@hindsc.edu](mailto:EEOC@hindsc.edu).

**Title IX:** Randall Harris, Vice President for Advancement and Student Services, Title IX Coordinator, Box 1100 Raymond MS 39154; Phone: 601.857.3889 or Email: [Titleix@hindsc.edu](mailto:Titleix@hindsc.edu).