

MINUTES  
BOARD OF COMMISSIONERS  
LANE REGIONAL MEDICAL CENTER

January 27, 2020

The Board of Commissioners of Lane Regional Medical Center (LRMC) met Monday, January 27, 2020, at 6:00 P.M. in the Board Room.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Donna Kline, Thomas Scott, Reagan Elkins, David Bowman, Debby Brian, Darnell Waites, and Nakeisha Cleveland.

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Jeanne Gautreaux, Robert Atkinson, Larry Meese, Phil Hacker, Staci Sullivan, David Beck, Jacquita Amacker, Julie McLin, Theresa Payment, Neil Manuel, Todd Walters, Laura Peel, Chip Holmes, Sam Brown, Brendan Rokke, Michael Faulkenberry, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Gaynell Young.

PLEDGE: The Pledge of Allegiance was led by Debby Brian.

AGENDA APPROVAL: On a motion by Donna Kline, second by Jordan Charlet, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

EXECUTIVE SESSION: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously agreed to enter into executive session for strategic planning.

REGULAR SESSION: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously agreed to re-enter into regular session.

CONSENT AGENDA: Donna Kline and Thomas Scott set aside the Growth Report. Donna Kline commended the Auxilliary on a successful December month by doubling sales in the gift shop. Thomas Scott highlighted the number of people reached through social media and visits to Lane's website pleasing. On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Finance Committee:

Minutes – January 23, 2020: On a motion by Regan Elkins, second by Jordan Charlet, the Board unanimously accepted the minutes of the Finance Committee meeting of January 23, 2020.

Financial Statements – LRMC December 2019: The December 2019 Financial Statements provided. On a motion by Thomas Scott, second by David Bowman, the Board unanimously accepted the December 2019 Financial Statements.

Financial Dashboard – LRMC December 2019: The December 2019 Financial Dashboard provided.

Financial Summary – LRMC December 2019: A summary of the December 2019 Financial Report provided.

REPORTS TO THE BOARD:

Chair's Report:

- Commissioners are encouraged to volunteer at the Code Red Chili Cook-off scheduled Saturday, March 28 in downtown Zachary. See Theresa Payment for details.

Chief Executive Officer's Report:

- Cardiovascular Institute of the South contract negotiation successfully completed.
- Lane Nursing Home management agreement will be effective March 1. The land sale is progressing and will go to the Metro Council at the end of February.
- Outpatient Ambulatory Surgery, which includes Same Day Surgery, Endoscopy, and Cath Lab, customer satisfaction survey switched from phone to email/text as of 01/01/2020.
- Centralized Scheduling kick off meeting held this month with plans to start with Imaging and add additional services over the next few months. Tentative go-live date is March 9.
- Third room opened in Endoscopy to accommodate Dr. Patel's growing volume.
- Capsule endoscopy is being established; awaiting software update.

- The implementation of Lane Retail Pharmacy's meds to beds program succeeding, with an increase of 675 prescriptions filled and delivered to the patient's bedside in November from 515 in September.
- TeamSTEPPS Leadership and Customer Service training sessions were provided on January 15, 2020. The goal of the program is to produce highly effective teams who optimize the use of people and resources to achieve the best clinical outcomes. The program is based on utilization of effective communication and customer service.
- Department Leaders reviewed multigenerational team education on December 4th.
- Transition of physician billing to nThrive continues with customer service calls a large focus.
- Cath Lab electrical issue resolved.
- Annual audit of nursing home's CMS billing successful.
- During the electronic medical record (EMR) conversion, the delinquency rate reached 40%; now down to 9% with goal of returning to 1%.

Chief Nursing Officer's Report:

- Developing criteria and guidelines for Opioid free anesthesia; incorporates using non-narcotic medications and nerve blocks into surgical procedures to decrease post-op pain and use of narcotics.
- Pre-Admit Nurse relocated to the main hospital to improve patient experience/satisfaction, productivity, workflow and compliance.
- ICU/IMC has been CAUTI (catheter associated urinary tract infections) free since March 2019.
- New laptops and carts for ICU that was purchased by the HERO Club have been delivered and are in use.
- The Louisiana Nursing Home Association is promoting and sponsoring a satisfaction survey for Nursing Homes and will be conducted by NRC Health. The survey has been mailed to the responsible party/family member and is offered to residents that are able to participate. Individual facility reports will be available online on January 24, 2020.
- Anesthesia began performing mock codes for Endoscopy.
- Introduced weekend option program for RNs to attract experienced candidates and improve coverage on less attractive shifts. To date, three nurses have entered the weekend option program.
- Recruitment mailer launched by Marketing from Chief Nursing Officer to current RNs in our service area from Louisiana State Board of Nursing licensed RN list.
- Cardiology Services joined the multidisciplinary discharge rounding team in December.

- Inpatient Satisfaction Team relaunched hourly rounding and rounding with a purpose. Rounding on patients each hour promotes proactive care and decreases reactive tasks.
- Inpatient wound care merged with outpatient wound care January 2, 2020. Processes and protocols are being refined by a work group of inpatient and outpatient directors.

Medical Staff Report: Jeanne Gautreaux reported the Medical Staff Meeting held January 20, 2020 included the election of new officers with Dr. Charles A. Thompson as Chief of Staff, Dr. Jess Anderson as Vice Chief of Staff, Dr. Frank Sanfiel as Secretary / Treasurer, and she is your new Medical Staff Representative to the Board, replacing Dr. Adam Whatley.

QHR Report – Chip Holmes: There is a new format for the QHR Consulting Support and Deployment Plan that will be emailed to Commissioners. Chip would like your feedback once you have reviewed. Re-introduction of Sam Brown as Regional AVP.

Legal Report: None.

EXECUTIVE SESSION: On a motion by Donna Kline, second by Jordan Charlet, the Board unanimously agreed to enter into executive session for personnel.

REGULAR SESSION: On a motion by Regan Elkins, second by David Bowman, the Board unanimously agreed to re-enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Jordan Charlet, second by Reagan Elkins, the Board unanimously approved the credentialing recommendations from the January 15, 2020 Medical Executive Committee meeting as follows:

Medical Staff Applications:

Anthony J. Musielewicz, MD – Courtesy Staff/ER PEMM  
Parina Cho, MD – Consulting Staff / Teleradiology  
Delphia Clarke, MD – Consulting Staff / Teleradiology  
Adam Hecht, MD – Consulting Staff / Teleradiology  
Sheeraz Daudi, MD – Consulting Staff / Teleradiology  
Michael Sentome, MD – Consulting Staff / Teleradiology  
Riddhi S. Banthia, MD – Provisional-Active Staff/Hospitalist

Allied Health Staff Applications:

Marcus D. Braud, CRNA

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Joshua E. Todd, CRNA  
Shetila C. Burrell, NP – Sponsored by OLOL/HMS  
Nicole L. Pichon, NP – Sponsored by OLOL/HMS

Resignations:

Deborah Cavalier, MD – Courtesy / Pathology (retired)  
Amanda Gorena, MD – Courtesy / Pathology (moved out of state)

Status Change:

Curtis Whiting, MD – Provisional Staff / Hospitalist changing to Consulting Staff /  
Intensivist

ADJOURNMENT: There being no further business, the meeting adjourned.

Respectfully,

A handwritten signature in black ink, appearing to read 'Larry Meese', with a large, stylized flourish extending to the right.

Larry Meese  
Chief Executive Officer

LRM/mlf