

MINUTES
BOARD OF COMMISSIONERS
LANE REGIONAL MEDICAL CENTER

March 2, 2020

The Board of Commissioners of Lane Regional Medical Center (LRMC) met Monday, March 2, 2020, at 6:00 P.M. in the Board Room.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Donna Kline, Thomas Scott, Reagan Elkins, David Bowman, Debby Brian, Darnell Waites, and Nakeisha Cleveland.

OTHERS PRESENT: Jeanne Gautreaux, Robert Atkinson, Larry Meese, Phil Hacker, Staci Sullivan, David Beck, Jacquita Amacker, Theresa Payment, Neil Manuel, Todd Walters, Laura Peel, Michelle Shipe, Abby Landreneau, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Thomas Scott.

PLEDGE: The Pledge of Allegiance was led by Jordan Charlet.

AGENDA APPROVAL: On a motion by Reagan Elkins, second by Jordan Charlet, the Board unanimously approved the agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Jordan Charlet, second by Reagan Elkins, the Board unanimously approved the consent agenda with the exception of the Customer Service Report set aside by Donna Kline. Donna Kline would like to recognize Tamara Dayton for helping a close family member with a difficult situation recently. On a motion by Reagan Elkins, second by Donna Kline, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Finance Committee:

Minutes – February 20, 2020: On a motion by Jordan Charlet, second by David Bowman, the Board unanimously accepted the minutes of the Finance Committee meeting of February 20, 2020.

Financial Statements – LRMC January 2020: The January 2020 Financial Statements provided. On a motion by Reagan Elkins, second by Darnell Waites, the Board unanimously accepted the January 2020 Financial Statements.

Financial Dashboard – LRMC January 2020: The January 2020 Financial Dashboard provided.

Financial Summary – LRMC January 2020: A summary of the January 2020 Financial Report provided.

Contract Approval: On a motion by Thomas Scott, second by David Bowman, the Board unanimously approved the transfer of Lane Nursing Home's certificate of need to Champion Management for the amount of \$2.7 million. This transfer coincides with the land sale and lease of Lane Nursing Home's current location until the new nursing home is built.

Resolution for Bond Counsel: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously approved a resolution authorizing Lane Regional Medical Center to engage Breazeale, Sachse & Wilson, L.L.P. to serve as bond counsel to assist in making application so obtain a loan through USDA.

REPORTS TO THE BOARD:

Chair's Report:

- Commissioners are encouraged to volunteer at the Code Red Chili Cook-off scheduled Saturday, March 28. See Theresa Payment for details.

Chief Executive Officer's Report:

- EBR Metro Council approved the land sale for the new nursing home.
- Nursing Home survey – zero deficiencies.
- The laboratory completed its CLIA Lab validation survey; 4% of Joint Commission Lab surveys are randomly chosen for a CLIA validation survey. The surveyors were impressed and found our records and performance to meet or exceed expectations.
- Chemistry instrument reconfiguration (one processing line changing to two) starts in March and will take 2 months to complete.
- Centralized Scheduling is live; the first department involved in the new process is imaging. The next department is the Cath Lab.
- Addressed customer service billing calls issue with new hire and routing of calls.
- Conducted customer service leadership training; same training now being provided to all employees.

- Smile and Make Eye Contact Campaign ongoing. Awarding employees with SMILE pin for setting an example.
- Completed training for staff to design forms/consents with electronic patient signatures.
- Completed Active Directory upgrade (Microsoft userid and network management system).
- Started preparing for the next Expanse Priority Pack upgrade (will move from PP9 to PP12). Go-live will be first week of April.
- Started a project to implement point of care handhelds (lab phlebotomists first).
- Lane Farmer's Market was successful providing on-site fresh/healthy fruits and vegetables for purchase to employees and the community. Plans are to continue this event quarterly.
- Baton Rouge General and the Baton Rouge Clinic joined the Mayo Clinic Care Network. Patients and their physicians can now consult Mayo specialists without leaving home, and at no additional cost to the patient. The competitive impact is BRG and BRC leveraging this prestigious relationship.

Chief Nursing Officer's Report:

- Congratulations to Lane Nursing Home on a deficiency free annual survey from Louisiana Department of Health.
- ICU urinary catheter utilization is the lowest it has been since this data started being monitored in 2006. Urinary catheter utilization for January: ICU – 0.22 (goal 0.60)
- Recruitment events were attended at Southeastern Louisiana University, Southern University, Baton Rouge Community College, and Alcorn State University in February.
- Nurse Orientation format was revised. Along with the Relias online modules and onboarding assessment, nurses will have the opportunity to shadow in various departments to make connections and see the processes of the hospital.
- Submitted documentation with Blue Cross for consideration of the Blue Cross Blue Shield of Distinction for Maternity Care 2020.
- Working with Physician Emergency Medical Management (PEMM) to recapture our patients who leave the emergency room without being seen. PEMM Operational Excellence Engineer on-site early February for external review. Trialing placing midlevel in triage on historically busy days of the week especially on second shift.
- Working with Hospitalists on chronic care plans for patients with diagnosis that have greater than six emergency room visits in a six month period.
- 5S (sort, set, shine, standardize, sustain) project completed in the Sterile Processing Department.

- Telemetry and Medical Surgical Services focus is improving HCAHPS scores. Team meetings are scheduled with other inpatient Directors to address rounding times, schedules, hand-off bedside shift report, and other issues.
- Respiratory Care was chosen as a pilot group for self-scheduling.

Medical Staff Report: Dr. Nikki Gautreaux present. Nothing to report at this time.

Quarterly Report – Quality Performance Review: Neil Manuel, Quality Director, gave a brief overview of quality measures pertaining to restraints, workplace violence, coronavirus, critical lab reports, CAUTI, and near misses. A more detailed review will be presented at the Joint Conference Committee Meeting on Monday, March 9.

QHR Report: QHR representative not present. Board Essentials and Consulting Support Deployment Plan.

Legal Report: None.

BOARD EDUCATION: Vision, Mission, and Values reviewed by Larry Meese.

DEPARTMENTAL EDUCATION – Environmental Services: Michelle Shipe, Director, discussed the responsibilities and accomplishments of housekeeping, floor techs, and laundry service.

EXECUTIVE SESSION: On a motion by Thomas Scott, second by David Bowman, the Board unanimously agreed to enter into executive session for personnel.

REGULAR SESSION: On a motion by Regan Elkins, second by Thomas Scott, the Board unanimously agreed to re-enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously approved the credentialing recommendations from the February 19, 2020 Medical Executive Committee meeting as follows:

Medical Staff Applications:

Medical Staff	Sherri Casey, MD – Provisional Staff / Pediatrics Joan Tomanek, MD – Consulting Staff / Teleradiology
Allied Health Staff	Karen Adair, NP – Sponsored by OLOL / HMS

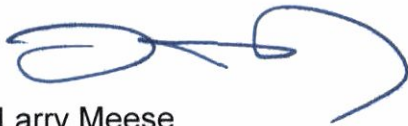
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Resignations:

Nathan Knutson, MD – Courtesy Staff / Neonatology (moved out of state)

ADJOURNMENT: There being no further business, the meeting adjourned.

Respectfully,

A handwritten signature in blue ink, appearing to read "Larry Meese", with a large, sweeping flourish extending to the right.

Larry Meese
Chief Executive Officer

LRM/mlf