

**MINUTES
BOARD OF COMMISSIONERS
LANE REGIONAL MEDICAL CENTER**

November 27, 2017

The Board of Commissioners of Lane Regional Medical Center met Monday, November 27, 2017, at 7:00 P.M. in the Board Room.

BOARD MEMBERS PRESENT: Mr. Jordan Charlet, Mrs. Pat Gauthier, Mr. Jimmy Jackson, Mrs. Donna Kline, Mrs. Joan Lansing, Dr. Kent Rhodes, Mr. Harold Rideau, and Mr. Mark Thompson.

BOARD MEMBERS ABSENT: Mrs. Gaynell Young

OTHERS PRESENT: Mr. Larry Meese, Mr. Mark Anderson, Mrs. Staci Sullivan, Mrs. Kathy Bergeron, Mr. Paul Murphy, Dr. Michael Romaguera, Mr. Will Branson, Mrs. Laura Peel, Mr. Paul Murphy, Mr. Patrick Murphy, Mrs. Theresa Payment, Mr. Robert Atkinson, Mrs. Brenda Russell, and Mr. Steve Cangelois, Ms. Cindy Averette and Mr. George Town with CapitalOne Wealth Management.

CALL TO ORDER: The meeting was called to order by Mr. Charlet, Vice Chair.

INVOCATION: The invocation was given by Mr. Thompson.

PLEDGE: The Pledge of Allegiance was led by Mr. Jackson.

AGENDA APPROVAL: On a motion by Mr. Thompson, second by Mr. Jackson, the Board unanimously approved the agenda.

CONSENT AGENDA: On a motion by Mr. Jackson, second by Mrs. Kline, the Board unanimously approved the consent agenda.

Compliance Report – November 2017
Customer Service Report – November 2017
Growth Report – November 2017
Quality-Performance Report – November 2017
10-23-17 LRMC Board of Commissioners Minutes
11-02-17 Medical Executive Committee Minutes
11-17-17 Medical Executive Committee Minutes
11-06-17 Medical Staff Minutes
Medical Staff Bylaw Revision, Article 2 General, 2.1 Definitions

CAPITALONE WEALTH MANAGEMENT INVESTMENT REVIEW: Mr. Steve Cangelosi, Vice President, Sr. Portfolio Manager, presented and discussed the Quarterly Report for October 31, 2017. After discussion, Mr. Cangelosi, Ms. Averette, and Mr. Town were excused from the meeting.

COMMITTEE REPORTS:

Finance Committee:

Minutes – November 16, 2017: On a motion by Mr. Jackson, second by Mrs. Lansing, the Board unanimously accepted the minutes of the Finance Committee meeting of November 16, 2017.

Financial Statements – LRMC October 2017: The October Financial Report was presented. Net Patient Revenue was \$6,038,621. Total Operating Expenses were \$6,752,652 with a Net Income of (\$194,818) for the month and (\$1,443,004) year-to-date. On a motion by Mr. Jackson, second by Mrs. Lansing, the Board unanimously approved the October 2017 Financial Report.

Financial Summary – LRMC October 2017: A summary of the Financial Report was provided.

- Key service line volumes for the month and year continue to be below both budget and prior year. The year-to-date volume declines are predominantly being driven by the ER visits (ER visits 7% worse from prior year), surgeries (surgeries 12% worse from prior year), and outpatient visits (outpatient 7% below prior year).
- Similar negative volume results are seen in the hospital when viewing discharges and patients days for the month (discharges 14% below from prior year). When compared to budget, consolidated discharges are down 11%.
- Year-to-date total net revenue of \$27M is \$1.6M less than prior year and \$2.7M below than budget.
- The upper payment limit produced earnings better than expected. Income for the month was \$546K for the month and \$2.1M for the year.
- Income from the 340(b) pharmacy program is strong, adding \$79K to net revenue for the month and \$385K for the year. There is an average of \$100K per month in 340(b) program revenue.
- In addition to increased revenue, there is an average of \$50K per month in pharmacy inpatient supply cost savings.

- Total operating expenses of \$27.4M are less than budget by \$202K or 3% for the month driven mainly by a good benefits month.
- There is \$31.7M in total cash comprised of \$3.7M in liquid cash and \$27.9M in investments.
- There are 142 days of cash on hand.
- Investments provided a positive net change of \$303K in additional cash for the month and \$993K for the year.
- The current increase of \$1.0M in fixed assets before depreciation when compared to last year is driven by the purchase of Lydia Lewis' office building and general routine capital purchases.
- The liability of \$2.0M represents \$1.348M reserve for overpayments from multiple Medicaid managed care payors and the balance is a reserve for prior cost report settlements. As of October, \$149K is owed back to one Medicaid managed care payor.
- October had positive investment income of \$303K.
- For the year, net income is (\$1,443,004) compared to budget of \$151,563 and prior year of \$54,801.
- Net income excluding Investments is (\$2,436,511) for the year compared to budget of (\$50,649) and prior year of \$16,388.
- EBITDA (Earnings before Interest, Taxes, Depreciation, and Amortization) for the year is (\$330,649) compared to budget of \$2,159,135 and prior year of \$2,434,526.

Capital Approvals:

Generator: The Finance Committee recommended the Board approve to purchase a replacement generator from Cummins Sales and Service and associated infrastructure charges for a total cost of \$1,028,075. On a motion by Mr. Jackson, second by Mrs. Lansing, the Board unanimously approved the recommendation.

EMR: The Finance Committee recommended the Board approve to accelerate the purchase of Meditech 6.1 from budget years two and three to the current fiscal year at the following costs:

- *Medical Information Technology (MEDITECH)
 - \$2,762,558 Implementation Fee
 - \$35,276 Monthly Service Fee
- *Cloud Wave OpSus Service Agreement (Data Center Hosting)
 - \$56,089 Implementation
 - \$36,096 Monthly Service Fee

*MEDITECH READY Consulting Firm (to be selected)
Approximately \$1,500,000

On a motion by Mr. Jackson, second by Mrs. Kline, the Board unanimously approved the recommendation.

Hospitalist Agreement: The Finance Committee recommended the CEO and Board Chair be given authority to negotiate and execute an agreement with a hospitalist group in an amount up to \$1.5 million. This delegation is influenced by current agreement contractual terms. On a motion by Mr. Jackson, second by Mrs. Kline, the Board unanimously approved the recommendation.

Anesthesia Agreement: The Finance Committee recommended the CEO and Board Chair be given authority to negotiate and execute an agreement with an anesthesia group in an amount up to \$1.5 million. This delegation is influenced by current agreement contractual terms. On a motion by Mr. Jackson, second by Mrs. Kline, the Committee unanimously approved the recommendation.

Joint Conference Committee:

Minutes – November 13, 2017: On a motion by Mrs. Rideau, second by Mrs. Kline, minutes of the Joint Conference Committee meeting of November 13, 2017, were unanimously accepted.

Personnel Committee:

Minutes - November 16, 2017: On a motion by Mr. Jackson, second by Mrs. Gauthier, minutes of the Personnel Committee meeting of November 16, 2017, were unanimously accepted.

Bylaws Committee:

Minutes – November 27, 2017: On a motion by Mrs. Gauthier, second by Mr. Jackson, the minutes of the Bylaws Committee meeting of November 27, 2017, were unanimously accepted.

Recommendation – Article VI, Section 2: The Bylaws Committee recommended approval of the following revision to the Bylaws:

ARTICLE VI, COMMITTEES OF THE BOARD OF COMMISSIONERS
Section 2. Finance Committee. ~~The Finance Committee shall consist of at least (3) members of the Board of Commissioners. The Finance Committee shall be responsible for reviewing and recommending to the Board on all financial affairs of the District including but not limited to the Annual Operating Budget, and the Annual Capital Equipment Budget.~~ The Finance Committee shall be responsible for all financial affairs of the District including: (a) developing the annual operating and capital budget; (b) developing and reviewing financial reports; (c) developing appropriate internal financial control and accountability policies; (d) selecting the auditor and managing the annual external audit, and (e) overseeing investment of its assets and annually reviewing the investment policy.

Mr. Thompson moved, second by Mr. Jackson to approve the recommendation as presented. The Board unanimously approved the recommendation.

Recommendation – Article VI, Section 3, 4, 5, and 6: The Bylaws Committee recommended the following revisions to the Bylaws:

Section 3. Personnel Committee. ~~The Personnel Committee shall consist of at least three (3) members of the Board of Commissioners.~~ The Personnel Committee is responsible for reviewing personnel policies, compensation schedules, employment practices, employee benefits, employee health and welfare services, retirement, and all personnel policies and will make appropriate reports and recommendations to the Board.
(Amended 11/16/89) Amended 10/19/93)

Section 4. Strategic Planning Committee. ~~The Strategic Planning Committee shall consist of at least three (3) members of the Board of Commissioners.~~ The Strategic Planning function will be accomplished by the committee members, representatives from the Medical Staff, Administration, Nursing Administration, and such other members as the Board deems desirable. The Strategic Planning function shall be responsible for the development and recommendation to the Board for the District's strategic plan;

evaluation of current assets to include, but not limited to land, plant, equipment and capital structure; periodic review of the District's Mission, Vision and Values; identification of the market and referral area; identification of future needs; and other areas as deemed appropriate by the board. (Amended 10/19/93) (Amended 01/23/06) (Amended 03/27/17)

Section 5. Bylaws Committee. ~~The Bylaws Committee shall consist of at least three (3) members of the Board of Commissioners.~~ The Bylaws Committee shall be responsible for reviewing and recommending amendments to the District's Bylaws. (Amended 11/16/89) (Amended 10/19/93)

Section 6. Compliance Committee. ~~The Compliance Committee shall consist of at least three (3) members of the Board of Commissioners.~~ The Compliance Committee function will be accomplished by the committee members, representatives from the Medical Staff, Administration, Nursing Administration, Compliance Officer and such other members as the Board deems desirable. The Board's Compliance Committee shall be responsible for oversight of medical center-wide compliance initiatives and shall make recommendation to the Board of Commissioners. (Amended 11/15/99) (Amended 01/23/06)

On a motion by Mrs. Gauthier, second by Mr. Jackson, the revisions were unanimously approved as presented.

REPORTS TO BOARD:

Chair's Report: Mr. Charlet reported on the following in the absence of the Chair:

- A Board Planning Session has been scheduled for Saturday, February 24, 2018, at Old Centenary Inn in Jackson, Louisiana.
- The Board of Commissioners will not meet in December.

Chief Executive Officer's Report:

- The Hospital and medical community mourned the death of Dr. Victor Rodriquez on November 22, 2017. He was respected by the staff and physicians and will be missed.

- Dr. Sam Field executed an agreement transitioning him from full-time to part-time.
- Employment of OB/Gyn office staff on track for December 1 transition.
- Home Health's star rating increased to three stars.
- Policy and Utilization Management Plan revisions made based on QHR recommendations.
- Working with the Baton Rouge General to establish practice for transfers now requiring prior authorization.
- Baxter product availability continues to be an issue due to production facility in Puerto Rico that was damaged by Hurricane Maria causing shortages of several high use supplies.
- Three-day unannounced Joint Commission survey of the Lab due any day.
- Continuing to evaluate possible Lab interface with Lane Oncology. Lab work currently sent to Labcorp or Baton Rouge General.
- Home Health completed all new CMS requirements for emergency preparedness by November 16 deadline.
- Blood bank transfusion services agreement up for bid; anticipate \$45,000 annual savings.
- Successfully passed unannounced state x-ray unit inspection.
- Vendor agreed to replace defective digital x-ray unit at no cost to Lane.
- Implemented new tray line design in kitchen to improve patient tray preparation. Reduced tray line team from four to three personnel.

Chief Nursing Officer's Report:

- The merge between Intermediate Care Unit (IMC) and Intensive Care Unit (ICU) was effective October 18, 2017. Issues are being addressed as they arise.
- Eighteen Critical Care Medicine Services consults were made in October with 66 consults fiscal year-to-date and 20 transfers to higher level of care. We continue to evaluate all ICU transfers for appropriateness.
- A community collaboration meeting was held on October 11, 2017, to discuss hospital readmission strategies among nursing homes, home health agencies, and physicians.
- An action plan was developed to decrease falls on the Telemetry Unit. The plan includes educating patients on the call light system, using bedside commodes for high risk patients, moving patients near nursing station that are high risk, and the new beds with bed alarms that recently arrived.

- Coordinating conscious sedation and nursing care with Radiology to facilitate performance of interventional studies within the Imaging Department.
- The first, at Lane, Endovascular Abdominal Aortic Aneurysm procedure was a success. This is a minimally invasive surgical procedure. With endovascular stent graft therapy, it is not necessary to perform open-chest or open-abdominal aneurysm surgery. For some patients, this surgery reduces the recovery time by several days.
- Discussions being held with Zachary Surgery Center to develop a referral process from Hematology Oncology for mediport insertions.
- Preadmit transitioned to surgical services in November as recommended by QHR. This streamlining allows for better coordination of care throughout the surgical experience.
- Implemented newly developed severe maternal hypertension order sets to standardize and improve care for this vulnerable patient population.
- Continuing to explore options providing psychiatric evaluations for emergency room patients.
- Continuing to interview to fill the nurse manager vacancy in Lane Rehab Center.

Medical Staff Report: Dr. Romaguera reported on the following:

- The Board was invited to attend the Medical Staff's annual Christmas Social on Friday December 15, 2017, at The Pointe at Americana.
- The Medical Staff is excited about additional interventional procedures performed in Radiology.
- The Medical Staff was saddened at the passing of Dr. Victor Rodriguez.

Quarterly Report: Quality Performance – Kathy Bergeron Performance

Improvement Officer: The 2nd Quarter Performance Improvement Evaluation report, including Patient Flow data, was presented. Improvements, findings and action plans of the following were discussed:

Value Based Purchasing Measures

- Person and Community Engagement (HCAHPS)
- Clinical Care Measures
- Safety Measures: PSI-90 Patient Safety Indicators
- Safety Measures: Process Indicator, 39 Weeks
- Safety Measures: Hospital Acquired Infections

Readmission

- All Payer Readmission
- Medicare Readmission

Hospital Compared/ Joint Commission reportable measures

Compliance Measures:

- Blood Review
- Resuscitation and Outcome
- Risk Management
- Drug Utilization
- Operative and other Invasive Procedures
- Medical Record Pertinence Review
- Infection Control
- Restraints
- Patient Flow
- Significant Events: Two significant events reviewed, and it was determined that staffing and staffing mix were appropriate and did not have an impact on the events. The patient and families were notified of the events.
- Departmental Indicators

The following indicators are the focus for PI initiatives for 2017.

- Readmission of COPD and pneumonia patients
- CAUTI prevention
- Surgical wound infection
- Patient satisfaction
- All of the mortality indicators

QHR Report: None

BOARD EDUCATION – BOARD RESPONSIBILITIES – DON SMITHBURG: This education will be presented at a later date.

DEPARTMENTAL EDUCATION – INFORMATION SYSTEMS, CHIEF INFORMATION OFFICER: Paul Murphy, Chief Information Officer, reported on the following activities of the Information Systems Department.

- Department is concentrating on developing an informatics team focused on nursing and physician needs
- Maintain computers, printers and, etc.
- Ensures compliance with meaningful use and information security

- Approximately 20% of the capital budget comes through the IT department

PUBLIC COMMENTS: None

EXECUTIVE SESSION – STRATEGIC PLANNING AND PERSONNEL MATTER: On a motion by Mrs. Lansing, second by Mrs. Kline, the Board unanimously approved to enter into executive session.

REGULAR SESSION: The Board unanimously approved to re-enter into regular session.

MEDICAL STAFF CREDENTIALING:

Medical Staff Credentialing Recommendations: The Board unanimously approved the following recommendations from the Medical Executive Committee meeting of November 2, 2017 and November 17, 2017.

November 2, 2017

Medical Staff Applications

Sandra Rhoden, MD – Consulting Staff/Teleradiology
Thomas H. Vreeland, MD – Consulting Staff/Teleradiology

Allied Health Applications

Heather Y. O'Laughlin, Aud. D. - Audiology
Donna H. Foster, PA – Sponsored by OLOL/MVCC

Status Changes

Change to Inactive Staff

Richard Hoos, MD – Consulting Staff/EEG
Darian Reddick, MD – Courtesy Staff/Neurology
Shandra Thomas, NP – C&M Hospitalist Group

Courtesy Staff

Letter received October 20, 2017 from Vascular Specialty Center requesting to rescind change request dated October 12, 2017. The following physicians wish to remain members of Courtesy Staff:

Andrew Olinde, MD
Joseph Griffin, MD
Victor Tran, MD
M. Vince Weaver, MD

Change to Honorary Staff

Thomas Richey, MD – Active Staff/Surgery

Change to Consulting Staff

Andrew Olinde, MD – Courtesy Staff/Vascular

Joseph Griffin, MD – Courtesy Staff/Vascular

Victor Tran, MD – Courtesy Staff/Vascular

M. Vince Weaver, MD – Courtesy Staff/Vascular

Provisional to Active Staff

Robert H. Drennan, MD - Cardiology

Babu R. Jasti, MD - Cardiology

Madeleine T. Nguyen, MD – Hospitalist

Carola B. Okogbaa, MD – Ophthalmology

Victor F. Rodriguez, MD – Pain Management

Francisco J. Sanfiel, MD - Surgery

Delineation of Privileges

Audiology

Reappointments

Active Staff

Garland G. Green, MD – Cardiology

Charles A. Thompson, MD – Cardiology

Richard F. Rathbone, MD – Family Practice

Vasanthi Vinayagam, MD – Family Practice

Greta M. Wilkes, MD – Family Practice

Stephen W. Speeg, MD – Internal Medicine/Pediatrics

Baron J. Williamson, MD – Ophthalmology

Robert “David” Rabalais, MD - Orthopaedics

Adam N. Whatley, MD – Orthopaedics

Uzoma B. Moore, MD – Physical Medicine/Rehabilitation

Gregory Ward, MD – Physical Medicine/Rehabilitation

Deana A. Jones-Braswell, MD – Radiology

Mark W. Woody, MD - Radiology

Provisional Staff

Robert H. Drennan, MD - Cardiology

Babu R. Jasti, MD - Cardiology

Madeleine T. Nguyen, MD – Hospitalist

Carola B. Okogbaa, MD – Ophthalmology

Victor F. Rodriguez, MD – Pain Management

Francisco J. Sanfiel, MD - Surgery

Courtesy Staff

Scott P. Gardiner, MD – Anesthesia
Marvin M. Trotter, DPM – Podiatry
James S. Morris, MD - Urology

Consulting Staff

Meyer L. Proler, MD – EEG Interpretations
Michael I. Vengrow, MD – EEG Interpretations
Shasta H. Faruqui, MD – Hematology/Oncology
Maedleine C. Heck, MD – Infectious Disease
Mehdi Soltani, MD - Neurology
Steven J. Zuckerman, MD - Neurology
Brian W. Binck, MD – Pediatric Intensivist
Kelechi N. Iheagwara, MD – Pediatric Intensivist
Firdous Laique, MD – Pediatric Intensivist
Stephen L. Papizan, MD – Pediatric Intensivist
Pamela J. Parsons, MD - Psychiatry
John F. Fidanza, III, MP – Medical Psychologist
Andrew D. Lauve, MD – Radiation Oncology
Bernard A. Landry - Radiology
Taro Aikawa, MD -Teleradiology
Bonnie L. Anderson, MD - Teleradiology
Reem S. Awwad, MD - Teleradiology
Shanshan Bao, MD - Teleradiology
Ellen R. Blatt, MD - Teleradiology
Joshua T. Blunck, DO - Teleradiology
Djordje Boskov, MD - Teleradiology
Kimberly J. Burkholz - Teleradiology
Kristin L. Casey, MD - Teleradiology
Steven W. Davis - Teleradiology
Daniel A. Dolewski, MD – Teleradiology
Kelcey D. Elsass, MD – Teleradiology
Amir Fassihi, MD – Teleradiology
Stephen Fox, MD - Teleradiology
Aprile B. Gibson, MD - Teleradiology
Michelle Goni, MD - Teleradiology
Jennifer S. Gutierrez, MD - Teleradiology
Stephanie S. Heinlen, MD - Teleradiology
Douglas E. Hughes, Jr., MD - Teleradiology

Toseef M. Khan, MD - Teleradiology
Arati Khanna, MD - Teleradiology
Omar A. Mahmood, MD - Teleradiology
Robert M. Morley, DO - Teleradiology
Victoria A. Nguyen, MD - Teleradiology
Tara M. Otto, MD - Teleradiology
Linda M. Petrovich, MD - Teleradiology
Shailendri E. Philip, MD - Teleradiology
David S. St. John, MD - Teleradiology
Julie Shaffrey, MD - Teleradiology
James H. Turner, MD – Teleradiology
Gregory W. Wolfe, MD - Teleradiology
Jon V. Schellack, MD – Vascular

Allied Health Staff

Tyler G. Borne, CRNA
Nicholas P. Broussard, CRNA
Pete S. Easterly, CRNA
Nolan “Keith” Graham, CRNA
Achon McFarland, CRNA
Lewlie W. Mclin, CRNA
Howard C. Wascom, III, CRNA
Bruce J. Sylvas, NP – Sponsored by C&M Medical Services
Mallori M. Fletcher, NP – Sponsored by C&M Hospitalist Group
Bill Cranford, Jr., NP – Sponsored by CIS
Johile B. Curtis, NP – Sponsored by CIS
Kyle G. Lavergne, NP – Sponsored by CIS
Marcus A. Montet, NP – Sponsored by CIS
Kristie L. Firmin, PA – Sponsored by Dr. Joseph Griffin
Amy L. Rhoades, NP – Sponsored by Infamedics
Amanda L. Searle, NP – Sponsored by Infamedics
Erin O. Lebourgeois, NP – Sponsored by Infamedics
Michele R. Thibodeaux, NP – Sponsored by Infamedics
Amy B. Tomb, NP – Sponsored by Dr. Venu Kakarala
Christopher D. Dedon, NP – Sponsored by Lane Surgery Group
Johanna B. Lasseigne, PA – Sponsored by OLOL/MVCC
Hannah Midyett, PA – Sponsored by OLOL/MVCC
Judson H. Jones, NP – Sponsored by Renal Associates
Alice Powell, PA – Sponsored by Dr. Stephen Speeg
Jeremy S. DeDeaux, NP – Sponsored by ZFP physicians

November 17, 2017

Reappointment

Medical Staff

Tracy L. Vaughn, MD – ENT

Status Changes

Change to Inactive Staff

Adam I. Lewis, MD – Neurosurgery

Ernest A. Beier, Jr., DDS – Dental

Change to Courtesy Staff

Tracy L. Vaughn, MD – ENT

CEO PERFORMANCE REVIEW: The Board unanimously approved the CEO's performance review as presented

ADJOURNMENT: The Board unanimously approved to adjourn.

Respectfully,



Larry Meese
Chief Executive Officer

LM:bsr