

MINUTES
BOARD OF COMMISSIONERS
LANE REGIONAL MEDICAL CENTER

October 23, 2017

The Board of Commissioners of Lane Regional Medical Center met Monday, October 23, 2017, at 7:00 P.M. in the Board Room.

BOARD MEMBERS PRESENT: Mrs. Gaynell Young, Mr. Jordan Charlet, Mrs. Pat Gauthier, Mr. Jimmy Jackson, Mrs. Donna Kline, Mrs. Joan Lansing, Dr. Kent Rhodes, Mr. Harold Rideau, and Mr. Mark Thompson.

BOARD MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Larry Meese, Mr. Mark Anderson, Mrs. Staci Sullivan, Mrs. Kathy Bergeron, Mr. Paul Murphy, Dr. Michael Romaguera, Mr. Will Branson, Mrs. Julie McLin, Mrs. Laura Peel, Mr. Patrick Murphy, Mrs. Theresa Payment, Mrs. Michelle Shipe, Mr. Jody Pigg, Mrs. Brenda Russell, and Mr. Randy Buckner and Mr. Lester Richoux with LaPorte CPAs & Business Advisors.

CALL TO ORDER: The meeting was called to order by Mrs. Young, Chair.

INVOCATION: The invocation was given by Mr. Thompson.

PLEDGE: The Pledge of Allegiance was led by Mr. Jackson.

AGENDA APPROVAL: On a motion by Mr. Thompson, second by Mr. Charlet, the Board unanimously approved the agenda.

CONSENT AGENDA: On a motion by Mrs. Lansing, second by Mr. Rideau, the Board unanimously approved the consent agenda.

Compliance Report – October 2017
Customer Service Report – October 2017
Growth Report – October 2017
Quality-Performance Report – October 2017
09-25-17 LRMC Board of Commissioners Minutes
10-05-17 Medical Executive Committee Minutes
Utilization Management Plan – Care Management 3.01
Pain Management – Adm 16.14

FYE 06/30/17 AUDIT PRESENTATION: Mr. Randy Buckner and Mr. Lester Richoux with LaPorte CPAs & Business Advisors, Independent Auditors, presented and discussed the Audited Financial Statements for Fiscal Year Ended 06/30/17. The audit

received an unqualified opinion with no significant deficiencies, no instances of noncompliance, and no material weaknesses. There were no audit adjustments. Mr. Buckner acknowledged the efforts of Mr. Anderson and the staff for assistance in completing the audit.

FYE 06/30/17 Audit: On a motion by Mr. Thompson, second by Mr. Jackson, the Board unanimously accepted the Audited Financial Statements for Fiscal Year Ended 06/30/17.

Governance Report – FYE June 30, 2017: The Governance Report for FYD June 30, 2017, was provided to the Board.

COMMITTEE REPORTS:

Finance Committee:

Minutes – October 19, 2017: On a motion by Mr. Charlet, second by Mr. Jackson, the Board unanimously accepted the minutes of the Finance Committee meeting of October 19, 2017.

Financial Statements – LRMC September 2017: The September Financial Report was presented. Net Patient Revenue was \$6,230,860. Total Operating Expenses were \$6,937,587 with a Net Income of (\$243,346) for the month and (\$1,248,186) year-to-date. On a motion by Mr. Thompson, second by Mr. Jackson, the Board unanimously approved the September 2017 Financial Report.

Financial Summary – LRMC September 2017: A summary of the Financial Report was provided.

- Key service line volumes for the month and year continue to be below both budget and prior year. The year-to-date volume declines are predominantly being driven by the ER visits (ER visits 7% worse from prior year), surgeries (surgeries 12% worse from prior year), and outpatient visits (outpatient 7% worse from prior year).
- Year-to-date total net revenue is less than budget by \$1.9M and \$903K less than prior year.
- The upper payment limit produced earnings that are better than expected. Income was recorded at \$497K for the month and \$1.6M for the year.
- Income from the 340(b) pharmacy program is strong, adding \$91K to net revenue for the month and \$305K for the year. There is an average of

- about \$100K per month in 340(b) program revenue.
- Total operating expenses are greater than budget by \$113K or 2% for the month driven mainly by salary expense from the buyout the physician's paid time off and supply expense which increase due to the purchase of oncology drugs for the newly opened cancer center. For the year, total operating expenses are less than budget by \$19K or <1%.
- Cash ticked up to \$32M, a new record.
- There is now 143 days of cash on hand. The UPL funds received in August represent four days of cash on hand.
- Investments provided a positive net change of \$267K in additional cash for the month and \$690K for the year.
- The current increase of \$1.4M in fixed assets before depreciation when compared to last year is driven by the purchase of Lydia Lewis' office building and general routine capital purchases.
- In August 2017, there was positive investment income of \$267K.
- For the year, net income is (\$1,248,186) compared to budget of \$132,781 and prior year of \$319,871.
- Net income excluding Investments is (\$1,938,436) for the year compared to budget of (\$18,467) and prior year of (\$3,219).
- EBITDA (Earnings before Interest, Taxes, Depreciation, and Amortization) for the year is (\$355,412) compared to budget of \$1,644,536 and prior year of \$1,811,825.

Strategic Planning Committee:

Strategic Planning Committee Minutes – October 19, 2017: On a motion by Mrs. Kline, second by Mr. Jackson, minutes of the Strategic Planning Committee of October 19, 2017, were unanimously accepted.

REPORTS TO BOARD:

Chair's Report: Mrs. Young reported on the following:

- Thanks to the Foundation Committee for a successful Chili Cook-off.
- Zachary Mayor's Prayer Breakfast scheduled for November 3 at Plains Presbyterian Church.
- Committee appointments have been made and provided to the Board.

Chief Executive Officer's Report:

- Earned ACC Accreditation Services for chest pain accreditation.
- New infant monitoring system now fully operational.
- Lane ENT service line discontinued while maintaining audiology services.
- Approved sale of physicians' interest in Radiation Oncology Center to Baton Rouge General Medical Center. Membership is now BRGMC 70% and Lane 30%.
- Finalized revisions for new pharmacy.
- Handi wipes now provided on all inpatient meal trays at the suggestion of the Patient Advisory Council.
- Sponsored round table luncheon with local nursing home leadership and medical directors to address efforts to improve readmission rates.
- Continue to focus on COPD and pneumonia readmit initiatives including patient education packet.
- Implementing scanning of UPC labels in Surgery to improve charge capture and accuracy.

Management Objective FY 2018 – 1st Quarter: An update on the Management Objectives for the first quarter of FY 2018 was presented and discussed.

Chief Nursing Officer's Report:

- Continuing to work on LEAN initiatives which include daily huddles and performance improvement boards on 1 South, 2 South, Emergency Department, ICU/IMC, Surgery, and LDRP.
- Renovation to begin on two shower rooms in the Nursing Home once the patio project is completed. Lane's Auxiliary donated \$15,000 to cover the cost of this renovation.
- Amputee Support Group meetings were started for LRC patients.
- Annual Mandatory Education (BASH) held for employees October 2 – 4, 2017. A total of 681 employees completed the BASH.
- Continuing to present customer service training at unit meetings. Total staff trained to date is 345.
- Participating in a research study with Southeastern Louisiana University on a preceptorship model for graduating senior nursing students.
- Collaborating with physicians and Quality Resources to reduce catheter days on orthopedic patients.

- Implementing the new “no transfer time” of patients from the Emergency Department to the Med Surg and Telemetry Units.
- Improving processes for hematology/oncology patients to return to Lane if further services are required.

Medical Staff Report: Dr. Romaguera reported the Medical Staff is working to better communicate with the hospitalists.

Quarterly Report: Customer Service – Laura Peel, Customer Service Director:
The following report on customer service was provided:

- Employees were instructed during the BASH on assisting patients on how to respond to the customer service phone survey.
- The number of patient surveys is expected to increase with the change to Health Stream.
- Customer service teams were formed and each selected three initiatives to focus on.
- Current results indicate an improvement in scores.
- Concerns are being addressed immediately.

QHR Report: QHR worked with the team in the operating room to assess throughput for the hospital. The action plan was submitted and being is being evaluated. Additionally, QHR is in the data gathering phase for strategic planning/service line assessments.

Foundation Report: The Code Red Chili Cook-off benefiting the Foundation was a success. Approximately \$17,000 was raised to be used toward the retail pharmacy project.

BOARD EDUCATION – HOSPITAL EDUCATION AND COMMUNITY OUTREACH ACTIVITIES – JULIE MCLIN: The following report on activities provided by Lane was provided:

- Health fairs, cancer screening, blood drives, and onsite health screenings to businesses are provided.
- Community events, ribbon cuttings, and functions for new physicians.
- Community programs for the public, support groups, and speakers provided for organizations to promote service lines.
- Group tours.
- Interaction with LPN and RN students, ZHS work skills program, and AHEC.

- Sponsorship provided in the service area and participation in local chambers of commerce.
- Social media, website, including an active Facebook page.

DEPARTMENTAL EDUCATION – ENVIRONMENTAL SERVICE- MICHELLE SHIPE, ENVIRONMENTAL SERVICES DIRECTOR: Michelle Shipe, Environmental Services Director, reported on the following activities and functions of the Environmental Services Department:

- Housekeeping, floor care, and laundry; responsible for 260,000 square feet.
- Set-up and cleanup for functions.
- Manage biohazard waste and pest control.
- Provide patients with quality linens in a cost-effective way, approximately 63,000 pounds processed a month.
- Processes surgery and cath lab scrubs.
- Provides linen services to the Radiology Oncology Center.
- Works closely with infection control.

PUBLIC COMMENTS: None

EXECUTIVE SESSION – STRATEGIC PLANNING: On a motion by Mr. Jackson, second by Mr. Rideau, the Board unanimously approved to enter into executive session.

REGULAR SESSION: On a motion by Mr. Jackson, second by Mrs. Lansing, the Board unanimously approved to re-enter into regular session.

MEDICAL STAFF CREDENTIALING:

Medical Staff Credentialing Recommendations: On a motion by Mr. Rideau, second by Mr. Jackson, the Board unanimously approved the following recommendations from the Medical Executive Committee meeting of October 5, 2017.

Medical Staff Applications

James O. Moore, Jr., MD – Provisional-Active Staff/Hospitalist
Jacob K. LeBas, MD – Provisional-Active Staff/Pediatrics
Yulia Bronstein, MD – Consulting Staff/Teleradiology
Elaine G. Khatod, MD – Consulting Staff/Teleradiology
Joshua D. Morais, MD – Consulting Staff/Teleradiology

Allied Health Applications

Emily D. Treppendahl, CRNA
Alicia R. Gautreau, NP – Sponsored by OLOL/MVCC
Erickia LeMeunier, NP – Sponsored by OLOL/MVCC

Reappointments

Active Staff

Venkata S. Gadi, MD - Cardiology
Leon F. Kraft, MD – Cardiology
Amit N. Patel, MD - Cardiology
Laurie H. Harrington, MD - Dermatology
Michael H. Romaguera, MD – Emergency Medicine
M. Kemp Amacker, MD – Family Practice
Michelle F. Cosse', MD – Family Practice
Reagan E. Elkins, MD – Family Practice
Rodolfo M. Manalac, MD – Family Practice
Clayton G. Brown, MD – Internal Medicine
Stacy D. Jones, MD – Internal Medicine
Venu B. Kakarala, MD – Internal Medicine
E. Gene Thompson, MD – Internal Medicine
T'lane M. Folse, MD – Internal Medicine/Pediatrics
Kent M. Rhodes, MD – Internal Medicine/Pediatrics
Joshua K. Best, MD – OB/GYN
Keith B. Elbourne, MD – OB/GYN
Ronnie E. Mathews, MD - Orthopaedics
Elenita P. Santos-Mata, MD - Pediatrics
Charles S. Greeson, MD - Radiology
Samuel B. Field, MD – General Surgery
Thomas N. Trahan, MD – Wound Care/Hyperbaric, Emergency Medicine

Courtesy Staff

Richard J. Vinci, DDS - Dental
Anna L. Perry-Alexander, MD – Emergency Medicine
Walter P. Cain, MD – Emergency Medicine
Michelle E. Carley, MD – Emergency Medicine
William T. Freeman, MD – Emergency Medicine/Hospital Medicine
Dan C. Godbee, MD – Emergency Medicine
Cris V. Mandry, MD – Emergency Medicine
Lisa A. Mazoch, MD – Emergency Medicine
Bradley S. Setser, MD – Emergency Medicine
Cary J. Sharp, MD – Emergency Medicine

Steven A. Ragusa, MD – Emergency Medicine
James H. Runnels, MD – Emergency Medicine
Rodney W. Tregle, Jr., MD – Emergency Medicine
Monique Z. Attuso, MD – Family Practice
Wayne D. Gravois, MD – Family Practice
Allison D. Parkman, MD – Family Practice
Michael J. Castine, III, MD – Hematology/Oncology
J. Kyle Schwab, MD – Internal Medicine/Pediatrics/Sleep Medicine
Thomas D. Soltau, MD - Neonatology
Steven B. Spedale, MD - Neonatology
Kimberly M. Stewart, MD - Neonatology
Haritha Vellanki, MD - Neonatology
Cynthia A. Voelker, MD - Neonatology
James S. Sim, MD - Nephrology
Kevin J. Callerame, MD - Neurology
April A. Erwin, MD - Neurology
Michael W. Worley, MD – Ophthalmology
Tonya J. Eichelberger, MD - Pathology
Ryan J. Carr, MD - Pathology
Deborah S. Cavalier, MD - Pathology
Robert L. Kosick, MD - Pathology
Beverly W. Ogden, MD - Pathology
Tracy M. Rauch, MD – Pathology
Jonathan C. Stone, MD - Pathology
Brian W. Webb, MD - Pathology
Brannon C. Perilloux, MD - Pediatrics
Kenneth M. Blue, III, MD - Urology
Kelly J. Boudreaux, Jr., MD - Urology
Robert T. Grissom, MD - Urology
Henry A. Hollier, MD - Urology
Robert S. Taylor, MD – Urology
Stephen R. Vick, MD - Urology
Andrew J. Olinde, MD – Vascular Surgery

Consulting Staff

William E. Russell, MD – Radiology Oncology
Thomas F. Fiorito, MD – Teleradiology

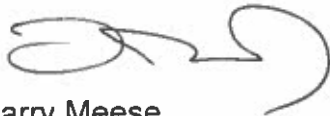
Allied Health Staff

Daron V. Brabham, CRNA
Michael W. Toler, CRNA

Gerald C. Pedersen, CRNA
Jason P. Allemond, OD
Cherie B. Adams, NP – Sponsored by Infamedics
Penny W. Blanchard, NP – Sponsored by Infamedics
Lee G. Brown, NP – Sponsored by Infamedics
Katherine L. McGehee, NP – Sponsored by Infamedics
Amber B. Verdun, NP – Sponsored by Infamedics
William J. Boston, NP – Sponsored by Mark Mouton, MD
Melissa J. Klein, NP – Sponsored by OLOL/MVCC
Pamela H. Stanley, NP – Sponsored by OLOL/MVCC
Dustin A. Logue, NP – Sponsored by E. Gene Thompson, MD

ADJOURNMENT: On a motion by Mrs. Lansing, seconded by Mr. Rideau, the meeting adjourned.

Respectfully,

A handwritten signature in black ink, appearing to read 'Larry Meese', with a large, sweeping flourish extending to the right.

Larry Meese
Chief Executive Officer

LM:bsr