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## OFFICIAL COLLEGE TRANSCRIPT RELEASE AUTHORIZATION

Fill out this form and send to all colleges/universities attended.

To: Office of Registrar

College or University: \_\_\_\_\_

As part of the admission process, I am required to submit official transcripts to Saint Leo University. In addition, if I am admitted and plan to enroll, I must provide my official final transcript which reflects my date of completion (or graduation, if applicable) prior to my enrollment at Saint Leo University.

Therefore, I authorize the release of my official college transcripts—both interim and final—to:

Saint Leo University  
University Campus  
Admissions - MC2008  
P.O. Box 6665  
Saint Leo, FL 33574-6665

Please **print** or **type** student information as it is listed in their school files:

Name \_\_\_\_\_ Birthdate \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ SSN or Student Number \_\_\_\_\_

Degree Program \_\_\_\_\_ Last Term Enrolled \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*Saint Leo University must receive transcripts directly from the institution to be considered official.*