

Emergency Department Master Patient Index Search

First search by the **patient SSN**

Patient Reception

Patient #123456789 Arrival Date

Name Sex Birth

Perform MPI Search? Zip Code

Stated Complaint

Chief Complaint

Exact SSN Matches, use the Right Arrow key.

**A SSN match is an MPI search

Master Patient Index Search by Social Security #

Select

Unit #	Name	B'date	Sx MN	Last Visit
1	CLIENT ,PATIENT	09/09/66	F	01/20

Patient not found after SSN search, replace the SSN with the Patient name.

Complete Arrival Date/Time, Sec, and DOB

Perform **MPI Search defaulted Y** for yes.

Press the **Enter Key** to perform the search

MPI Search must be done if there is no SSN match

Patient Reception

Patient **NEW** Arrival Date **11/13/18** Arrival Time **1325**

Name **TEST,NEW PATIENT** Sex **F** Birthdate **04/01/80** Age **38**

Perform MPI Search? **Y** **MPI Search is Required when searching by patient name**

Stated Complaint

Chief Complaint