



**Evolution Consulting, LLC**  
**For HealthTrust Workforce Solutions**

**Verified Professional (VP) Background Screening Program**

**Vendors & Corporate Accounts**

**Services Offered:**

- ✓ VP Background Check (BGC) Packages
  - Tier 1 - \$56.00 ***Plus additional charges for Third Party verifiers***
  - Tier 1 without Employment - \$32.50
  - Tier 2/3 - \$56.00 (no license verification) ***Plus additional charges for Third Party verifiers***
  - Tier 2/3 + Education - \$65.00 ***Plus additional charges for Third Party verifiers***
  - Tier 2/3 + Education + License \$73.00 (with license verification) ***Plus additional charges for Third Party verifiers***
  - Employment Only - \$23.50 (past 7 years) ***Plus additional charges for Third Party verifiers (see chart below for fees)***
  - Education Only - \$9.00
- ✓ Drug Testing
- ✓ Employment Physicals
- ✓ Immunizations/Titers

**Features:**

- ✓ Secure online portal for service ordering
- ✓ Corporate portal to track orders and results
- ✓ Electronic BGC application form with URL link
- ✓ Wet-signature consent form with URL link
- ✓ Nationwide networks of clinics with direct applicant scheduling
- ✓ Link to payment gateway for credit card use

- ✓ Criminal History turnaround time < 48 hours
- ✓ Drug Testing results in 24-48 hours

## **Contact Information:**

### **Grant Madigan**

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### **Holly Pickens**

Investigator  
Office Phone: 607-773-2266 x140  
Alt. Phone: 607-484-7692  
Email: [hpickens@evolutioncheck.com](mailto:hpickens@evolutioncheck.com)

### **Office Hours:**

Monday - Thursday 8:00AM - 6:30PM EST  
Friday 8:00AM - 5:30PM EST

## **Corporate Accounts**

Please contact the Supervisor of Investigations regarding the set-up of Corporate accounts. We will need to obtain company information and a list of users who will access the portal. There are different access levels to accommodate administrator, HR Rep, and recruiter roles. Additional customization is possible. Users can login to the web portal to submit requests and track completion of reports.

## **Vendors**

Self-paying vendors can use the link below to order and pay for services using a credit card. No account set-up is required. Completed reports will be emailed to the vendor.

*\*For access to the secure web portal and instructions, click here:*

<https://evolutionexcellence.com/Healthtrust/VP/HealthtrustVP1.php>

***Please see below for a full description of the packages and a la carte services.***

## Tier 1 Package

### Multi-Jurisdictional Criminal Convictions Search (\*includes current county of residence)

Information collected by criminal justice agencies concerning individuals, and arising from the initiation of a criminal proceeding, consisting of identifiable descriptions, dates and notations of arrests, indictments, information's or other formal criminal charges and any dispositions arising there from. Criminal records are searched at the highest court in the county and originate from the Federal District Courts within each state. EVOCON searches includes all states as each state has at least one US District Court, while others are divided into as many as four districts in separate geographical regions. The EVOCON Federal Criminal Records search directly accesses the Federal crime repository to identify criminal convictions on Federal charges including, but not limited to, securities and tax law violations, immigration violations, embezzlement, terrorism, weapons violations, interstate drug crimes and civil rights violations. All felony convictions, misdemeanor convictions "ON RECORD" are reported. Sealed records are not disclosed.

### SSN Validation & Trace

Runs inquiries against the Social Security Administration (SSA) format information to determine the validity, year and state of issuance, and any irregularities that may exist. This check reviews the historical and logical connection between applicant and SSN based on history of use, logic tables, and death indices. Generally includes year and state of issuance. This check reveals all of the names and addresses associated with the submitted Social Security Number, including any variations such as aliases, maiden names, nicknames and misspelled names. The information obtained when conducting a trace can assist with verifying other items that may have been uncovered during the course of an investigation, such as property records, judgments or liens.

### Nationwide Sex Offender Search

Where permitted by State law, sexual offender records are searched at the State Central Sexual Offender Repository. Recommended search parameters include all states of residence, employment, and school attendance in the previous seven years. All information found is reported. Results vary state to state, but typically include the offender's name, the classification of the offense and last known address.

### OIG/GSA Sanction Checks

The OIG/GSA Sanction Check is a web-based information service that screens the sanction history of individuals and entities in the healthcare industry. It includes information on more than 50 types of healthcare professionals ranging from physicians to home health agencies and ambulatory services. This system includes information on a wide range of disciplinary actions from exclusions and debarments to letters of reprimand and probation, depending on level searched. The database source lists are updated weekly. This multi-level search product allows subscribers to make different risk management decisions depending on need.

### OFAC/SDN Terrorist Search

A search of 18 different government watch lists that include individuals, organizations and companies that have been placed on watch status by the United States Government or European Union. These entities are considered a threat to global or national security and, in most cases, cannot be legally employed.

## Past Employment Verifications

A search of Current and/or previous employers are contacted to verify employment. Based on company policy, information reported includes employment dates, title, salary, reason for termination; rehire status, and job-performance comments. Factual employment data is most often obtained from Human Resources or Payroll. In addition, former supervisors are contacted whenever possible to obtain job performance comments. Includes last seven years of employment history. *\*This service can include additional pass-through costs based on how the employer conducts verification, e.g. Third Party Verifiers. Many employers are now utilizing third-party data repositories to store Human Resources information. In these cases, EVOCON is required to contact and pay a fee (based on the TPV utilized) to verify employment information. This additional service verifies applicant information and provides you with data that is authentic, current and directly obtained from the previous employer(s) including employment history and income information.*

## Tier 2/3 Package

### Multi-Jurisdictional Criminal Convictions Search (\*includes current county of residence)

Information collected by criminal justice agencies concerning individuals, and arising from the initiation of a criminal proceeding, consisting of identifiable descriptions, dates and notations of arrests, indictments, information's or other formal criminal charges and any dispositions arising there from. Criminal records are searched at the highest court in the county and originate from the Federal District Courts within each state. EVOCON searches includes all states as each state has at least one US District Court, while others are divided into as many as four districts in separate geographical regions. The EVOCON Federal Criminal Records search directly accesses the Federal crime repository to identify criminal convictions on Federal charges including, but not limited to, securities and tax law violations, immigration violations, embezzlement, terrorism, weapons violations, interstate drug crimes and civil rights violations. All felony convictions, misdemeanor convictions "ON RECORD" are reported. Sealed records are not disclosed.

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## Tier 2/3 Package + Education

### Education Verification (highest degree obtained)

We will contact the academic institution or third party verifier (e.g., National Student Clearing House) for verification of the highest completed degree reported by the applicant. This may include GED, high school diploma, or college degree. Multiple degrees and attendance may be verified, if requested separately. *\*This service can include additional pass-through costs based on the use of third party verifiers.*

## Tier 2/3 Package + Education + License

### License Verification

We will contact the issuing State authority to verify current license status. When available, date of issuance and expiration date are provided along with any disciplinary actions on file. Examples of professional licenses include physicians, nurses, therapists, medical technicians, attorneys, and certified public accountants. Multiple licenses may be verified if requested separately. *\*This service can include additional pass-through costs based on the use of third-party verifiers.*

## Employment Verification Only   Education Verification Only

*\* Court and verification fees may appl*

### Background Check PASS-THROUGH Pricing

Some background checks will require the use of third-party verifiers for county criminal checks, employment verification, education verification, license checks, and motor vehicle checks. Fees are passed directly to the client as “pass through” costs which are in addition to BGC package fees unless otherwise stated.

### **Third Parties Verifiers – Employment Checks**

\*Pricing subject to change

AppleOne/ActOne	\$20.00	PSI Check	\$16.00
Arbor Medical Staffing	\$15.00	Quick Confirm	\$19.50
Aya Healthcare	\$20.00	Single Source	\$20.00
Bank VOD	\$23.00	Temps, Inc.	\$100.00
Corporate Cost Control	\$35.00	The Work Number	\$12.75
Emp Info	\$24.50	Thomas & Company (T&C)	\$33.00
Employers Unity	\$40.00	UConfirm	\$25.00
Favorite HC Staffing	\$12.00	Univ. Of Kentucky Health	\$30.00
Group One	\$10.00	Vault Verify	\$25.00
HR Verifications	\$20.00	Verify Job History	\$15.50
InVerify	\$19.00	Verify Job System	\$30.00
I2 Verify	\$43.00	Verify My Job	\$16.00
Kress Employment Screening	\$12.00	Verify Today	\$15.00
MedStaff	\$20.00	Verify Fast	\$20.00
MedVerify	\$15.00	Verify Advantage	\$34.00
PreCheck/EmpCheck	\$20.00		

### **Education Checks**

\*Pricing subject to change

#### **High School**

Each high school charges a specific fee; range is \$2.00 - \$10.00 and depends on the institution. We use Parchment for most GED verifications (cost is \$15.00).

#### **College**

The National Student Clearinghouse is the verifier; costs are based on educational institution. The base cost is \$12.50 (as of 9/1/15) and there is a school surcharge for most schools (separate list will be provided).

### **Reports - Background Checks**

When the background check report is completed, EvoCon investigators will email the report to the vendor using secure email. Please ask the vendor to watch for this email and check the email spam folder in case it gets routed to that location. The vendor will be prompted to register to access the report from our secure email system. Registration is only required once.

Welcome to the Evolution Consulting / OIG Compliance NOW Secure Email Message Center

Email Address: <input type="text"/>	<input type="button" value="Sign In"/>
Password: <input type="password"/>	
<input type="checkbox"/> Remember Me	

  

Forgot your password? <input type="button" value="Reset"/>	New to secure email? <input type="button" value="Register"/>	Need more assistance? <input type="button" value="Help"/>
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## Drug Testing

**\$50 fee includes lab/collection fees and MRO review**

10-Panel Urine Drug Test that includes identification of:

- ✓ Amphetamines
- ✓ Barbiturates
- ✓ Benzodiazepines
- ✓ THC
- ✓ Cocaine
- ✓ Methadone
- ✓ Opiates

## Employment Physical

**\* \$4 Processing fee + clinic fees + network fees (based on clinic location)**

Vendor can receive physical exams including:

- ✓ DOT physical
- ✓ Non-DOT physical
- ✓ Back Evaluation
- ✓ Chest X-ray
- ✓ Respirator/Mask Fit Test

## Titers

**\*Listed price includes titer fee and physician review**

Vendor can receive titers for the following:

- |               |      |
|---------------|------|
| ✓ Rubeola     | \$33 |
| ✓ Mumps       | \$31 |
| ✓ Rubella     | \$29 |
| ✓ MMR         | \$52 |
| ✓ Varicella   | \$34 |
| ✓ Hepatitis A | \$27 |
| ✓ Hepatitis C | \$29 |

- ✓ Hepatitis B Surface Ab                      \$29
- ✓ Quantiferon                                      \$85 (blood test for TB)
- ✓ TB/PPD (skin test)                              Varies; pricing based on clinic location

*Other titers are available upon request.*

### **Immunizations**

**\$4 processing fee + clinic fees + network fees (pricing based on clinic location)**

Vendor can receive immunizations for the following:

- ✓ Hepatitis A
- ✓ Hepatitis B
- ✓ Hepatitis C
- ✓ Measles, Mumps, Rubella (MMR)
- ✓ Tetanus, Diphtheria, Pertussis (Tdap)
- ✓ Varicella (chicken pox)
- ✓ Influenza (through Walgreens)

*\* Vendor is responsible for meeting position-based credentialing requirements for immunizations, and must provide proof of previous vaccinations at time of clinic appointment.*