



DIVISION SCOPE OF SERVICE

Division: GULF COAST
DHP Classification: TRANSITION COORDINATOR
Name of Dependent Healthcare Professional (DHP):

<p>Transition Coordinator: The Transition Coordinator must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility.</p>
<p>Definition of Care or Service: Gathers assessment information, plans, facilitates and advocates for options and services to meet an individual's health needs. Scope of Service may include:</p> <ul style="list-style-type: none"> • Communicates with available resources to promote quality cost-effective outcomes • Interprets legal or medical documents • Writes reports and professional correspondence • Implements standards and regulations that govern the individual case • Demonstrates Clinical and Service excellence behaviors to include the HCA code of conduct core fundamentals in daily interactions with patients, families, co-workers and physicians
<p>Setting(s):</p> <ul style="list-style-type: none"> • Healthcare facilities including but not limited to hospitals • Patient care areas, all settings
<p>Supervision:</p> <ul style="list-style-type: none"> • Direct supervision by the department leader of the patient's location <ul style="list-style-type: none"> ○ Indirect supervision by the hospital department leader who is responsible for case management/care coordination
<p>Evaluator: Department director, leader of case management / care coordination or designee</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> • Bachelor of Science or Associate's degree in Sociology, Public Health Administration or related healthcare field of study preferred. Nursing Diplomas also acceptable. • Licensed RN or Licensed Social Worker Preferred. Will also accept licensed Physical Therapists, Occupational Therapists, and Speech Therapists. • Licensed professional are required to have an active license from the State of Texas.
<p>Experience: Five years of clinical experience strongly preferred.</p>
<p>Competencies: Transition coordinator will demonstrate:</p> <ul style="list-style-type: none"> • Accurate patient information review and evaluation <ul style="list-style-type: none"> ○ Uses at least two ways to identify patients before meeting with the patient and family unit ○ Accesses the patient medical record appropriately ○ Documents in the medical record according to the facility standard / policy • Appropriate case management activities <ul style="list-style-type: none"> ○ Engages community resources in accordance with current laws, regulations and policies surrounding medical and behavioral healthcare ○ Engages patient and family to gather, evaluate, analyze and integrate pertinent information to complete assessment and form conclusions ○ Gathers and reviews information with attention to individual, family, and community resources ○ Respects patient and family preferences



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- Implements interventions appropriate for identified patient needs
- Infection Prevention
 - Practices consistent hand hygiene
 - Uses personal protective equipment (PPE)
 - Maintains current immunization for influenza
 - Complies with Isolation precautions

DHP Printed Name: _____ DHP Signature: _____

Company/Vendor: _____ Date: _____