

## DIVISION SCOPE OF SERVICE

<b>Division:</b> NORTH CAROLINA
<b>Classification:</b> DENTAL ASSISTANT II
<b>Applicant Name:</b>

<p><b>Dental Assistant:</b> The Dental Assistant must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Dental Assistants acts under the direct supervision of the dentist/surgeon during a surgical procedure to facilitate a safe operation with optimal results for the patient. Scope of Service may include:</p> <ul style="list-style-type: none"> <li>Assures quality patient care through coordination of patient care in the operating room with the circulating registered nurse and other members of the surgical team.</li> <li>Must have a thorough working knowledge of aseptic technique, handling instruments, supplies, and equipment necessary during a surgical procedure.</li> <li>Must use active communication skills to provide patient pre and post-procedure instructions as directed by the dentist/oral surgeon.</li> <li>Works in accordance with MHS policies, procedures, AORN standards, related laws, and regulations.</li> <li>Demonstrates clinical and service excellence behaviors to include HCA Healthcare code of conduct core fundamentals in daily interaction with patient, families, co-workers and physicians.</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>Surgical services areas including but not limited to hospitals and outpatient surgery centers</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>Direct supervision by dentist/ oral surgeon - Direct Supervision is defined as the physical presence of the supervising physician in the procedure room <ul style="list-style-type: none"> <li>Indirect supervision by the surgical department director, site manager or designee</li> </ul> </li> <li>The dental/ oral surgery assistant will secure a sponsoring/ supervising dentist or physician form for each dentist or physician they wish to provide services.</li> </ul> <p><b>Evaluator:</b> Surgical department director in conjunction with supervising dentist, physician, or designee department Director or designee in conjunction with supervising dentist, physician or licensed independent practitioner.</p> <p><b>Tier Level:</b> 3</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>High School diploma/GED or higher</li> <li>Must have successfully completed one of the below: <ul style="list-style-type: none"> <li>ADA-accredited dental assisting program</li> <li>Dental Assistant Verification Letter &amp; course in sterilization and infection control</li> <li>Dental Assisting National Board (DANB) Certification</li> </ul> </li> <li>American Heart Association health care provider BLS Certification</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>



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### State Requirements:

- N/A

### Experience:

- One year recent dental/oral surgery experience or submission of a letter from the sponsoring dentist attesting to training and competency qualifying the individual

### Competencies:

The Dental Assistant will demonstrate:

- Accurate patient information review and evaluation through:
  - Participating in the time-out process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
  - Participates in a time-out immediately before the start of an invasive procedure or making of the incision
  - Accesses the patient medical record appropriately maintaining confidentiality & privacy in accordance with HIPAA regulations
- Possesses an advanced working knowledge of operating room fundamentals to include aseptic principles & techniques
  - Appropriate surgical attire
  - Opening sterile packs & supplies
  - Opening sterile instruments
  - Scrubbing, gowning, & gloving
  - Surgical draping
  - Follows universal precautions
  - Follows MHS hazardous materials management guidelines found on MHS Central (Intranet)
- Appropriately handle non-controlled medications as directed by a licensed team member.
  - Follows MHS policy for verification and labeling of medications in operative and procedural areas.
  - Prepares medications, cement, bases, impression materials, and solutions for use during procedures under the direction of the circulating registered nurse, according to physician's orders.
- Preparation:
  - Determines plans for & ensures equipment and supplies needed for procedures according to physicians' preference and patient needs.
  - Assists with preparation and set up of operating room with surgical instruments, equipment, sterile drapes, and necessary medications.
  - Communicates any need for items to members of the surgical team in a timely manner.
- Consistently assists in maintaining patient's expected physiologic responses to surgery:
  - Latex allergy
  - Malignant Hyperthermia
  - Infection Prevention
- Utilizing appropriate techniques assists the surgeon with:
  - Retraction of tissue
  - Cutting sutures
  - Maintaining visualization of the surgical site using sponges or suction
  - Use of safe zone to pass sharps
  - Wound packing/dressing changes
  - Mixing dental cement
  - Use of rigid safety procedures & protocols with use of:

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- Electrocautery
  - Powered equipment
  - Hazardous chemicals
- Consistently assists in maintaining a safe environment to facilitate a safe patient outcome.
  - Any equipment to assist with positioning
  - Basic OR equipment (lights, suction, O<sub>2</sub>)
  - Powered equipment
  - Radiation safety
  - Electrosurgical safety
  - Surgical counts
  - Fire Safety
  - Safe handling of specimens
- Dental Radiography:
  - Makes dental x-rays without complication and with good patient outcomes under direct supervision.
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Required immunizations per DHP Division requirements
  - Complies with Isolation precautions

### References:

Association of periOperative Room Nurses (AORN) (2009). Perioperative Standards and Recommended Practices 2009 Edition. AORN, Inc.: Denver.

Association of Surgical Technologists (AST) (2009). Standards and Guidelines for the Accreditation of Educational Programs in Surgical Assisting: Job Description: Surgical Technologist. Retrieved from [www.AST.org](http://www.AST.org).

Association of Surgical Technologists (AST) (2001). Role Definitions and Qualifications for the Certified Surgical Technologist and Certified First Assistant. Retrieved from [www.AST.org](http://www.AST.org).

Cairns, Carol. (2007). Solving the AHP Conundrum: How to Comply with HR Standards Related to Non- privileged Practitioners (Appendix C). HCPro, Inc.: Marblehead, MA, 217-226.

Dental Assisting National Board <https://www.danb.org/>

**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_