

## DIVISION SCOPE OF SERVICE

<b>Division: NORTH TEXAS</b>
<b>Classification: CERTIFIED/REGISTERED ORTHOPEDIC TECHNICIAN (OTC/ROT)</b>
<b>Applicant Name:</b>
<p><b>Certified/Registered Orthopedic Technician:</b> The Certified/Registered Orthopedic Technician must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility</p>
<p><b>Definition of Care or Service:</b> The Certified/Registered Orthopedic Technician assists the Orthopedist with orthopedic treatments. Scope of Service include:</p> <ul style="list-style-type: none"> <li>• Prepares, sets up and maintains specific types of traction requested by the orthopedist               <ul style="list-style-type: none"> <li>○ Assists with orthopedic appliance application, maintenance and removal</li> <li>○ Fits and adjusts ambulation aids including canes, crutches and walkers</li> <li>○ Applies dressing to orthopedic surgery site</li> <li>○ Removes initial post-operative dressing from orthopedic surgery site</li> <li>○ Applies, maintains and removes plaster and synthetic casts</li> <li>○ Provides instruction to patients regarding orthopedic dressings and devices</li> </ul> </li> <li>• Maintains and secures patient data and records</li> <li>• Documents the procedure in the medical record</li> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, clinics and physician practices</li> <li>• Treatments may be performed in the Emergency Department and at patient bedside</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Indirect supervision by Orthopedist               <ul style="list-style-type: none"> <li>○ Collaborates with the Primary Care RN during treatments</li> </ul> </li> </ul> <p><b>Evaluators:</b> Supervising orthopedist; department director or designee</p> <p><b>Tier Level:</b> 2</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• High School Diploma/GED or higher</li> <li>• One of the below required:               <ul style="list-style-type: none"> <li>○ Graduate of an Orthopedic Technology Training program</li> <li>○ On the job training (Can be found on Skills checklist)</li> </ul> </li> <li>• Certified or Registered through one of the below:               <ul style="list-style-type: none"> <li>○ Certified through National Board for Certification of Orthopedic Technologists (NBCOT)</li> <li>○ Registered through American Society of Orthopedic Professionals (ASOP)</li> </ul> </li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p><b>State Requirements:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>

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### **Experience:**

- At least one year of full-time work experience in a hospital, clinic or office setting, working in the treatment of the orthopedic patient.

### **Competencies:**

The Certified/Registered Orthopedic Technician will demonstrate:

- Accurate patient information review and evaluation
  - Uses at least two ways to identify patients before treating or performing a procedure
  - Verifies that the requested procedure correlates with the patient's clinical history, presentation and physician order
  - Participates in the pre-procedure process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
  - Accesses the patient medical record appropriately
  - Documents in the medical record according to the facility standard / policy
- Safe and effective use of orthopedic equipment and products for treatment
  - Applies equipment/products according to orthopedist treatment orders
  - Follows the manufacturer's recommendations for equipment and product utilization
  - Initiates orthopedic equipment/product safely and efficiently
  - Monitor's patient tolerance of treatment including equipment/product
  - Reports treatment and patient tolerance to Primary RN
- Care of surgical site
  - Uses appropriate technique when applying dressing to surgical site
  - Demonstrates practices associated with infection prevention
- Delivers patient education for orthopedic treatments and equipment
  - Communicates effectively with patient and support system
  - Provides education to the patient for self-care and maintenance of orthopedic equipment
  - Reports outcome of patient education to Primary RN and / or Orthopedist
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE)
  - Required immunizations per Division requirements
  - Complies with Isolation precautions

### **References:**

National Association of Orthopedic Technologists (NAOT). (2011). Standards of Practice.

Retrieved from <http://www.naot.org>.

NBCOT License Verification <https://www.nbcot.org/>

American Society of Orthopedic Professionals (ASOP) <http://asop.org/>



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**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_