



Pro Insurance Claims

River View House, Carlanstown, Kells, Co. Meath
Telephone: 046-9017211 Email: info@proinsuranceclaims.ie

Apprentice Loss Assessor Opportunity - July 2017 **Salary range €18,500 to €20,000**

Pro Insurance Claims are a well-established public loss assessment firm based in the county Meath. We act on behalf of the public when making an insurance claim, we do not act for insurance companies. We deal with a broad range of claims which include but not limited to Private Property, Commercial, Agricultural, Personal Injury, etc.

The Apprenticeship Scheme

Our goal is to find a person who is ambitious and talented and who demonstrates the potential to develop into a high performing Loss Assessor. This opportunity is a three-year fixed term contract apprentice scheme that provides exposure to all aspects of our business, allowing you to develop your technical expertise as well as professional skills.

When you join Pro Insurance Claims, you will receive a tailored induction and will be assigned a business mentor to provide support throughout the scheme. While on the programme in addition to gaining on the job Loss Assessor experience you will complete the insurance industry professional qualifications APA and CIP as well as a Bachelor of Arts (Honours) in Insurance Practice (Apprenticeship) which is Level 8 on the NFQ awarded by IT Sligo.

We will work with you to enable you to reach your development goals and aspirations for your career at Pro Insurance Claims. In return, we expect you to bring the commitment and drive to add significant value to the company.

During the 3 year programme in addition to the academic and professional studies, you will gain experience in our key area of Loss Assessment. This means that you will get the opportunity to gain hands on experience.

Benefits & Wellbeing

- Competitive Salary
- Bonus – a discretionary bonus scheme based on what you achieve and how you achieve it plus the success of the company
- Holidays – 25 days per year
- Annual Holiday Buy and Sell

About You

In addition to meeting the entry requirements as set out by the Insurance Institute of Ireland, you will need to be able to work in a fast paced environment and you will be expected to be enthusiastic, motivated and keen to learn. You must be at least 18 years of age.

Pro Insurance Claims is a registered trading name of Setanta Public Loss Assessors.

Setanta Public Loss Assessors LTD trading as Pro Insurance Claims is Regulated by the Central Bank of Ireland. C65542

Registered Office: River View House, Carlanstown, Kells, Co. Meath. Company Registration Number 481643

Directors: Niall Daly Bsc. Eng, James Daly.



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Essential Skills and Requirements

- A track record of success and achievement in education, work experiences or extra-curricular activities/volunteering to date. We are looking for a demonstration of where you have taken on extra responsibility, delivered in challenging circumstances and shown your ability to work independently as well as in a team
- Highly effective communication (both in writing and verbally) and organisation skills.
- Propensity to learn and apply learning in the work place – to benefit and contribute to the business and to provide assurance about your ability to pass Insurance Institute and degree modules alongside a demanding work programme
- Effective planning and prioritisation skills – balancing multiple deliverables to agreed quality standards.
- Critical reasoning and analytical skills
- Excellent numeracy skills
- Attention to detail
- Strong interpersonal and relationship building skills
- Ability to work as part of a team
- Proficient IT skills in MS Office.

Application Process If you think this scheme is for you email your CV, proof of qualifications and cover letter to

niall@proinsuranceclaims.ie

Niall Daly