Quick Start User Guide
SIP-T48S

Configuring Your Phone

Configuring via web user interface

Accessing the web user interface:

1. Press the **OK** key when the phone is idle to obtain the IP address of the phone.
2. Open a web browser on your computer, enter the IP address into the address bar (e.g., "http://192.168.0.10" or "192.168.0.10") and then press the **Enter**.
3. Enter the user name (default: admin) and password (default: admin) in the login page and click **Confirm**.

Packaging Contents

The following items are included in your package. If you find anything missing, contact your system administrator.
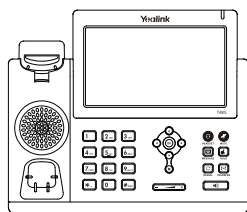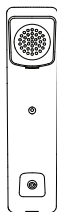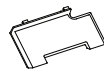

|		
	Handset Cord	Ethernet Cable (2m CAT5E FTP Cable)	Stand
IP Phone	Handset	Quick Start Guide	Power Adapter（Optional）	Wall Mount Bracket（Optional）
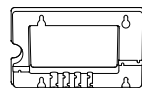
Note: We recommend that you use the accessories provided or approved by Yealink. The use of unapproved third-party accessories may result in reduced performance.

Assembling the Phone

**1. Attach the stand, as shown below:**

Desk Mount Method

45°
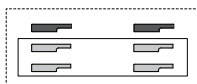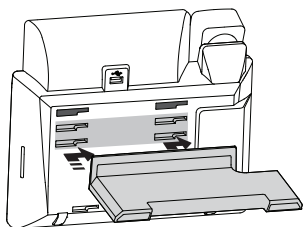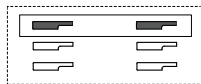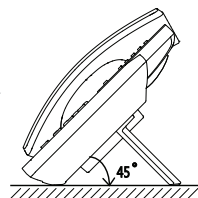
The two wall mount slots are plugged up by silica gels. You can pull out the silica gels when mounting your IP phone to a wall.

Note: You can also mount the phone to a wall. For more information on how to attach the wall mount bracket, refer to Yealink Wall Mount Quick Installation Guide for Yealink IP Phones.

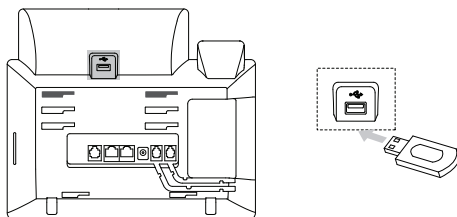**2. Connect the handset and optional headset, as shown below:**
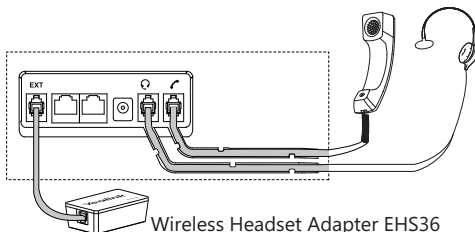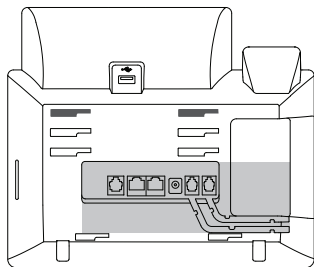
Wireless Headset Adapter EHS36

Note: The headset or wireless headset adapter EHS36 should be purchased separately.
The EXT port can also be used to connect the expansion module EXP40. For more information on how to use the EHS36 and EXP40, refer to Yealink EHS36 User Guide and Yealink EXP40 User Guide.
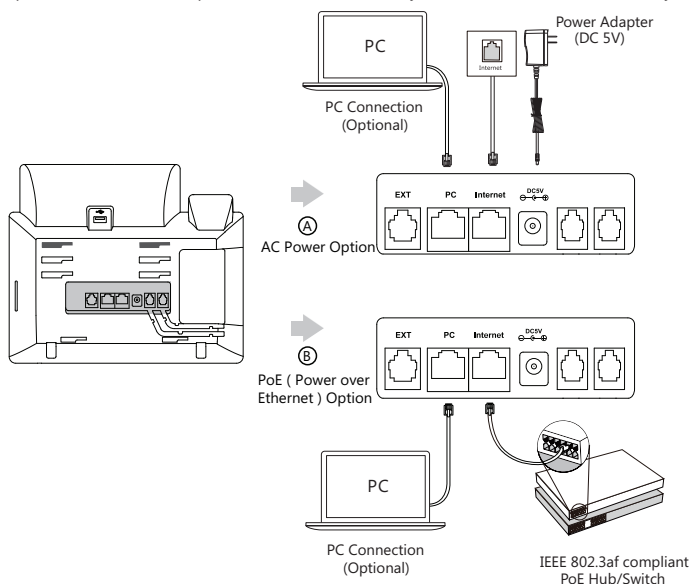
3. Connect the USB flash drive, as shown below:

4. Connect the network and power, as shown below:

You have two option for network and power connections. Your system administrator will advise you which one to use.

Power Adapter (DC 5V)

PC

PC Connection (Optional)

Ⓐ AC Power Option

EXT PC Internet DC5V

Ⓑ

PoE (Power over Ethernet) Option

EXT PC Internet DC5V

PC

PC Connection (Optional)

IEEE 802.3af compliant PoE Hub/Switch

Startup

After the IP phone is connected to the network and supplied with power, it automatically begins the initialization process. After startup, the phone is ready for use. You can configure the phone via phone user interface or web user interface.

Welcome

Initializing... Please wait

Using Your Phone

Navigating the Touch Screen

- To enter the main menu, tap ⊞ .
- To return to the idle screen, tap 🏠 .
- To go back to the previous menu, tap ↩ .
- To select a soft key, tap the soft key.
- To select an item, tap the item.
- To turn pages, tap ▲ or ▼ on the touch screen.
- To scroll through values in a pull-down list, press ⌃ or ⌄ .

Entering and Updating Data

To enter data:

1. Tap the field you want to edit.
2. Tap the **IME** soft key to switch input modes.
3. Enter data using the keypad.
4. Tap the **Save** soft key.

To select a field option:

Tap the field name, and then tap the field's highlighted box. From the pull-down list, tap the desired option.

Basic Call Features

Placing a Call

Using the handset:

1. Pick up the handset.
2. Enter the number, and then tap **Send**.

Using the speakerphone:

1. With the handset on-hook, press ⬜🔊 .
2. Enter the number, and then tap **Send**.

Using the headset:

1. With the headset connected, press 🎧 to activate the headset mode.
2. Enter the number, and then tap **Send**.

Note: During a call, you can alternate between the headset, hands-free speakerphone and handset modes by pressing the **HEADSET** key, the **Speakerphone** key or by picking up the handset. Headset mode requires a connected headset.

Answering a Call

Using the handset:

Pick up the handset.

Using the speakerphone:

Press ⬜🔊 .

Using the headset:

Press 🎧 .

Note: You can reject an incoming call by tapping the **Reject** soft key.

Ending a Call

Using the handset:

Hang up the handset or tap the **End Call** soft key.

Using the speakerphone:

Press 🔊 or tap the **End Call** soft key.

Using the headset:

Tap the **End Call** soft key.

Redial

- Press 🔁 to enter the **Placed Calls** list, and then tap the desired entry.
- Press 🔁 twice when the phone is idle to dial out the last dialed number.

Call Mute and Un-mute

- Press 🔇 to mute the microphone during a call.
- Press 🔇 again to un-mute the call.

Call Hold and Resume

To place a call on hold:

Press 🎵 or tap the **Hold** soft key during an active call.

To resume the call, do one of the following:

- If there is only one call on hold, press 🎵 or tap the **Resume** soft key.
- If there is more than one call on hold, tap the call you want to resume, and then press 🎵 or tap the **Resume** soft key.

Call Transfer

You can transfer a call in the following ways:

Blind Transfer

1. Press ⟲ or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to.
3. Press ⟲ or tap **B Transfer**.

Semi-Attended Transfer

1. Press ⟲ or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then tap **Send**.
3. Press ⟲ or tap **Transfer** when you hear the ring-back tone.

Attended Transfer

1. Press ⟲ or tap the **Transfer** soft key during an active call. The call is placed on hold.
2. Enter the number you want to transfer to, and then tap **Send**.
3. Press ⟲ or tap **Transfer** when the second party answers.

Call Forward

To enable call forward:

1. When the phone is idle, tap 🔲 ->**Features**->**Call Forward**.
2. Select the desired forward type:

   Always Forward----Incoming calls are forwarded unconditionally.
   Busy Forward----Incoming calls are forwarded when the phone is busy.
   No Answer Forward----Incoming calls are forwarded if not answered after a period of time.

3. Enter the number you want to forward to. For **No Answer Forward**, tap the gray box of the **After Ring Time** field, and then tap the desired ring time to wait before forwarding.

4. Tap the **Save** soft key to accept the change.

Call Conference

1. Tap the **Conference** soft key during an active call. The call is placed on hold.
2. Enter the number of the second party, and then tap **Conference**.
3. Tap the **Conference** soft key again when the second party answers. All parties are now joined in the conference.
4. Tap the **End Call** soft key to disconnect all parties.

Note: You can split the conference call into two individual calls by tapping the **Split** soft key.

Voice Message

Message waiting indicator on the idle screen indicates that one or more voice messages are waiting at the message center. The power indicator LED slowly flashes red.

To listen to voice messages:

1. Tap 💿 and then tap **Connect**, or press 📧 .
2. Follow the voice prompts to listen to your voice messages.

Customizing Your Phone

Call History

1. When the phone is idle, tap 📞 , and then tap the desired call list on the left.

2. Tap ▲ or ▼, or press ⌃ or ⌄ to scroll to the desired page.

3. Tap 🛈 after the desired entry, and then you can do the following:

- Tap **Send** to call the entry.
- Tap **Add** to add the entry to the local directory.
- Tap **Edit** to edit the phone number of the entry before placing a call.
- Tap **Blacklist** to add the entry to the blacklist.
- Tap **Delete** to delete the entry from the list.

Contact Directory

To add a contact:

1. When the phone is idle, tap 👤 , and then tap **All Contacts** on the left.

2. Tap **Add** to add a contact.

3. Enter a unique contact name in the **Name** field and contact numbers in the corresponding fields.

4. Tap the **Save** soft key to accept the change.

To edit a contact:

1. When the phone is idle, tap 👤 , and then tap **All Contacts** on the left.

2. Tap 🛈 after the desired contact.

3. Edit the contact information.

4. Tap the **Save** soft key to accept the change.

To delete a contact:

1. When the phone is idle, tap 👤 , and then tap **All Contacts** on the left.

2. Tap 🛈 after the desired contact , and then tap **Delete**.

3. Tap **OK** when the touch screen prompts "Delete selected item?".

Note: You can add contacts from call history easily. For more information, refer to **Call History** above.

Volume Adjustment

- Press ⊏━━━➕⊐ during a call to adjust the receiver volume of the handset/speakerphone/headset.
- Press ⊏━━━➕⊐ when the phone is idle or ringing to adjust the ringer volume.
- Press ⊏━━━➕⊐ to adjust the media volume in the corresponding screen.