LOOKINGPOINT

Project Manager
Job Description

This position will allow you to be a member of an elite team of project managers and engineers playing a key role on our Service Delivery Team.   Applicants seeking full-time onsite or part time positions will be considered. **Applicants must live in the bay area of Northern California.**

The Project Manager role is responsible for the overall project management lifecycle ensuring agreed project management processes and methodologies are utilized.   Project Managers work on complex technology projects often with high touch customers so great communication skills are must. Our Project Managers are skilled at getting the best out of the people and projects that they manage.

EXPECTED SKILLS
- Able to effectively evaluate project requirements, risks & ensure customer alignment
- Familiar with IT infrastructure, Cisco network & Unified Communications solutions
- Solid organizational skills including attention to detail and multi-tasking skills
- Detail oriented, well organized and customer focused

RESPONSIBILITIES
- Ensure projects are delivered on time, within scope and within budget
- Ensure resource availability and allocation
- Develop detailed project plans to track project progress
- Successfully manage the relationships with the customer, engineers and project stakeholders
- Manage projects following approved Project Management Methodology
- Manage changes to the project scope, project schedule, and project costs
- Coordinate internal resources and third parties/vendors during the execution of projects
- Report and escalate to management as needed

PREFERRED SKILLS
- PMP Certification
- Fast learner with strong written and verbal communications skills
- Display willingness to help others, a pleasant personality, and a professional demeanor
- Experience working closely with engineers on technical issues

WHAT'S IN IT FOR YOU?
- Competitive compensation, vacation and benefits
- Work with team of highly experienced engineers and project managers
- Excellent corporate culture that is built around employee growth and skill development

ABOUT US
We are a San Francisco Bay Area centric consulting company specializing in Unified Communications, Security, Routing/Switching, Wireless, and Data Center technologies. Our customers leverage our talent and expertise to support their staff. We are a fun group of systems and network engineers and our company culture is critical to our success. This is a full-time onsite position in Pleasant Hill, CA**.**

If you would like to apply for this position, please email your resume to careers@lookingpoint.com and indicate the position you are interested in. We look forward to hearing from you!