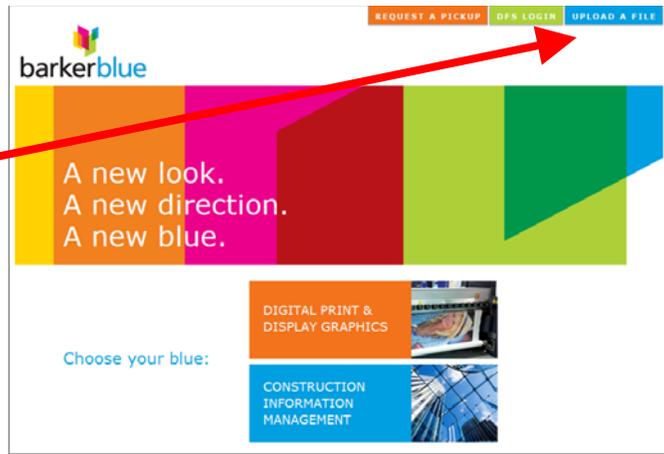


Go to the BarkerBlue website
www.barkerblue.com

Click on "UPLOAD A FILE"
 Review the next page for important information we need to complete your upload

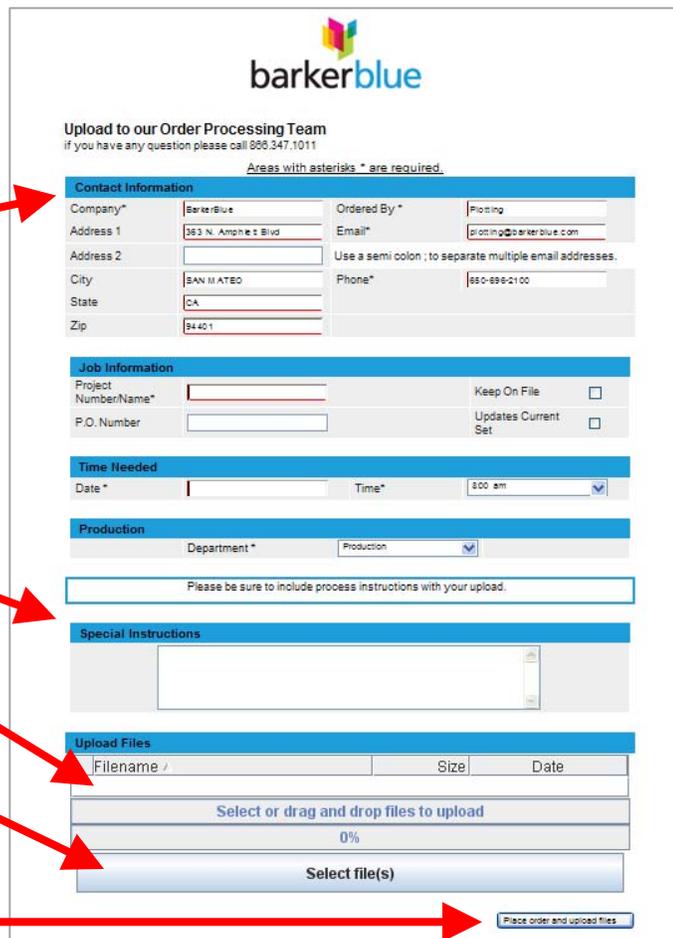


The BarkerBlue Order page will appear.

Complete the fields:
Contact Information- *We may need to contact you with questions or file concerns.*
Job Information
Time Needed
Production
Special Instructions- *So we know what to do with the files. You may include the instructions as an attachment in your upload, please list "included in upload" here.*

Upload Files- *You can drag and drop files into the area under the Filename box*
 OR
Use the "Select Files" button to navigate to the files on your computer.

When you see the files listed, click the "Place order and upload files" button.



Contact Information

Company* Ordered By*
 Address 1 Email*
 Address 2 Use a semi colon ; to separate multiple email addresses.
 City Phone*
 State
 Zip

Job Information

Project Number/Name* Keep On File
 P.O. Number Updates Current Set

Time Needed

Date* Time*

Production

Department*

Please be sure to include process instructions with your upload.

Special Instructions

Upload Files

Filename	Size	Date
Select or drag and drop files to upload		
0%		
Select file(s)		

Once the files are being uploaded to us you should see an Order Status window showing your order# Complete.
 A confirmation email from fetcher@barkerblue.com will be sent to the email provided.

Order #20111115-015 Complete
 An email should arrive shortly to confirm your order.

Place another order.
 Visit www.barkerblue.com
 Close this window.