

HOW TO GET YOUR NABP E-PROFILE ID



The Medication Learning Company
Update. Inform. Educate.

STEP 1: GET STARTED

- * Go to <https://dashboard.nabp.pharmacy/Login?splashUrl=Customer>
- * Click **Need an account? Create a login**

1

STEP 2: ENTER EMAIL

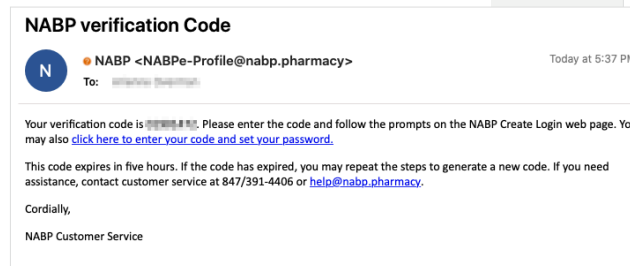
- * Enter your email address and click **Next**
Use an email you can check immediately for a verification code. You'll sign in to NABP with this email address going forward.

2

STEP 3: CREATE LOGIN

- * Check your email for a verification code
- * Click the link in the email
- * Enter your desired password
- * Re-enter your password
- * Click **Create Login**

3



STEP 4: SIGN IN

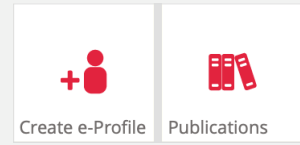
- * Enter the email address and password you supplied in steps 2-3
- * Click the **Remember Me** box if you want your browser to remember your password next time you sign in
- * Click **Sign In**

4

STEP 5: VIEW DASHBOARD

5

- * Click **Create e-Profile**



STEP 6: ACCEPT TERMS OF SERVICE

6

- * Review the Terms of Service, then click the box to accept
- * Click **Next**

By using the CPE Monitor Services, you agree to the CPE Monitor Terms.

*By clicking this box I confirm my acceptance and agreement with these Terms of Service.

STEP 7: CLICK THROUGH INFORMATIONAL PAGE

7

IMPORTANT: This page states that a Social Security Number will be required. However, this is no longer accurate. You will NOT be required to provide a Social Security Number if you are not based in the United States.

- * Click **Next**

Enter Your Name to Match Your IDs to Ensure Exam Entry and Accurate e-Profile Information

Your Social Security Number and Date of Birth are required if you choose to register for an exam, transfer a license, or participate in CPE monitor. [More Info >>](#)

PCOA, NAPLEX, MPJE Applicants:
Enter your name exactly as it appears on the two forms of identification you will present at the test center, including middle initials, middle names, or suffixes (see images below).

FGEC/FGEE Applicants:
Enter your name as it appears on the documentation that you submit to the FGEC.

All Other Pharmacists and Pharmacy Technicians:
Enter your name as it appears on your license or registration. Information entered should correspond with the information that you have on record with your board(s) of pharmacy.

Your ID should contain your signature.

Enter your full name exactly as it appears on your ID. Include middle names, initials, and suffixes.

Your photo must be recent.

(click to enlarge)

STEP 8: ENTER NAME AND GENDER

8

- * Select your Prefix (*optional*)
- * Enter your First Name, Middle Name and Last Name
These fields are required. If you do not have a Middle Name, check the box that says "I do not have a middle name".
- * Select your Suffix if preferred (*optional*)
- * Select your Gender
- * Click **Next**

Legal Name

* Indicates required field

Your photo must be recent.

Enter your full name exactly as it appears on your ID. Include middle names, initials, and suffixes.

Your ID should contain your signature.

(click to enlarge)

PCOA, NAPLEX, MPJE Applicants, enter your full name exactly as it appears on the ID you will present at the test center. Include any middle names, initials, and suffixes exactly as they appear on your ID.

FGEC/FGEE Applicants, enter your name as it appears on the documentation that you submit to the FGEC. See the examination registration bulletins available on the [NABP website](#) for more information.

If you do not expect to sit for the NAPLEX or MPJE in the future, enter your name as it appears on your license or registration.

Prefix

First Name *

Middle Name *

I do not have a middle name

Last Name *

Suffix

Gender *

STEP 9: SELECT PROFESSION

- * Select your Profession
IMPORTANT: If you unintentionally choose the wrong profession, you may need to contact NABP to correct it.
- * Click **Next**

9

Profession

Customer Service assistance is needed to correct your designation in descending order. For example, a Pharmacy Student who selects Pharmacist as their profession will be unable to correct the error without contacting NABP Customer Service.

Select a Profession.

- Pharmacist
- Pharmacist Intern
- Pharmacist Student
- Technician
- Technician In Training
- Other ?

[Back](#) [Next](#)

STEP 10: SPECIFY LOCATION (THIS PAGE DOES NOT APPEAR FOR ALL PROFESSIONS)

- * Indicate whether you are licensed in the United States
- * Click **Next**

10

Are you a licensed pharmacist in the United States?

- Yes
- No

[Back](#) [Next](#)

STEP 11: SPECIFY FPGE PROGRAM INVOLVEMENT (THIS PAGE APPEARS ONLY IF YOU ARE NOT LICENSED IN THE U.S.)

- * Indicate whether you have ever applied to the FPGE program
- * If Yes, enter your EE Number
- * Click **Next**

11

Have you ever applied for Foreign Pharmacy Graduate Examination Committee (FPGEC) Certification program?*

- Yes
- No

Please enter EE Number:

[Back](#) [Next](#)

STEP 12: ENTER PERSONAL INFORMATION

- * Enter and re-enter your Date of Birth
- * Enter and re-enter your Social Security Number (*required only for users licensed in the U.S.*)
- * Enter your Maiden Name (*optional*)
- * Click **Next**

12

Personal Information

* Indicates required field

Date of Birth (MM/DD/YYYY) *

Date of Birth is required.

Re-enter DOB (MM/DD/YYYY) *

Re-enter DOB is required.

Social Security Number

Re-enter SSN

Maiden Name

[Back](#) [Next](#)

STEP 13: ENTER CONTACT INFORMATION

- * Enter your contact information
Specific fields will change, depending on the country you select.
- * Click **Next**

13

Contact Information

* Indicates required field

Country *

Canada

Enter your address here

Address Line 1 *

Address Line 2

City *

State/Territory/Region/Province *

Select a State

Zip Code or Postal Code *

Phone Number *

[Back](#) [Next](#)

