

Simply Theatre Academy – Vaud (Etoy/Vevey)  
2017/2018 Course Timetable Information



	<b>Etoy (GEMS World Academy)</b> La Tuiliere 18 1163 Etoy	<b>St Legier (Haut Lac)</b> Ch. de Pangires 26 CH: 1806 St-Légier-La Chiésaz
Mon		Stage 1 Drama 3.45pm-5.00pm Stage 2 Drama 5.10pm-6.40pm Stage 3 Drama 6.45pm-8.15pm
Tue	Stage 1 Drama 4pm-5.15pm Stage 2 Drama 5.25pm-6.55pm Stage 3 Drama 7pm-8.30pm	
Wed	Mini Dramas 3.15pm-4.15pm Performing Arts (7-17) 4.30pm-7.30pm	
Thur		Mini Dramas 3.45pm-4.45pm Performing Arts (10-17) 5pm-8pm

### Prices for 2017/2018

All courses are for a full academic year of 33 weeks. The price includes a T-shirt at the start of the year and their showcase performance at the end of the year. The price shown is for the full year and is made up of the registration fee (10%), Term 1 fee (40%), Term 2 fee (30%) and Term 3 fee (20%). The registration fee is payable to guarantee your place. After this you can pay term fees:

- a) in one installment (with a 5% discount), payable by August 1st.
- b) in three termly installments, payable August 1st, December 30th, and March 30th.
- c) in nine monthly installments, on the first of each month (with 5% surcharge).

Sibling Discounts: Sibling Discount 10% on all courses applied from the 2<sup>nd</sup> child enrolled.

Prices	Duration	Registration Fee (10%)	Term 1 - 13wks (40%)	Term 2 - 10wks (30%)	Term 3 - 10wks (20%)	Full Year Fee
Mini Dramas	1hr	99	396	297	198	990
Stage 1	1hr 15 min	114	456	342	228	1,140
Stage 2/3	1hr 30 min	134	536	402	268	1,340
Performing Arts	3 hr	219	876	657	438	2,190

### Age cut offs for Drama/PA Courses

Mini Dramas 4-6yrs - Must turn 4 years before 1st Sep 17. Stage 1 Drama 7-9yrs - Must turn 7 years before 1st Sep 17  
Stage 2 Drama 10-12yrs - Must turn 10 years before 1st Sep 17. Stage 3 Drama 13-17yrs - Must turn 13 years before 1st Sep 17  
Performing Arts – Must turn 10 before 1st Sep 17

## Simply Theatre Academy Weekly Course Terms & Conditions

### General

- All students under 18 must have the permission of a parent/guardian in order to attend the Academy.
- All enrolments onto weekly courses are for the full academic year.
- It is assumed that all students who sign up will be continuing with their course for the full academic year (all three terms). If any student wishes to leave the course part way through that year, they will not be refunded the course registration fee and must notify the Academy, in writing, one month before the end of the previous term. Failure to do so will result in the client having to pay the full course fees for the following term. Notice for term 2 cancellation must be received by 17<sup>th</sup> November 2017, Term 3 cancellation 9<sup>th</sup> March 2018, after this, no refunds will be given.
- Letters sent as reminders for late payment of fees will incur a charge of 10CHF per correspondence.
- We do not allow new students to observe or take part in trial classes, however, if after the Academy's first lesson a new student chooses not to continue with the course, it may be possible to cancel that place with a partial refund at Simply Theatre's discretion.

### Attendance & Student Safety

- On joining the Academy, students and parents acknowledge that they are making a commitment. Regular weekly attendance is **essential**. Students who regularly miss Academy classes without good cause and prior notice may be asked to leave the course and will lose their place. In this instance, no refunds will be given.
- Parents are responsible for the transporting of their children to and from classes. Children should arrive a few minutes before class to ensure that they are ready for the course start time, and collected at the designated time at the end of the class.
- Late arrivals can be very disruptive for everyone involved and therefore should be avoided. Students are permitted to arrive up to a maximum of 15 minutes in advance of class start times.
- Simply Theatre Academy is responsible for students from the course start time, until the time stipulated for the class to end.
- Parents should ensure that students, especially those aged 9 and under wait inside the Academy venue until the person designated to collect them has arrived.
- In the event that a student is going to be absent from their weekly class, please contact the Academy office in advance to let us know.
- If a student is sick please respect the child, other students and teachers by keeping them at home and informing the Academy office.
- No refunds are available for missed sessions or illness. Unfortunately make up days on other courses at the Academy are not possible.
- Simply Theatre Academy reserves the right to refuse admission to a course or withdraw a student from a course if their behaviour is detrimental to the enjoyment or development of the other participants.

### Clothing & Equipment

- Due to the nature of the courses it is advisable for students to bring along a bottle of water clearly marked with their name to each class. This way they can take a sip as and when needed. No juice or fizzy drinks will be allowed in the studios.
- Chewing gum is not permitted anywhere in any Academy venue.
- Hair should be away from the face. This is to ensure that it does not become a distraction, restrict visibility of the face when acting and to allow for free movement. Students with long hair should either come with their hair tied back away from the face, or else bring a hair bobble with them to **every** class.
- For safety reasons earrings should not be worn unless small studs. Please be sensible with other jewellery.

### Clothing - Drama classes

- All students will receive a complimentary Academy T-shirt on their first Academy session of the year, they are expected to then wear this to every class and will be asked to wear it at some Academy events. All students should wear either trousers/shorts which do NOT inhibit movement and should be comfortable. No skirts or dresses should be worn for the aforementioned reasons. Denim jeans/shorts should also be avoided as they will restrict movement.
- Outdoor shoes are not permitted to be worn inside the studios. Students may go bare foot, but are encouraged to bring flat indoor 'gym' or 'ballet' shoes. Again these should be comfortable and flexible enough to allow for active movement.

### Clothing - Performing Arts

- As with the Drama courses, each PA student will receive a complimentary T-shirt at the beginning of the year. This will form part of their compulsory kit which must be worn at **every** class.
- Due to the PA weekly course comprising of one third dance and movement, we have a strict uniform as follows which must be worn at **every** class –
- Plain black jazz trousers / track pants (no hipster / coloured piping / logos- they will not be permitted).
- Academy T-shirt (complimentary and given out at the first class)
- Black gym / jazz shoes.
- After the first week, students failing to conform with the Academy's Performing Arts clothing regulations will not be permitted to take part in the class. If you have any problems or questions regarding the clothing regulations, please contact the office directly, thank you.
- We strongly advise that student clothing and items are marked clearly with their name.
- All personal belongings brought to the Academy are the responsibility of the parent/participant. Simply Theatre Academy does not accept responsibility for any lost or damage to personal possessions.
- Parents are responsible to bear the cost of any property or facility damage caused by themselves or any children they book on to a course.

**Parents are required to read these terms and conditions in full and agree to them by signing their registration form in advance of their child partaking in Academy Classes. Please keep your copy of the terms and conditions for your records.**