Notice and Procedure for Making Claims of Copyright Infringement

If you believe that your work has been copied in a way that constitutes copyright infringement, please submit your complaint with the below required information to: copyrightagent@ingramcontent.com.

In order to evaluate your allegation, please answer the following:

**Full Legal Name:** __________________________________________

**Ghost/Pen Name (if applicable):** ______________________________

**Email Address:** ____________________________________________

**Telephone Number:** ________________________________________

Are you the owner of the copyright claimed to be infringed?  □ Yes  □ No

Are you authorized to act on behalf of the owner of the copyright interest?  □ Yes  □ No

Are you the publisher of the infringed material?  □ Yes  □ No

If the publisher, please provide name of publishing company ________________________________.

Provide the full title(s) and ISBN(s) of the work(s) being infringed.

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Provide details of how and/or where the mentioned work is being infringed.

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Please initial each line below and then complete the signature line.

_____ I have a good faith belief that the disputed use of the listed copyrighted work(s) is not authorized by the copyright owner, its agent, or the law;

_____ I declare under penalty of perjury (under the laws of the United States of America) that the information provided above is accurate and that I am the copyright owner or authorized to act on the copyright owner’s behalf.

____________________________________  _________________________

**Signature**  **Date**

____________________________________

**Print Name**

PLEASE NOTE THAT THIS PROCEDURE IS EXCLUSIVELY FOR NOTIFYING US THAT YOUR COPYRIGHTED MATERIAL HAS BEEN INFRINGED.