

Background

CPS Energy offers incentives to builders and contractors for new residential construction based on a “whole home performance” concept. To receive an incentive for energy efficiency in new residential construction, the building must be at least 15% more efficient than International Energy Conservation Code 2015 (IECC 2015) building code.

Build San Antonio Green (BSAG) has been a leader in residential green building initiatives in the greater San Antonio area since 2001. They continue to be an important resource and collaborator for green building construction for builders. To learn more about BSAG visit: www.buildsagreen.org or call **210-224-7278**.

CPS Energy is offering two new construction rebate incentive levels

- \$1300 rebate for qualifying homes that obtain BSAG project certification
- \$1100 rebate for qualifying homes that do not obtain BSAG project certification

CPS Energy and the SaveNow residential program recognize the value that BSAG offers new home builders and encourages builders to consider this certification for their residential projects.

Key Program Points

A residential structure (home) is defined as a single family home, a duplex or a fourplex. Each structure (not each unit) qualifies for a single rebate. Multi-family structures with more than four (4) units are considered commercial construction.

1. CPS Energy is offering these rebates for newly constructed homes that exceed the 2015 IECC Residential Building Code by 15% or more. The rebate is based on a “whole home performance” basis.
2. All new home rebate projects require an initial reservation application and a final application for all projects.
3. Rebates are based on and paid on a per qualifying home basis, and a rebate application must be submitted for each home requesting a rebate.
4. Applicant must submit final home energy performance test results that demonstrate actual energy performance of home such as: 2015 IECC Code Compliance Check Report, Residential Energy Methodology (REM)/Rate, Energy Star Certificate, Energy

Star Home Report, Energy Star Home Summary, International Code Compliance Calculator/Energy Systems Laboratory (IC3/ESL) Calculator House energy report or other approved energy rating software that includes final test results and actual energy efficiency performance of home after construction.

5. The rebate is typically paid directly to the building contractor rather than the homeowner. A homeowner can only apply for the rebate if he/she were the builder and he/she follows reservation and final application procedures.
6. Although encouraged, BSAG project certification is not required for eligible customers with qualifying new construction projects to receive the CPS Energy Home Construction energy efficiency rebate.
7. In addition to the new construction rebate, the new home might also qualify for gas appliance rebates. To learn more visit: cpsenergy.com.

Instructions

Please note that the application requires two application submittals. The application is initially submitted as a reservation application before the project begins. A reservation letter is then sent back to applicant indicating that incentive dollars have been reserved. When the project is completed, the initial reservation application should be updated by filling in required information and then submitted for payment.

STEP 1 – Decide on Rebate Submission Path

Build San Antonio Green Path	Alternative Path
<p>BSAG provides service to customers that pursue BSAG project certification, and can assist builders in applying for rebates including:</p> <ul style="list-style-type: none"> • Filling out and submitting reservation application to CPS Energy for builder • Filling out and submitting final application • Completion of pre-drywall insulation inspection and final project site visit 	<p>Applicant needs to:</p> <ul style="list-style-type: none"> • Fill out and submit their own reservation applications • Fill out and submit their own FINAL application • Submit required documentation on project • Be available for pre- and post-project, on-site inspections

STEP 2 – Fill out Reservation Portion of Application and Submit

Build San Antonio Green Path	Alternative Path
<ul style="list-style-type: none"> • Applicant submits project to BSAG by filling out the BSAG checklist PRIOR to beginning home construction. • BSAG fills out and submits reservation application PRIOR to beginning home construction. • Applicant signs and returns reservation letter to the CPS Energy Residential Energy Efficiency program office. 	<ul style="list-style-type: none"> • Fill out required reservation application sections and submit reservation application PRIOR to beginning home construction. • Submit preliminary home energy efficiency design files (RES/Check, IC 3 or other preliminary energy design materials for home being built including REM/Rate Design). • Sign and return reservation letter to CPS Energy Residential Energy Efficiency Program office.

Reservation Application Notes

- Contact BSAG at **210-224-7278** for more information on how to certify a project through their certification program.
- Upon receipt of reservation application, proposed project will be reviewed by CPS Energy Home Construction Energy Efficiency Program staff. If it qualifies, incentive dollars for the project will be reserved. **Note:** Eligibility to these programs is based on rebate funding available at the time of application.
- Program staff will then send reservation letter to applicant.
- The applicant must sign and return reservation letter so that rebate dollars can be reserved for the project.
- The reservation letter will be valid for six (6) months. If a construction project is delayed or will take longer than six (6) months, builder/contractor should request reservation letter extension.

STEP 3 – Update the pre-approved Reservation Application and submit it as a Final Application

Build San Antonio Green Path	Alternative Path
<ul style="list-style-type: none"> • BSAG completes final site visit and project review as part of the certification. • BSAG submits the final rebate application on behalf of their customers and uploads required project performance test results on their customer's behalf. • BSAG answers questions CPS Energy or its program implementer has on project for their BSAG clients. 	<ul style="list-style-type: none"> • Coordinate with Franklin Energy for joint pre-insulation inspections and/or joint final envelope and duct system diagnostic tests. • Once the project is completed, fill out the remaining sections of the reservation application, sign it and submit it as a final application within 75 days of project completion date • Submit the Final home energy performance test results that demonstrate actual energy performance of home such as: <ul style="list-style-type: none"> - 2015 IECC Code Compliance Check Report - REM/Rate - Energy Star Certificate and home report - IC3/ESL Calculator House energy report - Other approved energy rating software that includes final test results and actual energy efficiency performance of home after construction.

Final Application Submittal Notes

- Upon receipt, Program staff will review final application and required supplemental information, including site visits, inspections and final building performance results, to determine if this project qualifies for rebate.
- If it does, an incentive check will be sent to CPS Energy utility account holder for the address (in most cases, the builder/developer who owns the property).
- **All reservation and final applications should be emailed or mailed to:**
 - **Email to:** CPSEnergy@franklinenergy.com
 - **Mail to:** CPS Energy SaveNow Residential Programs, 5308 Wurzbach Road, Suite 200, San Antonio, TX 78238.

CPS Energy Customer Information

Name of Applicant		Federal tax ID or SSN or Applicant	
Phone		Email	
Mailing Address (where rebate check should be sent)		City	State TX Zip
CPS Energy Electric Account #	CPS Energy Gas Account #		
Date Building Permit Filed or Start Date	Date Closed		
New Construction Project Address			
Housing Type	<input type="checkbox"/> Single family <input type="checkbox"/> Town homes < 4 units		Conditioned Floor Area

Building Construction Company Information

Company Name			
Address		City	State Zip
Email/Website		Phone	
Project Point Person Name			
Email		Phone	

Energy Efficiency Design Company or Rating Company

Company Name			
Address		City	State Zip
Email/Website		Phone	
Project Point Person Name			
Email		Phone	
HERS RESNET Number			

Who should incentive check be paid to?

_____	_____
Name	Company
_____	_____
Address	CPS Energy Electric Customer Account Number

Energy Design

Design Goal

	Fill out for reservation application	Fill out for final application
	Pre-Construction <i>(check DESIGN target below)</i>	Post-Construction <i>(check ACTUAL level achieved below)</i>
Energy Star 3.0		
Energy Star 3.1		
Net Zero		
Other _____		

Number of stories: _____ Conditioned floor area: _____ (Square feet)

Design Detail

	Fill out for reservation application	Fill out for final application
	Pre-Construction <i>(enter DESIGN values below)</i>	Post-Construction <i>(enter FINAL value below)</i>
HERs Target Score		
Blower Door ACH 50		
Duct Tightness ACH 25		
Air exchanges Per Hour		
Comments/Notes		

Normalized, Modified End-Use Loads (MMbtu/year)

The following information is required for Energy Star Certified homes

	Fill out for reservation application	Fill out for final application
	Design Reference Value <i>(enter baseline home design reference values below)</i>	Post- Construction Actual Value
<i>Example</i>	<i>E Star 39.9</i>	<i>E Star 29.5</i>
Heating		
Cooling		
Water Heating		
Lighting & Appliances		
TOTAL		
Percentage Above 2015 IECC Residential Code		

NOTE: For homes that are not Energy Star Certified, the applicant must provide actual home performance results that demonstrate exceeding code by 15% - see Key Program Point number 4 and terms and conditions.

What software was the building energy modelling completed on?	<input type="checkbox"/> REScheck <input type="checkbox"/> REM/Rate <input type="checkbox"/> IC 3 <input type="checkbox"/> Other _____
If Build San Antonio Green Certified home, what level certification?	<input type="checkbox"/> Level 1 (Prescriptive path) <input type="checkbox"/> Level 2 (Prescriptive path) <input type="checkbox"/> Level 3 (Prescriptive path) <input type="checkbox"/> Level 1 (Performance path) <input type="checkbox"/> Level 2 (Performance path) <input type="checkbox"/> Level 3 (Performance path)

Space Cooling System

System Type	Check which one is present	Efficiency Rating <i>(enter efficiency rating and size if available)</i>
Heat Pump	<input type="checkbox"/>	
Split system	<input type="checkbox"/>	
Ductless mini-split	<input type="checkbox"/>	
Other _____	<input type="checkbox"/>	

Space Heating System

System Type	Check which one is present	Efficiency Rating <i>(enter efficiency rating and size if available)</i>
Heat Pump	<input type="checkbox"/>	
Electric resistance heat	<input type="checkbox"/>	
Gas furnace	<input type="checkbox"/>	
Boiler	<input type="checkbox"/>	
Other _____	<input type="checkbox"/>	

Domestic Hot Water Heating

System Type	Check which one is present	Efficiency Rating <i>(enter efficiency rating and size if available)</i>
Electric Hot Water Heater with Tank	<input type="checkbox"/>	
Gas Hot Water Heater with Tank	<input type="checkbox"/>	
Electric Tankless Hot Water Heater	<input type="checkbox"/>	
Gas Tankless Hot Water Heater	<input type="checkbox"/>	
Other _____	<input type="checkbox"/>	

Alternative Power Generation

System Type	Check which one is present	Check which one that home has been set up for	Efficiency Rating <i>(enter brand and efficiency rating of unit)</i>
Electric Battery Storage	<input type="checkbox"/>	<input type="checkbox"/>	
Photo-voltaic panels <i>(include system output in kWh)</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Wind power generation <i>(include system output in kWh)</i>	<input type="checkbox"/>	<input type="checkbox"/>	
Solar-thermal system	<input type="checkbox"/>	<input type="checkbox"/>	
Other _____	<input type="checkbox"/>	<input type="checkbox"/>	

Smart Home Technology

System Type	Check which one is present	Efficiency Rating <i>(enter brand or comments here)</i>
"Smart" WIFI enabled thermostat	<input type="checkbox"/>	
Are you interested in CPS Energy Demand Response programs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you a CPS Smart Energy Builder (Gas appliance) minimum of three gas appliances up to \$150 per home	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Terms & Conditions

New residential construction homes are **not** eligible for other individual CPS Energy measure rebates, with the exception of solar rebates and the CPS Energy Natural Gas appliance incentive. To learn more, visit residential.savenow.cpsenergy.com/rebates.

Eligibility for these programs is based on rebate funding available at the time an application is submitted.

1. Application Submission.

- Applications must be submitted one of two ways:
- Email to: CPSEnergy@franklinenergy.com or
 - Mail to: **CPS Energy Save Now Energy Efficiency Programs**
5308 Wurzbach Road, Suite 200
San Antonio, TX 78238

2. Timeline.

Reservation Application: The reservation application, with supporting documentation, must be completed and submitted in its entirety **PRIOR** to beginning the new construction project.

Reservation Letter: Upon receipt of a complete and qualifying reservation application, Home Construction Energy Efficiency Program staff will send applicant a reservation letter within ten (10) calendar days of receipt. The reservation letter must be signed and returned within ten (10) calendar days of receipt, in order to reserve rebate dollars for the project. If signed reservation letters are not received, no rebate dollars will be reserved.

Final Application: The final application, with supporting documentation, must be completed and submitted in its entirety within 75 days of the project completion date. The new tiered rebate amounts on this application go into effect on 10/1/2016. Any new construction projects commenced after this date that qualify for rebates will be eligible for the rebate amounts listed on this application.

3. Documentation.

Applications must be signed by contractor and CPS Energy account holder (if applicable). Keep a copy of the rebate application for your records. An IC3 rating by a level 1 HERS rater, a blower door test and duct blaster test (if applicable) must be done for each address, and test results must be submitted with the final application to CPS Energy/ and the SaveNow residential program. The final application must include actual home energy efficiency test results that demonstrate the home exceeds code by 15%, such as: 2015 IECC Code Compliance Check Report, updated REM/Rate, Energy Star Certificate, Energy Star Home Report, Energy Star Home Summary, IC3/ESL Calculator House energy report or

other approved energy rating software that generates final test results and actual energy efficiency performance of home after construction.

4. Inspection and Verification.

All Applications may be subject to an inspection by CPS Energy or its designated agent. CPS Energy reserves the right to reject the rebate amount requested if the project is determined not to exceed the IECC building code by 15%.

5. Payment.

Once final rebate application and paperwork is submitted, rebate payments are usually made within 8-10 weeks. All rebate checks are payable to the contractor or account holder named on the utility bill. Incomplete applications will either delay payments or result in denial of application approval. CPS Energy reserves the right to refuse eligibility payment and participation if the Customer or contractor violates Program terms and conditions.

6. Program Discretion:

Rebates are available on a first-come, first-served basis. Rebate amounts and offerings are subject to change or termination without notice at the discretion of CPS Energy. THIS PROGRAM IS SUBJECT TO CHANGE OR CANCELLATION WITHOUT NOTICE.

7. Disclaimers:

The Customer will defend, hold harmless, and release CPS Energy and its affiliates, officers, directors, shareholders, agents, employees, contractors, and representatives from any and all claims, liabilities, fines, interest, costs, expenses, and damages (including attorney's fees and court costs) incurred by the Customer or its contractors or any third party for any damage, injury, death, loss, or destruction of any kind to persons or property, to the extent the damage, injury, death, loss, or destruction arises out of or is related to the acts or omissions of CPS Energy or the company's affiliates, officers, directors, shareholders, agents, employees, contractors, or representatives or to the rebate program. CPS Energy does not endorse any particular manufacturer, product, labor, or system design by offering these programs. CPS ENERGY DOES NOT EXPRESSLY OR IMPLICITLY WARRANT THE PERFORMANCE OF ANY STRUCTURE, EQUIPMENT OR ANY CONTRACTOR'S QUALITY OF WORK. NO WARRANTY OF ANY KIND, WHETHER STATUTORY, WRITTEN, ORAL, OR IMPLIED (INCLUDING WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY) WILL APPLY. (Contact your contractor or equipment supplier for any warranties.)