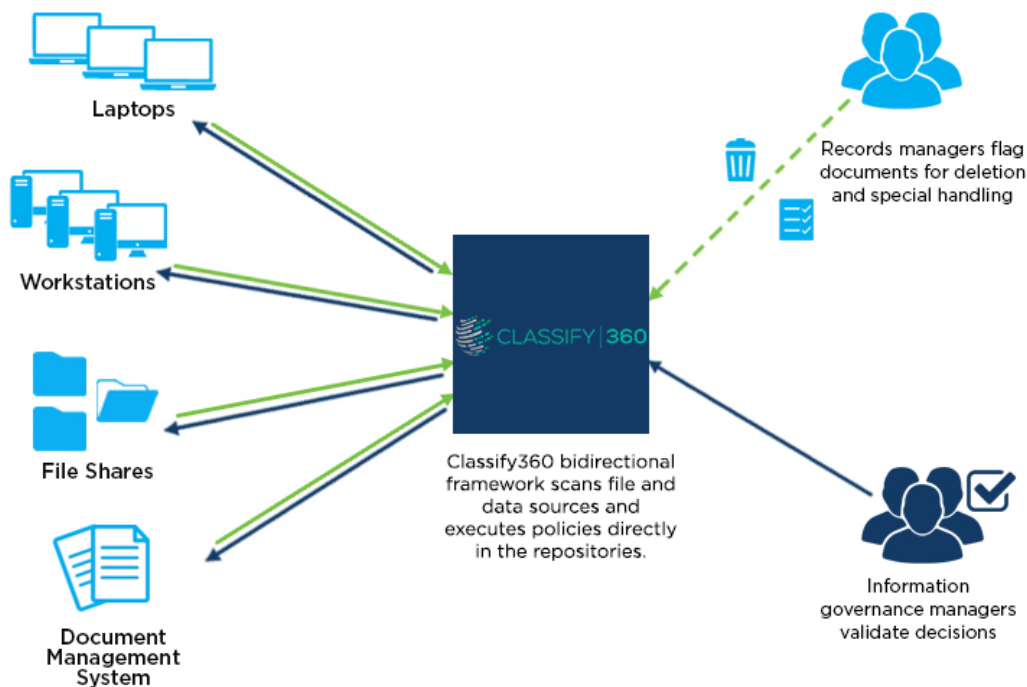


INFORMATION GOVERNANCE PLATFORM ENHANCES LAW FIRM RECORD MANAGEMENT

OUTCOME: Congruity360's information governance platform indexed data across a law firm's disparate repositories to ensure proper handling of client files, privileged materials, privacy data, obsolete documents, and items subject to court orders.



THE CUSTOMER

AM Law A-List firm with over two dozen global offices had client and business data stored across multiple silos, with terabytes of files not properly tagged by the firm's records management system. The Firm's managing partners required that sensitive materials receive proper classification, access restriction, and defensible disposition in compliance with retention policies and judicial directives.

THE SOLUTION

Congruity360's information governance platform indexed records across the law firm's data stores, including staff laptops and workstations, file shares, SharePoint, and OneNote. Classify360's machine learning used properly coded documents from a Document Management System to cluster and categorize 1M+ of unclassified documents, while proprietary algorithms queued risk documents for closer examination. Analysis trees allowed users to combine machine learning results, risk scores, and Boolean searches to further identify resultant documents.

General Counsel, Compliance, and IT stakeholders determined thresholds for manual examination of flagged materials versus bulk policy application. Custom workflows enabled records managers to view documents from multiple repositories and apply policies to them in a single user interface. Later, information governance managers validated record management decisions to classify content to 100% satisfaction. A single copy of active files was retained to reduce storage, and all non-active files were archived or purged.