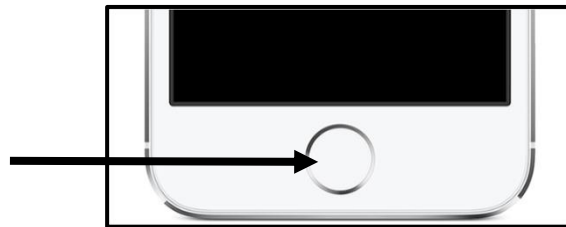
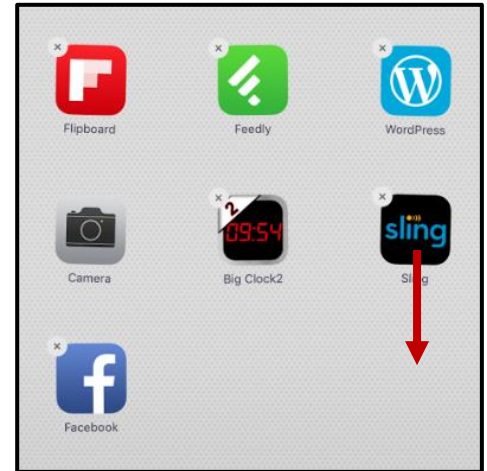


Use this documentation to become more familiar with how to navigate and operate your iPhone/iPad.

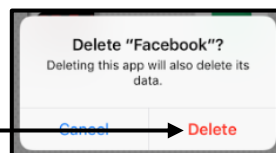
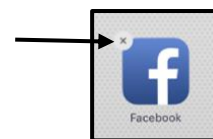
REARRANGE APPS:

1. If you are using an iPhone and/or an iPad, press and hold an icon (app) on your screen for 2-3 seconds until the apps appears to “shake.”
2. Press and hold and move the icon (app) to a new location.
3. Press the **Home** button to stop the icons (apps) to stop “shaking.”



DELETE AN APP:

1. Press and hold an icon (app) on your screen for 2-3 seconds until the apps appears to “shake.”
2. Any app that has an “X” in the upper left corner is an app you can delete. Tap the “X” of the app you wish to delete.
3. Tap on **Delete**.



NOTE: You can always reinstall the app later if you decide you need it.

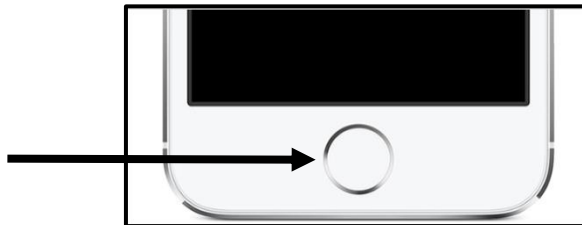
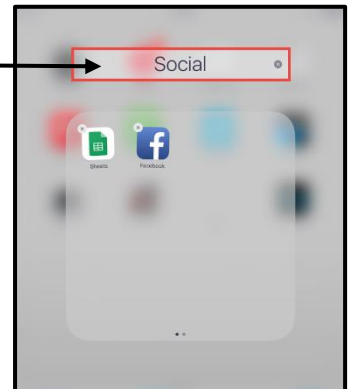
ORGANIZE APPS TOGETHER IN FOLDERS

You can group apps together to organize them to clear up some space on your screen of your iPhone/iPad. Here's how:

1. Press and hold an icon (app) on your screen for 2-3 seconds until the apps appears to "shake."
2. While the apps are still "shaking" drag one app onto another. This will launch a folder window where the combined apps will reside. To give the folder a unique name, tap in the **Name** field and type your own name.

NOTE: If the folder is already created, just drag and drop an app onto the existing folder.

3. Press the **HOME** button to stop the apps from "shaking."



4. You will see your newly created folder once you press the **HOME** button.

