

Adding a login message to cuOnline



1. Log in to cuOnline and access the admin section.
2. Navigate to Messages, and then click on Login Message
3. In this screen, you can set a date range for your message, as well as creating an internal reference name for it, and writing the message itself. When your customers try to login, this is the message they will see.
4. You can also choose how many times your members will see this message. Once you've got it exactly how you want, just click confirm.

A screenshot of the cuOnline admin interface for adding a login message. The page title is "Manage Login Message". There are four tabs: "Inbox", "New Message", "Sent Messages", and "Login Message". The "Login Message" tab is active. The form has three main sections: "Date Range" with "From Date" (06/01/2017) and "To Date" (08/01/2017) fields; "Login Message Details" with "Description" (Maintenance) and "No of Views" (9) fields; and "Login Message" with a text area containing a message: "Dear Member, The cuOnline service will be unavailable on Monday 9th January due to essential maintenance. Maintenance windows are necessary to improve the level of online services offered by the Credit Union. Thank you for your understanding. Wellington Credit Union". At the bottom, there are "CONFIRM >" and "RESET" buttons.