

SAFETY CHECKLIST FOR DUE DILIGENCE

Is there a person assigned the responsibility as Safety Coordinator?

What is that person's experience with safety?

Is there a written health and safety program?

If so, what are the OSHA Standards that apply?

Is the written program up-to-date?

Is there a safety training program in place?

When are new hires trained on safety?

When was the last time an annual safety refresher training was conducted?

Has worker training been conducted when new hazards entered the workplace? If so, give an example.

Has all the safety training discussed above been documented?

Has the company ever been visited by OSHA? If so, what are the details?

If any citations were issued, what are you doing to prevent repeat violations?

Has a safety audit ever been conducted by an outside consulting firm? If so, what were their findings?

How do you monitor your safety program?

Do you monitor the use of first aid supplies?

If so, have you found training opportunities?

Do you monitor near-misses?

Have there been any workers' compensation claims and are any still open?

Have you had any air sampling performed?

If so, which areas and detail specifics of the results of the sampling.

Have you had any noise level monitoring performed? If so, provide details of results.

Do you have the OSHA Form 300 completed for the past 5 years?

Have you been posting the OSHA Form 300A as required?

Describe your efforts to enforce your safety rules.

Are these efforts working to prevent work-related injuries and illnesses?
