



National Animal Supplement Council
P.O. Box 2568
Valley Center, CA 92082
Telephone: (760) 751-3360
Fax: (760) 751-5027
Web Site: www.nasc.cc

Date: April 2017

To: All NASC Members

From: Bill Bookout

RE: Serving on the NASC Board of Directors

The following is intended to provide information for individuals either serving on the NASC Board of Directors or considering serving on the Board.

1. **Recommendations for the NASC Board of Directors:** Any member in Good Standing may be recommended for consideration to the existing NASC Board of Directors,
2. **The Qualifications of Additional Board of Directors Nominees are:**
 - a. Principal officer or senior executive in the NASC Member Company (a decision maker),
 - b. The nominee must be from an NASC company that is in good standing and in compliance with the requirement for membership,
3. **Nominating Process:**
 - a. Nominees for the NASC Board of Directors satisfying the criteria in #2 should be submitted by e-mail to the Chair of the Board, currently, Bill Bookout at b.bookout@nasc.cc
 - b. The Candidate should include a short bio with their nomination, any relevant facts, reasons or other information they would like reviewed and presented to the voting Members,
 - c. A summary of candidates for openings will be submitted to current Members and added to the "Ballot for NASC Board"
 - d. The ballot will be provided to NASC Members attending the annual meeting each year,
 - e. A list of Candidates will be compiled and these names provided to the Voting Members (Members in Good Standing) at the annual meeting,
 - f. New Board Members will be selected by Majority vote of the membership and candidates selected will be notified during the NASC Business Meeting in closed session,
 - g. A ballot summary will be posted in the Members Only Section of the NASC Web Site under the title of New Board Members – voting summary,
4. **Responsibilities, Duties and Term of a Board Member:**
 - a. Board members are required to attend, in person, 2 Board Meeting per year: one prior to the annual meeting and a semi-annual meeting typically in December,
 - b. Attend Board of Directors Conference calls which may be scheduled by the President or other Members of the NASC Board,
 - c. Provide input, both verbally by telephone during teleconferences or by e-mail as requested,
 - d. Attendance at all meetings is required either in person, by telephone or video conference unless extenuating circumstances exist and the Chair of the Board is notified in advance,
 - e. Expenses for the meeting are the responsibility of the Board Member,
 - f. Serving on the NASC Board is a Non-Compensated position,
 - g. The term is three (3) years,



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5. Voting and Selection of Additional Board Members:

- a. Voting and notification for additional Board Members shall be conducted at the annual meeting for those whose terms are expiring by the process described in the By-Laws of the organization,

6. Additional Comments: Candidate's bios and information will be made available to the Members attending the annual meeting and candidates will be provided an opportunity to address the group as part of the agenda.