

Basic Entrance Checklist

- ☐ You need a signed H&S Policy Statement, putting a copy at the office entrance and another in your H&S file.
- ☐ Signage to notify anyone entering that they must comply with the H&S Act.



☐ #9366



☐ #MA71

- ☐ Speed limit signs. To help with this you may need speed controls such as speed bumps



☐ #9535



☐ #PX60B-10



☐ #PX60B-20

- ☐ Signs to show visitors and staff where to park, and parking kerbs to protect vehicles and property.



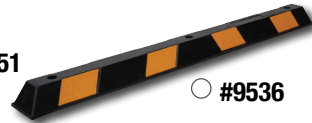
☐ #GA116



☐ #GA115



☐ #PX51



☐ #9536

- ☐ Signs to show where the office is, stating that all visitors must sign in.



☐ #GA121



☐ #GA138

- ☐ A place where Hi-Vis jackets and other PPE is stored and available to visitors.
- ☐ A visitor's register to record their details.
- ☐ A contractor's register, recording their details.
- ☐ A hard copy list of hazards that are on site. This can be on paper with a site map to show where the hazards are or on a sign by the reception office.

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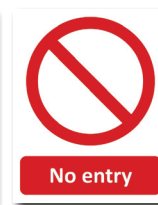
☐ #MA62



☐ #PA41



☐ #PA50



☐ #PA42



☐ #WG92



☐ #WG93



☐ #GA143



☐ #SC49



☐ #9173



☐ #9175



☐ #9266



☐ #3230



☐ #9178



☐ #9195



☐ #9117



☐ #9518

Workshop Safety Gear

☐ You need to notify everyone of where danger is present.



☐ #9366



☐ #MA56



☐ #MA57



☐ #9368



☐ #SC32



☐ #PA50

See some other options overleaf.

☐ Those in the danger area need to have the appropriate Personal Protective Equipment (PPE).



☐ #9407



Disposable Gloves

☐ #9305



High Risk Latex Gloves

☐ #9305H



☐ #9312



☐ #9306



☐ #9316C



☐ #9467ZV



☐ #9467D

☐ Safety is seeing! Ensure your workshop is well lit.



☐ #4730FM

☐ Have a First Aid Kit handy in the workshop or out on the road.



☐ #9607



☐ #9622



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