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## **PFI PRECISION MACHINING**

### **POSITION DESCRIPTION**

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**POSITION TITLE:** Machine Maintenance Technician

**POSITION REPORTS TO:** Vice President, Engineering and Manufacturing

**POSITION SUMMARY:** The essential job function is to conduct machine troubleshooting, repairs and preventive maintenance service.

#### **MAJOR RESPONSIBILITIES:**

- 1) Install and maintain production machines and the plant facility's equipment.
- 2) Provide emergency/unscheduled repairs of production equipment during production and perform scheduled maintenance repairs of production equipment during machine service.
- 3) Perform regular preventive maintenance on machines, equipment and plant facilities.
- 4) Diagnose problems, replace or repair parts, test and make adjustments.
- 5) Perform a variety of plumbing maintenance and carpentry functions.
- 6) Perform mechanical, electrical, pneumatic and hydraulic troubleshooting and repair of production machines.
- 7) Use computer to research and purchase necessary supplies.
- 8) Read and interpret equipment manuals and work orders to perform required maintenance and service.
- 9) Comply with safety regulations and maintain clean and orderly work areas.
- 10) Electrical troubleshooting of CNC equipment is a bonus.
- 11) Perform other duties as requested.

#### **EDUCATION AND EXPERIENCE**

- High school diploma/GED and completion of a craft apprenticeship, or an equivalent number of years of education and production maintenance experience
- 5+ years of manufacturing maintenance experience; strong hydraulic, pneumatic, mechanical, electrical/electronic and industrial skills with some PLC experience and HVAC

- Use a variety of hand and power tools, electric meters and material handling equipment in performing duties.

**PHYSICAL REQUIREMENTS:**

- 1) Lifting and Bending - Occasional bending and stooping.
- 2) Hearing - Ability to receive detailed information through oral communication.
- 3) Repetitive Motions – Some movements (motions) of the wrists, hands and/or fingers.
- 4) Sitting – Maintaining body position by sitting at desk.
- 5) Talking - Expressing or exchanging ideas through verbal means, including those activities in which one must convey detailed, spoken instructions to others accurately and/or quickly.
- 6) Visual – Requires vision sufficient to perform work dealing largely with preparing and analyzing data and figures, operating computer terminal, and reading.

*PFI Precision, Inc. reserves the right to change, modify, suspend, delete, or depart from any and/or all parts of this position description, at any time. Nothing in this position description is intended to limit the Company's rights in any manner.*