

METROPOLITAN EDUCATION DISTRICT
Board Meeting
September 13, 2006

MEETING MINUTES

REGULAR MEETING

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by Vice President Diane Gordon at 7:00 p.m., CCOC Auditorium, 760 Hillsdale Avenue, San Jose, CA 95136.

CALL TO ORDER

I. ROLL CALL

All Members present, except where noted.

Cynthia Chang, Los Gatos-Saratoga Union High School District (absent during open session, attended closed session)
Ernie Dossa, Santa Clara Unified School District
Richard Garcia, San Jose Unified School District
Diane Gordon, Campbell Union High School District
Marsha Grilli, Milpitas Unified School District
Craig Mann, East Side Union High School District

II. REGULAR MEETING

Time: 7:00 p.m.
Location: CCOC Auditorium

III. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Grilli.

IV. ADOPT AGENDA

Motion to adopt agenda Grilli, second Dossa, vote unanimous

V. SPECIAL ORDER OF BUSINESS

No items.

VI. PUBLIC PRESENTATIONS & REPORTS

Barbara Barfield, CSEA president, addressed the Board on the recent CSEA layoffs (two positions); CSEA worked to keep the Information Technology technician because of the necessity of the position and were not pleased with the outcome. She wanted the Board to know that CSEA has done their part.

VII. CONSENT CALENDAR

Motion to approve consent calendar items* 2 through 6 Grilli, second Dossa, vote unanimous

BUSINESS AND FINANCIAL FUNCTIONS

- *2. Approved June Board Warrant Approval List
- *3. Approved Items to be Surplused
- *4. Accepted Donations
- *5. Approved Change Orders #003 to contract for reconfiguration and upgrade of CCOC building 700 (Vitton Construction Company, Inc.-\$19,610)

PERSONNEL

- *6. Approved Classified Personnel

INSTRUCTIONAL AND STUDENT FUNCTIONS

VIII. INFORMATION ITEMS

7. Information Item: The Governing Board reviewed the MetroED Investment Portfolio as of 6/30/06. Fiscal Director, Wendy Zhang presented the MetroED Investment Portfolio. There were no questions from the Board.

8. Information Item: Equalization Update

The Governing Board reviewed and received the updated information on the Equalization issue.

Assistant Superintendent, Paul Hay gave a short presentation on the update of the equalization issue. Paul noted that there is little to report since there have been no meetings since the last Governing Board meeting. Hay reported that the business officials are meeting at noon September 14 to work with the Master Business Agreement language. He also commented that MetroED has asked Ron Bennett of School Services of California to assist in drafting language. The business officials will also be addressing the in-kind contributions contributed in lieu of lottery funds. This group will report to the superintendents at the next JPA Superintendents' Executive Council meeting on October 23.

There was no discussion from the Board.

IX. ACTION ITEMS AND REPORTS

BOARD AND ADMINISTRATIVE FUNCTIONS

BUSINESS AND FINANCIAL FUNCTIONS

9. Action Item: 2005-06 Unaudited Actual Financial Reports

Motion by Garcia That the Governing Board approve all 2005-06 inter-fund transfers; approve all fund balance designations, and authorize the Superintendent to file the 2005--06 Unaudited Actual Financial Report with the Santa Clara County Superintendent of Schools, second Grilli, vote unanimous.

Member Garcia asked Assistant Superintendent, Paul Hay, to explain the expenses for the new classes. Hay commented that expenses for set-up of last year's new classes were: Video production, \$134,531; Forensics Investigation, \$106,695; and Computer Technology Careers, \$19,215. He also explained that there would be some additional expenses coming through for these classes, but a very small amount.

10. Action Item: Monthly Budget Update

Motion by Dossa That the Governing Board approve the budget changes included in the Monthly Budget Update for the period ended 8/31/06, second Mann; vote unanimous.

11. Action Item: Adopt Resolution #02-09-13-06, Career Technical Education Facilities Program

Motion by Garcia That the Governing Board vote to support Resolution #02-09-13-06, making CCOC eligible to apply for modernization or new construction grants given the voters pass the bill in the November 2006 election, second Grilli; vote unanimous. Roll call vote: 5 yes, 1 absent.

Superintendent Hallett commented that the district has worked very hard for the past 4 years to get some modernization legislation passed that would allow CCOC to apply for funds. This bond, if passed in November, will allow CCOC to apply for much-needed modernization funding. Paul and I recently made a presentation to OPSC (Office of Public School Construction) and were able to give significant input into the regulations language. They were appreciative of our

input. This legislation is very important and we are, therefore, asking for your support by approval of this resolution. We would also ask you to take a resolution to your boards asking for support of the facilities bond on the November ballot

PERSONNEL FUNCTIONS

INSTRUCTIONAL AND STUDENT FUNCTIONS

X. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

At this time Assistant Superintendent Paul Hay reported on departmental items of significance.

Mr. Hay said that he would like to reinforce the Superintendent's comments made about the meeting with OPSC in Sacramento. He commented that this has been 4 years of very hard work. Last year a bill went all the way through the legislature and was vetoed by the Governor. When we visited OPSC they were very supportive of CCOC and other centers like us; such as, SCROC (Southern California Regional Occupational Center). Tim, Mark Bartos, the architect from CSS, and I were well received by OPSC. Mark Bartos did a staff analysis and was fully engaged at the table in Sacramento (all of this was done on his own time). Our lobbyist, Nancy LaCasse has worked with us on this issue for 4 years, so she, too, was very excited at the results of the meeting. If this bond passes in November, there will be no restriction on the amount of grants that we can apply for at \$1.5 million each. We can use our capital asset fund to match these grants, and in addition the State will loan us the match money which can be paid back over 30 years. This will provide some serious modernization dollars, but the bond must pass. We ask you to take this back to your boards; this is the facilities bond which also included K-12, not just for ROCPs.

Superintendent Tim Hallett reported recent significant information to the Governing Board on topics not on the agenda.

We have been successful in being accepted as a Stanford Alumni Consulting Team project. A team from the Stanford Alumni group will provide us with probono marketing and public relations work to help CCOC gain more visibility in the community and to rid them of negative perceptions that may exist. There will be two co-project leaders and a team of 3-4 volunteers who will work the project. They will be interviewing several of our partners and constituents: Board members, school principals, etc. to determine what perceptions do exist and following up with recommendations for us to implement. A final report will be made to the Superintendent and the Governing Board and a follow-up visit will be made a year later.

Superintendent Hallett advised the Board that we are now writing our Executive Report and AveNEWS in-house, which will save us money. We still have the cost of the printing and mailing, but no longer have to pay an outside person to do the writing. Also, in another effort to save time and money, we have changed the layout of the board agenda. Hopefully, this will be easier to read.

Superintendent Hallett asked MAEP director, Suzi Glass to make a report on how classes are going so far this year. Glass commented that classes that were low in enrollment have been consolidated and other sessions were opened where waiting list existed. Other measures have been put into place; such as, calling those who enrolled for a class but did not show up. We were also very successful with the on-line registration. We are on-track for making Cap in both San Jose and Campbell.

XI. BOARD COMMENTS

No comments from the Members.

XII. Other Meetings

Regular Meeting, October 11, 2006	Closed Session	6:00 pm
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XIII. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

All meetings of the Governing Board are open to the general public, with the exception of those items which are specifically exempt under the Ralph M. Brown Act.

- A. Pursuant to Government Code: 54957.6(f)
Conference with Labor Negotiator (District Negotiator-Dan Gilbertson)
- B. Pursuant to Government Code: 54957(e)
Public Employee Replacement: Superintendent

XIV. ADJOURN TO CLOSED SESSION

Board adjourned to closed session at 7:40pm

Time: After Regular Session

Location: CCOC, RM 810

XV. REGULAR MEETING (continued)

Regular meeting resumed at 8:58 p.m.

Time: After Closed Session

Location: CCOC, RM 810

XVI. REPORT OF CLOSED SESSION ACTIONS

There were no actions taken in closed session to report.

XVII. ADJOURNMENT

Meeting adjourned at 9:00 p.m.

Marsha Grilli, Clerk/date