

**Metropolitan Education District**  
**Veterinary Science Teacher**



<b>Location:</b>	<b>Metropolitan Education District (MetroED) Silicon Valley Career Technical Education Center(SVCTE) 760 Hillsdale Avenue, San Jose CA 95136</b>
<b>Reports To:</b>	<b>Director, SVCTE Center</b>
<b>Classification:</b>	<b>Contract Teacher, CTA Unit</b>
<b>Date Approved:</b>	<b>6/22/2016</b>
<b>Dates Revised:</b>	<b>8/84</b>
<b>Position Control:</b>	<b>#141024, Salary Schedule 3, Range 1, 184 days</b>

**POSITION DESCRIPTION:**

Under the direction of the Principal of Silicon Valley Career Technical Education Center (SVCTE), and with appropriate support, the teacher is responsible for instruction, training and career preparation that will prepare the student for entry level employment in field of veterinary science. The instructor will be responsible for developing student skills, knowledge and attitudes commensurate with the goals of the program and for effectively using materials and equipment to meet these goals. Performs other related work as required. This is an exempt position.

**AREAS OF RESPONSIBILITIES/DUTIES:**

**Essential Functions:**

- Prepares and presents a course of study in veterinary sciences, including program objectives, student performance objectives, skill sets and lesson plans
- Utilizes a variety of innovative and engaging differentiated instructional strategies using a project based learning model that includes key assignments and aligned to the CTE Model Curriculum Standards and Common Core State Standards, which assist student(s) in attaining the performance objectives of the course
- Utilizes instructional strategies that enable all students to access and be successful with the course curriculum, including special needs students with Individualized Education Plans (IEPs) and §504 plans, English learners, and others; differentiate your instruction to accommodate the learning styles and needs of a diverse student population
- Utilizes multiple measures and methods to assess student learning
- Cultivate and nurture an emotionally safe learning environment that promotes social development, learning and respect among the diversity of all learners
- Assists in the preparation of the program budget and is responsible for making requests for materials and supplies not to exceed the amount and types of expenditures set forth in the program's approved budget
- Collaborates with academic peers in a professional learning community to create and integrate cross-curricular activities to strengthen and deepen student's knowledge of curricular content
- Identifies, develops and maintains community training sites for students, including contractual training agreements between community agencies/organizations and the SVCTE Center, including a statement of the student performance objectives to be achieved while at the training site
- Assists in student placement at these community agencies/organizations, and makes provisions for the immediate supervision of all students while they are at community training sites
- Documents student academic, technical and employability skills development, including attendance, progress, performance and other related data

**AREAS OF RESPONSIBILITIES/DUTIES (continued):**

**Essential Functions:**

- Participates in activities to promote SVCTE and Veterinary Sciences program, including community service projects
- Submits all information needed for attendance, grade reporting and internship record keeping
- Maintains an Employee Advisory Board which includes representatives from related business, industry, labor, professional organizations and other public and/or private agencies providing the same or related training and holds a minimum of one meeting during each school year
- Works with local community colleges to revise and update existing articulation agreements, and develop new articulation agreements
- Attends staff meetings, professional development trainings and activities, and other meetings as required
- Adheres to administrative policies for credentialed personnel as set forth by the Governing Board of Metropolitan Education District
- Establishes and maintains safety policies and procedures for classroom supervision and work sites
- Be in attendance on site as required

**EMPLOYMENT STANDARDS:**

**Knowledge of:**

- Veterinary science and practices in the fields of veterinary sciences, services and medicine
- Career options and pathway for students interested in veterinary science professions

**Ability to:**

- Teach veterinary sciences
- Identify the role of veterinary science practice in history and culture
- Maintain effective discipline and order in classroom and work site environments
- Establish and maintain effective work relationships in the performance of required duties
- Safely and effectively operate a variety of equipment appropriate for veterinary sciences
- Accurately perform math that is applicable in veterinary sciences careers
- Effectively communicate with students, parents, staff members, community members, and others, in written and oral form
- Understand and interpret laws, ethics and regulations of the veterinary sciences professions
- Be flexible and open to change
- Prepare daily lesson plans for a 3-hour class

**MINIMUM QUALIFICATIONS:**

Specific knowledge required to satisfactorily perform the functions of the job include:

- Veterinary science, practices and careers
- Curriculum and instructional practices that enable all students to access the curriculum and learn
- Current industry trends, methodology and practices in both veterinary sciences and in education

**MINIMUM QUALIFICATION (continued):**

**Experience:**

- A minimum of three (3) years of successful teaching experience preferred in Career Technical Education and/or Regional Occupational Programs (ROP)
- Experience in a public secondary school setting where utilization of required skills, knowledge, and abilities in performing job-related duties and responsibilities is required
- A minimum of three (3) years of successful experience preferred working with industry specific field educational programs, and/or site supervising and managing CTE instructional programs is desired

**Education and Credentials:**

- Possession of a Single Subject Agricultural Credential preferred (You must provide copies of credentials as required for the position or provide evidence of qualifying for required credentials with your application materials)
- Desired Qualification: Teaching experience in veterinary science or related occupations
- Desired Qualification: Possession of a Bachelor's degree

**License:**

Must possess a valid California Driver's License and/or be able to provide own transportation in conduct of work assignments

**Expectations:**

The District places a high value on employees that are enthusiastic, cooperative, resourceful and knowledgeable, possess and display a strong work ethic and a customer-service and positive attitude. Employees are expected to understand and support the District's mission, strategic objectives, policies and goals.

**PHYSICAL REQUIREMENTS:**

Incorporated within one or more of the essential functions of this job are the following essential physical requirements

- Incumbents regularly stand and sit for long periods of time
- Walk short distances on a regular basis
- Use hands and fingers to operate a computer keyboard or other office and technical equipment
- Reach with hands and arms, bend, twist, stoop, kneel, or crouch; speak clearly and distinctly over telephones and to provide information
- See to observe students and to read fine print and operate computer; hear and understand voice over telephone and in person
- Lift materials weighing up to 25 pounds and move and transport materials weighing up to 30 pounds

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Employee Signature