

Metropolitan Education District



Review of 2009-10
Unaudited Financial
Reports

Format of Written Presentation

- JPA Certification
- Executive Summary
- Unaudited Actuals “At a Glance”
- Comparative: Unaudited to Estimated
- General Fund & MYP Update
- Adult Ed Fund & MYP Update
- Other Funds
- Other Misc. State Forms



General Fund 010

Summary of Operations

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
Beginning Fund Balance	2,691,327	2,691,327	-0-
Revenues	16,593,957	17,717,004	1,123,047
Expenditures	<u>15,416,564</u>	<u>14,448,760</u>	<u>(967,804)</u>
Net Change	1,177,390	3,268,244	2,090,854
Other Financing Sources/Uses	<u>(465,926)</u>	<u>(1,293,948)</u>	<u>(828,022)</u>
Increase (Decrease) in Fund Balance	<u>711,467</u>	<u>,974,296</u>	<u>1,262,829</u>
Ending Fund Balance	3,402,794	4,665,623	1,262,829

General Fund 010

Transfers Out

Transfers Out	Amount
F-210 Asset Mgmt: ½ match, CCOC Mfg Equip Prop 1D Grant-9516	222,258
F-400 Capital Outlay: CCOC gas line replacement project	300,000
F-400 Capital Outlay: QZAB Repay Fund (cover negative cash, trustee fees)	48,727
F-170 Spec. Reserve: SCCOE cash reconciliation liability reserve	257,936
F-170 Spec. Reserve: Attendance, enrollment software project	33,000
F-140 Def. Maint: Annual contribution & state match	335,229
F-110 Adult Ed: Lottery Transfer (pass-through)	114,946
F-110 Adult Ed: LEA Start-up Fund	<u>83,000</u>
Total Transfers Out	1,395,096

General Fund 010

Components of Fund Balance

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
Reserved-Revolving Cash & Store	31,988	30,440	(1,548)
General Reserve-Cash Flow (4%)	639,346	633,754	(5,592)
Legally Restricted Balances	506,661	517,977	11,316
Des: Economic Uncertainty (6%)	959,018	950,631	(8,387)
Des: Contingency for State Deficits	1,010,433	1,008,472	(1,961)
Des: CCOC Work Exp. Classes	-0-	71,615	71,615
Des: Prof. Dev. Block Grant/Other	255,348	50,165	(205,183)
Des: Excess Property Taxes	-0-	1,187,604	1,187,604
Des: Equipment Reserve-Lottery	-0-	214,965	214,965
Undesignated Fund Balance	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total Fund Balance	3,402,794	4,665,623	1,262,829

Adult Education Fund 110

Summary of Operations

Summary of Operations	Estimated	Unaudited Actuals	Difference
Beginning Fund Balance	1,279,930	1,279,930	-0-
Revenues	11,398,286	11,499,360	101,074
Expenditures	<u>10,107,940</u>	<u>9,396,481</u>	<u>(711,459)</u>
Net Change	1,290,346	2,102,879	812,533
Net Other Financing Sources/Uses	<u>00,386</u>	<u>142,805</u>	<u>(57,581)</u>
Increase (Decrease) in Fund Balance	<u>490,732</u>	<u>2,245,684</u>	<u>754,952</u>
Ending Fund Balance	2,770,662	3,525,614	754,952
Adjustment: Transfer to CUHSD	<u>-0-</u>	<u>(1,164,863)</u>	<u>(1,164,863)</u>
Ending Fund Balance	2,770,662	2,360,751	(409,911)

Adult Education Fund 110

Components of Fund Balance

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
General Reserve-Cash Flow (4%)	404,318	378,065	(26,253)
Des: Economic Uncertainty (6%)	606,476	567,097	(39,379)
Des: Contingency-State Deficits	761,441	694,589	(66,852)
Des: LEA Credentialing Program	83,000	-0-	(83,000)
Des: Preliminary Amount Due CUHSD	915,427	-0-	(915,427)
Des: Workforce for ESL/ABE classrooms	-0-	100,000	100,000
Des: Site Safety Improvements	-0-	100,000	100,000
Des: New Program Development	-0-	250,000	250,000
Des: Online classes for H.S. and GED	-0-	50,000	50,000
Des: Professional Development Reserve	-0-	100,000	100,000
Des: Equipment, Instr. Materials	-0-	121,000	121,000
Undesignated Fund Balance	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Total Fund Balance	2,770,662	2,360,751	(409,911)

Deferred Maintenance Fund 140

Summary of Operations

Summary of Operations	Estimated	Unaudited Actuals	Difference
Beginning Fund Balance	1,235,768	1,235,768	-0-
State Regular DM Funding	166,844	167,614	770
District Regular Match Contrib.	166,844	167,615	771
Interest Income	<u>19,850</u>	<u>11,941</u>	<u>(7,909)</u>
Total Sources of Funds	1,589,306	1,582,938	(6,368)
Expenditures & Transfers	<u>480,011</u>	<u>470,028</u>	<u>(9,983)</u>
Ending Fund Balance	1,109,295	1,112,910	3,615
<u>Components of Fund Balance:</u>			
Des: Sewer Line Replacement	452,464	452,464	-0-
Des: 5 Year Maint. Plan Projects	<u>656,831</u>	<u>660,446</u>	<u>3,615</u>
Total Fund Balance	1,109,295	1,112,910	3,615

Special Reserve Fund 170

Components of Fund Balance

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
Res: LEA Program Carryover	-0-	55,141	55,141
Res: SCCOE Cash Reconciliation-GF	-0-	257,936	257,936
Res: PERS Liability (General Fund)	425,058	415,670	(9,388)
Res: PERS Liability (Adult Ed Fund)	204,387	204,387	-0-
Res: ROCP Attend. Software	33,000	32,999	(1)
Res: Legal Reserve (General Fund)	100,000	100,000	-0-
Res: Legal Reserve (Adult Ed Fund)	33,333	33,333	-0-
Res: Estimate Due to CUHSD	<u>117,334</u>	<u>-0-</u>	<u>(117,334)</u>
Total Fund Balance	913,112	1,099,466	186,354

Asset Management Fund 210

Components of Fund Balance

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
Res: Prop 1D, Bldg 200 Equipment	52,468	55,132	2,664
Res: Prop 1D, Bldg 300 Equipment	6,123	13,887	7,764
Res: Prop 1D, Bldg 800 Equipment	47,279	53,677	6,398
Res: Prop 1D, Bldg 100 Equipment	102,620	102,620	-0-
Res: Prop 1D, Bldg 500/600 Equip.	388,867	388,867	-0-
Res: Prop 1D, Bldg 700 Equipment	100,752	211,881	111,129
Minimum Reserve (Board Policy)	250,000	250,000	-0-
Health & Safety Reserve	50,000	50,000	-0-
Designated: CCOC Program Upgrades	<u>87,073</u>	<u>190,836</u>	<u>103,763</u>
Total Fund Balance	1,085,182	1,316,900	231,718

Capital Outlay Fund 400

Components of Fund Balance	Estimated	Unaudited Actuals	Difference
Cash with Fiscal Agent (QZAB)	756,426	790,761	34,335
Res: Prop 1D, Bldg 300	-0-	208,936	208,936
Res: Prop 1D, Bldg 800	812,183	820,682	8,499
Res: Prop 1D, Bldg 200	235,971	238,045	2,074
Res: Prop 1D, Bldg 100	1,250,492	1,284,080	33,588
Res: Prop 1D, Bldg 100	227,803	232,413	4,610
Res: Prop 1D, Bldg 200	1,154,299	1,173,099	18,800
Res: Prop 1D, Bldg 600	1,298,178	1,308,820	10,642
Res: Prop 1D, Bldg 700	211,661	254,275	42,614
Res: Prop 1D, Bldg 300	585,580	171,571	(414,009)
Res: Prop 1D, Bldg 100	475,912	480,308	4,396
Res: Capital Projects/ Major Maintenance	45,100	305,549	260,449
Res: San Jose Adult Ed Fund Balance	239,139	340,927	101,788
Res: Campbell Adult Ed Fund Balance	<u>153,905</u>	<u>0</u>	<u>(153,905)</u>
Ending Fund Balances	7,446,649	7,609,466	162,817

Operating Funds: Balance Sheet Accounts

Components of Fund Balance	General Fund	Adult Ed Fund	Total
Cash at County Treasurer	1,626,945	888,378	2,515,323
Cash-Rev. Funds, Awaiting Deposit	43,350	19,726	63,076
Accounts Receivable	6,616,127	3,026,555	9,642,682
Due from Other Funds	174,949	119,515	294,464
Stores/Inventory	<u>10,440</u>	<u>-0-</u>	<u>10,440</u>
TOTAL ASSETS	8,471,811	4,054,174	12,525,985
Accounts Payable	1,186,468	1,631,622	2,818,090
Due to Other Funds	<u>2,619,719</u>	<u>61,801</u>	<u>2,681,520</u>
TOTAL LIABILITIES	<u>3,806,187</u>	<u>1,693,423</u>	<u>5,499,610</u>
ENDING FUND BALANCE	<u>4,665,624</u>	<u>2,360,751</u>	<u>7,026,375</u>
TOTAL LIAB. & FUND BALANCE	8,471,811	4,054,174	12,525,985

Cash & Receivables

- Do we have enough cash to make payroll and pay our vendors?
- \$2.5 million Cash at County Treasurer includes \$1.5 million borrowed from MetroED Capital Outlay Fund
- Cash Asset Ratio: measure of cash adequacy to cover immediate liabilities, should be at least 1.
- MetroED's ratio is .91 (only 0.38 w/o \$1.5 million loan), less than is necessary to cover immediate payables, more borrowing is necessary
- Receivables: \$9.6 million as of 6/30/10
 - \$7,483,818 due from the state/deferred apportionments
 - \$ 716,751 due from the COE
 - \$ 549,720 due from districts
 - \$ 637,655 due from all others

Recommendations



- **Authorize all 2009-10 interfund transfers as shown in the Unaudited Actual Financial Reports**
- **Approve all year-end fund balance designations**
- **Accept the 2009-10 Unaudited Actual Financial Reports and authorize the Superintendent to file with the County Superintendent**