

REGISTER ON KOMPASS

List your business on Kompass to boost your online profile - it's quick, simple and free!

HOW TO ADD YOUR COMPANY

COMPANY DETAILS

- Go to www.kompass.co.uk and then click on Business solutions and Register your Company.
- Then enter your company name, address, email, web & phone/fax details.

BUSINESS ACTIVITY

- Add a detailed business description and apply any formatting to enhance the layout.
- Type in your activities into the Kompass Classification search tool, then click on Search.
- Browse the list of matching activity headings and select those that are relevant.
- Make sure you select producer, distributor or service provider, to ensure that your products and services are accurately classified.

GENERAL INFORMATION

- Add more general information about your company, including Registration No., Year Established, Number of Employees, Turnover & select any relevant Import/Export regions.
- Enter any brand or tradenames, along with their description, which you can format.

EXECUTIVE CONTACTS

- To ensure your company profile is fully complete, add any key executives along with their job function.
- Then add contact details to ensure we can process your registration.

UPLOAD ONTO KOMPASS

- Once completed, your company profile will be processed by our data team. After they have validated the information, it will be uploaded onto Kompass within 48 hours.

NOW REGISTER AS A USER!

To help us validate your company profile and let you update your company profile, please register as a Kompass user.

REGISTER AS A USER

- Go to www.kompass.co.uk & click Your Account. Then click on Register & complete the online form.
- An email will be sent to you, including a temporary password.
- Follow the instructions given in the email to confirm your account registration on Kompass.
- When prompted, enter your username and password & click on Login.

FIND YOUR COMPANY

- Click on your Login name at the top of the page then click My profile.
- Add your job function within your company.
- Now type in your Company name and click on Search.
- Any matching company names will be listed, so you can click to select the relevant company from the list.
- Then Validate my information to confirm, which will enable you to access & update your company profile.

You can now start searching the global Kompass database of 5M B2B companies, across 66 countries.

