



BOARD OF TRUSTEES MEETING
Tuesday, October 24, 2017
6:00 pm
The Lodge
Regular Meeting
Committee Meetings – 5:30 pm

- **Call to Order (5 min*)** Chairman Johnson
- **Roll Call** Mrs. Cunningham
- **Approve Minutes from April 11, 2017 (5 min)** Chairman Johnson
- **Oath of Office**
 - Reappointment – Governor’s Appointment – Mike Brooks
 - Reappointment – Governor’s Appointment – Daniel Fischer
 - Appointment – Caucus Appointment – Mike Budzik
- **Election of Officers**
 - Chair
 - Vice-Chair
 - Treasurer
 - Secretary
- **Executive Sessions (20)**
- **President’s Report (15 min)** Dr. Young
 - Motion – Name Interim CFO
- **Academic and Student Affairs Committee Report (10 min)** Dr. Davis/Ms. Hagerott
Trustees Stone and Stuart Brooks
 - Retention Strategies for Fall 2017
 - Resolution – New Academic Program Approval Associate of Applied Science in Laboratory Sciences, STNA Certificate
 - Resolution – Applied Bachelor’s Degrees
 - EAB Presentation
- **Finance Committee Report (10 min)** Trustee Mike Brooks
Resolution - Efficiency Report
Trustee Addington and Trustee Fischer/Dr. Tyler
- **Facilities Committee Report (5 min)** Trustee Budzik/Mr. Daubenmire
- **Personnel Committee Report (5 min)** Trustee Stone/Mr. White
- **Chairman’s Report (10 min)** Chairman Johnson
- **New Business (5 min)** Chairman Johnson
- **Adjournment** Chairman Johnson
 - **Event Schedule**
 - December 9, 2017 – Fall Graduation Ceremony
 - Nursing Pinning – 9:00 am
 - Graduation – 10:00 am
 - December 12, 2017 - 5:30 pm – Subcommittee Meetings
 - 6:30 pm – Regular Meeting

***Estimate time allotted for each agenda item is noted in (). Please allow 2 hours for regular meetings.**

Our Mission

We serve as a pathway to prosperity, teaching and inspiring all who seek to learn; growing careers and changing lives.

October 24, 2017

The regular Meeting of the Hocking College Board of Trustees was held Tuesday, October 24, 2017, at The Lodge of Hocking College, Nelsonville, Ohio.

Administrators attending: Dr. Betty Young, President; Mr. Jeff Daubenmire, Chief-of-Staff; Dr. Myriah Davis, Vice President of Academic Affairs; Ms. Jaqueline Hagerott, Treasurer / Vice President of Students Affairs and Community Relations; Mr. Jeff White, Associate Vice President of Human Resources, Diversity and Campus Relations; Ms. Sara Parker-Clever, Dean of Arts, Business, and Sciences; Penny Payne, Dean of Public Safety, Nursing and Allied Health; Art Tyler, Interim CFO; and Mr. Tim Brunicardi, Executive Director of Marketing, Public and Community Relations;

Additional attendees: Staff, Bargaining Units Representatives, students (archery team) and media.

CALL TO ORDER

Chairman Johnson called the meeting to order at 6:00 pm.

ROLL CALL

Sheree Cunningham, Board Secretary, called the roll:

Board members present: Trustees Mike Brooks, Stuart Brooks, Mike Budzik, Leon Forte, Ben Mitchell, Andrew Stone, and Chairman Johnson.

Board members absent: Trustee Jeanie Addington

Members present constitute quorum.

OATH OF OFFICE

Chairman Johnson reported Governor Kasich has reappointed Trustee Mike Brooks and appointed Dan Fischer to the Hocking College Board of Trustees. Mike Budzik has been appointed by the Caucus of the School Board Presidents as a Trustee. Terms will expire on August 31, 2020.

Chairman Johnson invited Mike Brooks, Dan Fischer and Mike Budzik to stand and take the Oath of Office.

APPROVAL OF MINUTES

Chairman Johnson asked if there were any changes to the minutes from the August 1, 2017, regular meeting. There being none, a motion was made by Trustee

Mitchell to approve the minutes as presented. Trustee Fischer seconded the motion. The motion was unanimously approved.

ARCHERY TEAM

Dr. Young reported that Hocking College's Archery Team is present tonight. She introduced Coach Dietz, who then introduced the members to the Board. Each member gave their name, where they were from, and what they shoot. Coach Dietz stated there are 30 members on the Archery Team. They compete in three different seasons and in three competitive tournaments. The team members compete individually as well as a team. They recently completed 4th as a whole at the USC Championship. Dr. Young commented that we hope to have them presented at the State Legislature before the end of the semester.

ELECTION OF OFFICERS

Chairman – Trustee Mike Brooks nominated Chairman Johnson to a third year. Trustee Mike Budzik seconded the motion which was unanimously approved.

Vice Chair – Trustee Mike Brooks nominated Trustee Mitchell for Vice Chair. Trustee Stone seconded the motion which was unanimously approved.

Treasurer – Trustee Stone made a motion to nominate Jacqueline Hagerott for Treasurer. The motion was seconded by Trustee Mitchell and unanimously approved.

Secretary – Trustee Mitchell nominated Sheree Cunningham as Secretary. The motion was seconded by Trustee Budzik and unanimously approved.

EXECUTIVE SESSION

Chairman Johnson requested a motion to adjourn into Executive Session:

In pursuant to Ohio Revised Code 121.22 (G) (2) to consider the purchase or sale or lease of real or personal property;

In pursuant to Ohio Revised Code 121.22 (G) (1) to consider the employment, demotion, or compensation of a public employee, and to consider the investigation of charges or complaints against a public employee;

In pursuant to Ohio Revised Code 121.22 (G) (3) to discuss a pending or imminent court action; and

In pursuant to Ohio Revised Code 121.22 (G) (4) to prepare for and conduct a collective bargaining strategy.

The Executive Session invitation may include:

Dr. Betty Young
Jeff Daubenmire

On a roll call vote:

Voting Yes: Trustees Mike Brooks, Stuart Brooks, Mike Budzik, Dan Fischer, Leon Forte', Ben Mitchell, Andrew Stone, and Chairman Tom Johnson

Voting No: None.

The Board adjourned to Executive Session at 6:16 pm.

RETURN TO REGULAR SESSION

Chairman Johnson announced the return to regular session at 6:58 pm.

PRESIDENT'S REPORT

Dr. Young reported on the following:

- Dr. Young reported the College would like to hire Dr. Art Tyler as Interim CFO. There was little discussion, and Trustee Mike Brooks made a motion to approve Dr. Art Tyler as Interim Chief Financial Officer effective, Tuesday, October 24, 2017. The motion was seconded by Trustee Leon Forte' and unanimously approved.
- Welcome – Dr. Young welcomed Mr. Dan Fischer as a new member of the Board of Trustees. She stated that Mr. Fischer had 30 years in banking, had lived in Logan for three years and has made Logan his home.
- ACCT Conference – Dr. Young stated that she, Jacqueline Hagerott, and Ben Mitchell attended the ACCT Conference in Las Vegas, NV. She stated they presented the "Hocking College Story" to two sessions, and both were a packed audience. Trustee Mitchell stated that the presentation created a lot of hall conversation, which is good.
- CNTYC (Council of North Central Two Year Colleges) – Dr. Young commented that she attended the CNTYC Conference held in St. Louis, MO. The CNTYC is made of up senior executives that meet annually to discuss issues that impact HLC institutions. The schools have to be a part of the HLC, the regional accrediting body. Dr. Young commented it is very important to be a part of these organizations. She is hoping to take a small team with her next year. Dr. Young also announced that she was elected as President Elect of CNTYC.
- Introduction AG Office – Dr. Young introduced Elizabeth Howell, from the Attorney General's Office to the Board. Ms. Howell is available to offer advice on contracts, bonds, and so forth.
- Athletic Department – Snap Raise is raising high school and college dollars for programs. Our goal is to raise as much money as we can for the Athletic Department. In the first hour, the College Archery Team raised \$2000. These campaigns run for four weeks.
- Student Engagement –
 - Dr. Young announced the Phi Theta Kappa is sponsoring "Project Homeless" on November 2, 2017. The group feels you need to experience what it means to be homeless. These students are very serious about the project. Dr. Young feels that the project fits well with the bridges out of poverty work we are doing. Admission is either five (5) cans of food, or \$5.00.

- Homecoming – Hocking College named their first Homecoming King and Queen. The students who raised the most money, for the local food bank, were crowned King and Queen. The students raised \$1800 in three days. Trustee Budzik commented it was not long ago that some folks did not want to have sports and now look we have national champions. He felt it was a good move.
- Other Activities – Dr. Young reported Hocking College now has their first band on campus as well as a choir. She commented it is all about student engagement. Dr. Young also reported that retention is up 4%.
- Ohio Means Internship – The College has received a \$133,000 grant of which half is from the State and the other half from industry to support student internships. Dr. Young stated the funds will assist students in Natural Resources, Automotive, Electrical, etc. Students can work up to 400 hours at \$10.00 an hour and will have direct experience in their field of study.
- Applied Bachelor's Degree – Dr. Young stated that Dr. Davis will be speaking on this topic later in the meeting, but gave a brief overview. She stated that to be able to offer bachelor's degrees, it would take the Board's approval. After Board approval, they would have to receive approval from the Ohio Department of Higher Education as well as the Higher Learning Commission. She commented there are several hurdles to jump, but felt it would be worthwhile.
- Wayne Breitbarth, LinkedIn Specialist – Dr. Young stated that the College has arranged for Wayne Breitbarth, LinkedIn Specialist to the College to speak with students and staff. He will also be speaking to alumni and community members. She invited the Board to attend. The event is scheduled for Wednesday, October 25, 2017, at 6:00 pm at The Lodge.
- Good News Emails – Dr. Young stated that she received two “good news emails” and wanted to share them with the Board.
 - Danita Reynolds received an email from a student stating he was glad that she included LinkedIn in the Cornerstone Classes. The student applied the tips from the class and was offered an interview for a student nurse position with a regional hospital within a week of making the changes to his profile. He was surprised with the speed at which he was able to find an opportunity within his field of study. He wanted the College to know he felt this was very beneficial.
 - When Randy Lambert, AmeriCorps, was giving a tour to potential ABS students, he had two students give an impromptu testimonial about the accounting program and Ms. Gater, dorm life and life in general at Hocking. He commented he later learned one of the students was Javonte, Vice-President of the Accounting Club. He commented that the presentation was very uplifting. It was great to hear the student enthusiasm and praise for their school and accounting program.
- NACCE (National Association of Community Colleges Entrepreneurship) – Dr. Young stated this was the first time she had attended this conference and felt it was one of the best conferences she has attended. Geoff Towne, Program Manager, Fermentation Science and HC Entrepreneurship also attended the conference.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT

Dr. Davis reported on the following:

- Retention Strategies for Fall 2017 – Dr. Davis introduced a portion of the team that has been working on retention. They are as follows: Jade Cover, HIM Program Manager; Geoff Towne, Program Manager Fermentation Science and HC Entrepreneurship; Alaina Himes, Program Manager, Dental Hygiene; Pat Bartoe, Interim Nursing Program Director; Angie Canter, Office Manager Health and Nursing; Dr. Penny Payne, Commander and Interim Dean for Allied Health and Nursing; Robert Cornwell, Program Manager EMS; and Doris Wilderman, Assistant Dean for Allied Health and Nursing. Dr. Davis stated Noel Levitz indicated that for retention Hocking should be at 65.5%. In May, the College was sitting at 48%. Dr. Davis commented they called the teams together and met with Financial Aid and within 10 weeks were at 64% retention. By the 15th day, the College was at 67% retention.

- New Academic Program Approval – Dr. Davis presented the following:

Hocking College continues to develop new degree programs designed to fulfill in-demand jobs and to respond to industry needs. The Ohio Department of Higher Education grants final approval to offer a new degree after the Hocking College Board of Trustees authorizes the campus to submit a proposal to the State for consideration. This initiative serves our mission and strategic plan for the College as well as our role as an Ohio institute of higher education. Our mission statement “We serve as a pathway to prosperity teaching and inspiring all those who seek to learn, changing lives and building careers. Our strategic plan includes a commitment to regional economic and workforce development and we are a proud member of the University System of Ohio. This initiative delivers on all aspects of our purpose.

The new proposed educational site has been selected as a strategic growth opportunity for Hocking College and to fulfill high demand jobs in Ohio. Ohio Means Jobs 2017 Occupation Outlook report indicates in excess of 600 high demand jobs annually for laboratory science technicians. This initiative will create programming in workforce development for our students and will create a new revenue stream to support students and the College.

With the Board of Trustees approval, the College will submit a formal new degree proposal for the following program to the Department of Higher Education for consideration requesting a start date of autumn 2018.

Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory

The launch of new program is planned for autumn 2018.

Hocking College will develop degrees in a "core curriculum" format. This design creates a core of common courses that students complete during the first and second terms of enrollment. During the second year, students select an area of concentration to complete their degree program. This model allows for greater operational efficiency in scheduling courses as well as an opportunity for enhanced learning through interdisciplinary course offerings. Additionally, certificates will be developed as stand-alone credentials for students or add on opportunities for greater career opportunities.

Hocking College has begun the process of establishing the needed endowment to equip and launch operations of the laboratory sciences program. Hocking will be seeking public and private financial support for this project. We anticipate a minimum of \$2 million in investment and 12 new jobs to the region with the start-up of this operation.

2017-18 budget year start-up cost estimate is \$120,000.

There was little discussion and the following resolution was presented.

**New Academic Program
RESOLUTION 2018-02**

WHEREAS, in accordance with Chapter 3345, 3354, and 3357, of the Ohio Revised Code, the Hocking College Board of Trustees is the governing body for Hocking Technical College with authority to authorize the President to manage the day to day operations of the College, and

WHEREAS, The Hocking College Board of Trustees is authorized to approve all new degree programs proposed by the Administration.

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees has reviewed the proposed new degree in:

Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory

BE IT FURTHER RESOLVED that the Hocking College Board of Trustees, hereby approves and accepts the proposed new degree in:

Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory

Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory

Motion – Trustee Mitchell made a motion to approve Resolution 2018-02. The motion as seconded by Trustee Forte' and unanimously approved.

- State Tested Nursing Assistant (STNA) Certificate Program - Federal and state regulations establish training and testing requirements for all nurse aides who work in Medicare/Medicaid certified long term care facilities. The Ohio Department of Health's (ODH) NATCEP Unit is responsible for ensuring that Nurse Aide, Train-the-Trainer (TTT) and Dining Assistant (DA) programs offered in Ohio meet minimum federal and state requirements.

Completion of an ODH-approved NATCEP will provide the training needed to become a State Tested Nursing Assistant (STNA). A NATCEP must be no less than 75 hours in length. Training will consist of at least 59 hours of classroom experience and skills training and at least 16 hours of supervised resident care in a long-term care facility (nursing home only).

Upon successful completion of a NATCEP, students will receive an official ODH Certificate of Completion and will be eligible to register for the state nurse aide test. Individuals who pass the state nurse aide test will have their names added to the Ohio Nurse Aide Registry.

There is no organizational impact as the State Tested Nursing Assistant (STNA) Certificate program will become part of the School of Allied Health and Nursing.

Hocking College plans to offer STNA at our Logan, Perry and Nelsonville campuses. There will be moderate fiscal impact in the initial stages of certificate program as labs must be created at each location to simulate long-term health care/nursing home facility. Each lab will accommodate hospital beds to demonstrate bed-making, transfer techniques, bathing, and feeding while the patient is confined to the bed or transferred from the bed to a wheelchair/chair. Additional staff may be needed to fulfill the delivery of coursework for STNA but after development is complete, the fiscal impact should be cost neutral due to anticipated increase in enrollment and the additional tuition and fees generated by this program.

There was little discussion and the following motion was made:

**New Academic / Workforce Program
State Tested Nursing Assistant (STNA)**

RESOLUTION 2018-04

WHEREAS, in accordance with Chapter 3345, 3354, and 3357, of the Ohio Revised Code, the Hocking College Board of Trustees is the governing body for

Hocking Technical College with authority to authorize the President to manage the day to day operations of the College, and

WHEREAS, The Hocking College Board of Trustees is authorized to approve all new degree programs proposed by the Administration.

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees has reviewed the proposed new certificate in:

State Tested Nursing Assistant (STNA)

BE IT FURTHER RESOLVED, that the Hocking College Board of Trustees, hereby approves and accepts the proposed new certificate in:

State Tested Nursing Assistant (STNA)

Motion – Trustee Stone made a motion to approve Resolution 2018-04. The motion as seconded by Trustee Stuart Brooks and unanimously approved.

- Applied Bachelor's Degrees - The Ohio Department of Higher Education has issued a Request for Information regarding the College's interest in offering applied bachelor's degrees under the ORC 3333.051.

According to *Grey Reports* bachelor's degrees were the fastest-growing degree level in August 2017 with an 8% growth rate.

It is recommended that the Board of Trustees approve the College's resolution to pursue applications with the Ohio Department of Higher Education to offer applied bachelor's degrees in areas of study to be determined. Upon approval of the resolution, Hocking College will submit a Substantive Change application to the Higher Learning Commission as part of the accreditation approval process.

The College will expand its offerings to fulfill the requirements of offering applied bachelor's degrees but will do so under the existing school structure.

There will be moderate fiscal impact in the initial states of program / degree development. Additional staff may be needed to fulfill the delivery of coursework for Bachelor's degrees, but after development is complete, the fiscal impact should be cost neutral due to anticipated increase in enrollment and the additional tuition and fees generated by this expanded programming.

Motion – Trustee Stone made a motion to approve Resolution 2018-04. The motion as seconded by Trustee Budzik and unanimously approved.

- EAB Presentation – Dr. Davis gave a presentation on EAB. She commented that the program is possible through Perkins Funding. The advisor utilization has just been launched. Data has shown that 752 students have reached out to faculty.

The system is working. Dr. Davis thanked everyone who has helped with the project.

FINANCE COMMITTEE REPORT

Trustee Brooks asked Dr. Tyler to give the Finance Committee report.

- FY2017 Affordability and Efficiency Report – Dr. Tyler presented the FY2017 Affordability and Efficiency Report pointing out savings and efficiencies. He asked that the Board consider approving the report.

Motion – A motion was made by Trustee Mitchell and seconded by Trustee Mike Brooks to approve the FY 2017 Affordability and Efficiency Report. The motion was unanimously approved.

- Updates – Dr. Tyler reported the Board approved a budget of a little over \$30 million for 2017-18, and stated the bottom line at the preliminary closing will be substantially higher than anticipated at 1.66 million. He commented that this speaks to the accountability of this team. Dr. Tyler commented they have complied with the board wish to have \$1 million in strategic reserves. In addition to the strategic reserves, \$500,000 has been set aside to fund and purchase new property and to improve infrastructures in years to come.

FACILITIES COMMITTEE REPORT

Trustee Budzik gave the following report.

- Updates - Lighting from the north end of Light Hall to the parking lot has been completed. The dental hygiene schematics were completed 11/20/2017. Plans are moving forward to improve the Equine Center by expanding the arena. The Lake Snowden Water Park should be open by May 2018. The beach area is being enlarged. There will be additional launch pads for canoes, kayaks, etc. The installation of the dam valve at Lake Snowden will be completed in December 2017. Trustee Budzik stated since June 2017, there have been 11 projects completed.
- Capital Funding – The Capital Funding Plan for FY 2019 – 2024 has been completed and submitted to the State. Dr. Young gave a brief report on the College's requests.
 - Shaw Building – 2.5 million renovation to house music, video and web and application development. This is a high priority.
 - Animal Science Building – 2.5 million. The building will house animal care technician, animal training, agro-ecology, animal breeding and animal grooming.
 - Student Center – This is the most used building on campus. The College would like to add an additional 20,000 square feet which would cost around 3.5 million.
 - Dental Hygiene – In the last capital request, the College requested monies for the Perry Campus Dental Hygiene project. This time, the College is requesting an additional 1 million for dental hygiene chairs for the Main Campus.
 - The Lodge – The Lodge needs a new roof, which will cost around \$750,000.

- Robbins Crossing Barn – The roof will cost around \$300,000. Total renovation will cost around 10.55 million. The College is hoping to work with the community and historical societies to assist with costs.

PERSONNEL COMMITTEE REPORT

- Support Staff Bargaining Unit – Trustee Stone reported the College has been in negotiations with the Support Staff Bargaining Unit. He stated he is happy to report they have reached a tentative agreement. A motion from the Board will need to be made first before the Bargaining Unit votes. Trustee Stone stated first and foremost the College kept the mission first. He commented employees in this group tend to be the lowest paid employees at the institution. Despite working full-time many members still qualify for State programs. Looking at the 2016 federal guidelines, the College wanted to bring employees above the poverty level guidelines. He commented part of our mission is “pathway to prosperity” and our own employees should be above this. Trustee Stone reviewed other key items of the contract. He stated that the total fiscal package will be \$196,500, but as was reported the College is in good financial status to support this tentative agreement.

Motion – A motion was made by Trustee Stuart Brooks and seconded by Trustee Budzik to approve the Support Staff Bargaining tentative agreement. The motion was unanimously approved.

Dr. Young wanted to thank the negotiating team. The team consisted of: Robert Clark, President of the Union, Theresa Whitney, Union Representative, Jacqueline Hagerott and Jeff White. She also reported she received a very nice thank you letter from Robert Clark, President of the Union.

CHAIRMAN'S REPORT

Tom reported, as a follow-up to the Dental Hygiene program, there is a high rate of Medicaid in Perry and Athens County. With the changes in Medicaid, several families will not have dental care. This is going to be a transformation for these families and is proud of Hocking College taking the lead.

NEW BUSINESS

None

ADJOURNMENT

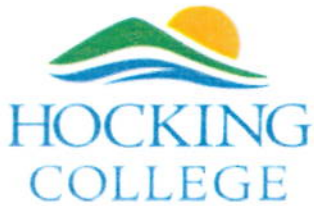
There being no further business to conduct, a motion was made to adjourn by Trustee Leon Forte' and seconded by Trustee Stuart Brooks. The motion was unanimously approved. The Board adjourned at 8:25 pm.



Tom Johnson, Chairman



Sheree Cunningham, Board Secretary



**Hocking College
Board of Trustees Action**

Date: October 24, 2017

Submitted by: Dr. Myriah Davis

SUBJECT:

State Tested Nursing Assistant (STNA) Certificate program

BACKGROUND:

Federal and state regulations establish training and testing requirements for all nurse aides who work in Medicare/Medicaid certified long term care facilities. The Ohio Department of Health's (ODH) NATCEP Unit is responsible for ensuring that Nurse Aide, Train-the-Trainer (TTT) and Dining Assistant (DA) programs offered in Ohio meet minimum federal and state requirements.

Completion of an ODH-approved NATCEP will provide the training needed to become a **State Tested Nursing Assistant (STNA)**. A NATCEP must be no less than 75 hours in length. Training will consist of at least 59 hours of classroom experience and skills training and at least 16 hours of supervised resident care in a long-term care facility (nursing home only).

Upon successful completion of a NATCEP, students will receive an official **ODH Certificate of Completion and will be eligible to register for the state nurse aide test**. Individuals who pass the state nurse aide test will have their names added to the Ohio Nurse Aide Registry.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the College's resolution to develop a **State Tested Nursing Assistant (STNA) Certificate program**

ORGANIZATIONAL/ADMINISTRATIVE IMPACT

There is no organizational impact as the **State Tested Nursing Assistant (STNA) Certificate program** will become part of the School of Allied Health and Nursing.

FISCAL IMPACT:

Hocking College plans to offer STNA at our Logan, Perry and Nelsonville campuses. There will be moderate fiscal impact in the initial stages of certificate program as labs must be created at each location to simulate long-term health care/nursing home facility. Each lab will accommodate hospital beds to demonstrate bed-making, transfer techniques, bathing, and feeding while the patient is confined to the bed or transferred from the bed to a wheelchair/chair. Additional staff may be needed to fulfill the delivery of coursework for STNA but after development is complete, the fiscal impact should be cost neutral due to anticipated increase in enrollment and the additional tuition and fees generated by this program.

COMMENTS

None

**Hocking College
New Academic / Workforce Program
State Tested Nursing Assistant (STNA)**

RESOLUTION 2018-04

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WHEREAS, The Hocking College Board of Trustees is authorized to approve all new degree programs proposed by the Administration.

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees has reviewed the proposed new certificate in:

State Tested Nursing Assistant (STNA)

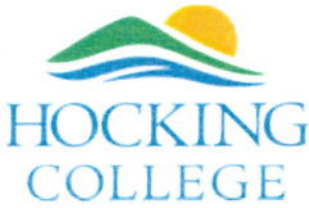
BE IT FURTHER RESOLVED, that the Hocking College Board of Trustees, hereby approves and accepts the proposed new certificate in:

State Tested Nursing Assistant (STNA)

Adopted: _____
 October 24, 2017

Approved: _____
 Tom Johnson, Chairman





**Hocking College
Board of Trustees Action**

Date: October 24, 2017

Submitted by: Dr. Myriah Davis

SUBJECT:

New academic program approval

BACKGROUND:

Hocking College continues to develop new degree programs designed to fulfill in-demand jobs and to respond to industry needs. The Ohio Department of Higher Education grants final approval to offer a new degree after the Hocking College Board of Trustees authorizes the campus to submit a proposal to the State for consideration. This initiative serves our mission and strategic plan for the College as well as our role as an Ohio institute of higher education. Our mission statement "We serve as a pathway to prosperity teaching and inspiring all those who seek to learn, changing lives and building careers. Our strategic plan includes a commitment to regional economic and workforce development and we are a proud member of the University System of Ohio. This initiative delivers on all aspects of our purpose.

The new proposed educational site has been selected as a strategic growth opportunity for Hocking College and to fulfill high demand jobs in Ohio. Ohio Means Jobs 2017 Occupation Outlook report indicates in excess of 600 high demand jobs annually for laboratory science technicians. This initiative will create programming in workforce development for our students and will create a new revenue stream to support students and the College.

With the Board of Trustees approval, the College will submit a formal new degree proposal for the following program to the Department of Higher Education for consideration requesting a start date of autumn 2018.

**Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory**

The launch of new program is planned for autumn 2018.

RECOMMENDATION:

The Hocking College Board of Trustees approve new degree programs in:

**Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory**

ORGANIZATIONAL/ADMINISTRATIVE IMPACT

Hocking College will develop degrees in a "core curriculum" format. This design creates a core of common courses that students complete during the first and second terms of enrollment. During the second year, students select an area of concentration to complete their degree program. This model allows for greater operational efficiency in scheduling courses as well as an opportunity for enhanced learning through interdisciplinary course offerings. Additionally, certificates will be developed as stand-alone credentials for students or add on opportunities for greater career opportunities.

FISCAL IMPACT

Hocking College has begun the process of establishing the needed endowment to equip and launch operations of the laboratory sciences program. Hocking will be seeking public and private financial support for this project. We anticipate a minimum of \$2 million in investment and 12 new jobs to the region with the start-up of this operation.

2017-18 budget year start-up cost estimate is \$120,000.

**Hocking College
New Academic Program**

RESOLUTION 2018-02

WHEREAS, in accordance with Chapter 3345, 3354, and 3357, of the Ohio Revised Code, the Hocking College Board of Trustees is the governing body for Hocking Technical College with authority to authorize the President to manage the day to day operations of the College, and

WHEREAS, The Hocking College Board of Trustees is authorized to approve all new degree programs proposed by the Administration.

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees has reviewed the proposed new degree in:

Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory

BE IT FURTHER RESOLVED that the Hocking College Board of Trustees, hereby approves and accepts the proposed new degree in:

Associate of Applied Science in Laboratory Sciences
Major in: Medical Laboratory
Major in: Forensic Laboratory
Major in: Chemical Laboratory
Major in: Cannabis Laboratory

Adopted: _____
October 24, 2017

Approved: _____
Tom Johnson, Chairman



**Hocking College
Board of Trustees Action**

Date: 10/14/17

Submitted by: Dr. Myriah Davis/Jeff Daubenmire

SUBJECT: Applied Bachelor's Degrees

BACKGROUND:

The Ohio Department of Higher Education has issued a Request for Information regarding the College's interest in offering applied bachelor's degrees under the ORC 3333.051.

According to *Grey Reports* bachelor's degrees were the fastest-growing degree level in August 2017 with an 8% growth rate.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the College's resolution to pursue applications with the Ohio Department of Higher Education to offer applied bachelor's degrees in areas of study to be determined. Upon approval of the resolution, Hocking College will submit a Substantive Change application to the Higher Learning Commission as part of the accreditation approval process.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT

The College will expand its offerings to fulfill the requirements of offering applied bachelor's degrees but will do so under the existing school structure.

FISCAL IMPACT:

There will be moderate fiscal impact in the initial states of program / degree development. Additional staff may be needed to fulfill the delivery of coursework for Bachelor's degrees, but after development is complete, the fiscal impact should be cost neutral due to anticipated increase in enrollment and the additional tuition and fees generated by this expanded programming.

COMMENTS

GRAYREPORTS

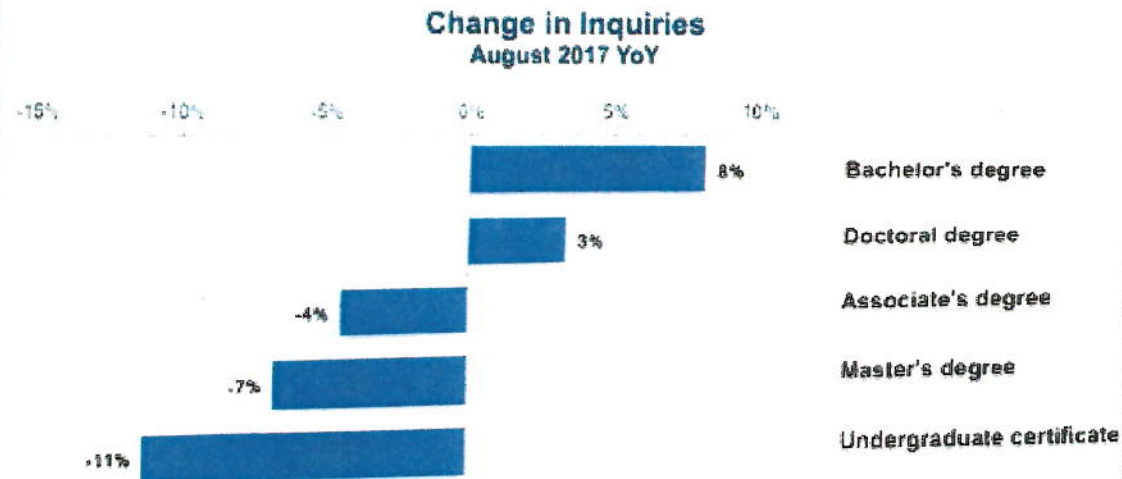
For more information please contact Gray Associates

Email: Sales@GrayAssociates.com

Inquiry Volumes by Degree – Year-Over-Year Change

Once again, Bachelor's degrees were the fastest growing degree level.

- Doctoral programs grew in August after a long decline.
- All other degree levels were flat or down year over year.



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Despite a Small Decline, Online Programs in Higher Education are Hot!

By Bob Atkins, Oct 11, 2017 2:30:00 PM

**Hocking College
New Academic Program
Bachelor's Degrees**

RESOLUTION 2018-03

WHEREAS, in accordance with Chapter 333.051, the Hocking College Board of Trustees is authorized to provide a Request for Information to the Ohio Department of Higher Education for the offering of applied bachelor's degrees and,

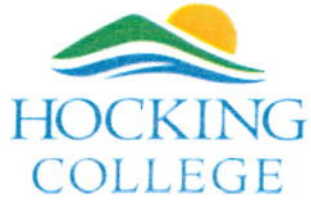
WHEREAS, The Hocking College Board of Trustees desires to explore the expansion of its program offerings to include applied bachelor's degrees,

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees supports the exploration and offering of applied bachelor's degree, and supports Hocking College is submitting a Substantive Change application to the Higher Learning Commission as part of the accreditation process authorizing baccalaureate degrees at two-year institution.

BE IT FURTHER RESOLVED that the Hocking College Board of Trustees, hereby approves the College's intent to work with the Ohio Department of Higher Education and the Higher Learning Commission to offer applied bachelor's degrees at Hocking College.

Adopted: _____
October 24, 2017


Approved: _____
Tom Johnson, Chairman



Motion to Approve

Motion to approve Dr. Art Tyler as Interim Chief Financial Officer effective, Tuesday, October 24, 2017.

Adopted: October 24, 2017


Approved: 
Tom Johnson, Chairman

Hocking College

MOTION TO APPROVE

Election of Jacqueline C. Hagerott, J.D., LL.M., CCM as Treasurer of Hocking College, in addition to her current appointment as Vice President, Student Affairs and Community Relations, effective Friday, September 8, 2017.

Adopted: 10-24-2017
Date

Approved: 
Tom Johnson, Chair