

**HOCKING COLLEGE
BOARD OF TRUSTEES MEETING**

**Tuesday, April 26, 2011
5:00 P.M.**

The Inn at Hocking College

- **Call to Order** Chairman Murtha
- **Roll Call** Trustee Sherburne
- **Approval of Minutes** Chairman Murtha
 - March 22, 2011 Regular Meeting
- **Enrollment Report** Mr. Bobo, Interim IR Director
- **Executive Session**
- **Personnel Committee Report and Actions** Trustee Cardaras, Chair
 - Approval of Reduction in Force Plan Mr. Sanders, Liaison
- **Budget Committee Report and Actions** Trustee Willard, Chair
 - Review of Prior Month's Financial Reports Ms. Fetty, Liaison
 - Acceptance of Annual Audit Report
- **Facilities Committee Report and Actions** Trustee Starner, Chair
 - Energy Proposal Dr. Short, Liaison
- **Academic & Student Affairs Committee Report and Actions** Trustee Light, Chair
 - Report From 2011 Higher Learning Commission Convention Dr. Weiland, Liaison
 - Approval of Changes to Academic Program Inventory
- **President's Report** Dr. Erickson
 - Graduation Planning
 - Annual Planning Calendar
- **Chairman's Report** Chairman Murtha
- **Old Business** Chairman Murtha
- **New Business** Chairman Murtha
 - Date of Next Meeting: May 24, 2011
- **Adjournment** Chairman Murtha

April 26, 2011

The Regular meeting of the Hocking College Board of Trustees was held Tuesday, April 26, 2011, at the Inn at Hocking College, Nelsonville, Ohio.

Administrators attending: Dr. Molly Weiland, Provost and Vice President of Academic and Student Services; Gina Fetty, Vice President of Financial Services; Dr. Myriah Short, Interim Vice President of Administrative Services; Sue Chiki, Associate Provost; Larry Coon, Dean, School of Natural Resources; Laurel Ransom, Dean, School of Arts and Sciences; Al Matthews, HC Chief of Police; Derek Bobo, Chief Informational Officer; Joe Wakeman, Director of Sustainability; and John Sanders, Director of Human Resources.

Additional attendees: Members of faculty, staff; and media; and Rebecca Albers, Chief, Education Section, Office of the Attorney General.

CALL TO ORDER

Chairman Murtha called the meeting to order at 5:00 P.M.

ROLL CALL

Trustee Sherburne, Secretary, called the roll:

Board members present: Trustee Brooks (arrived during Executive Session), Trustee Cardaras, Trustee Geiger, Trustee Light, Chairman Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Board members absent: None

Members present constitute quorum: Yes.

APPROVAL OF MINUTES

Trustee Geiger moved, seconded by Trustee Willard, to approve the Minutes of the March 22, 2011 Regular Meeting of the Board of Trustees.

Voting Yes: Trustees Geiger, Willard, Cardaras, Light, Murtha, Newlon, Sherburne, and Trustee Starner.

Voting No: None.

ENROLLMENT REPORT

Mr. Bobo, CIO, reported that the headcount, as of April 26, 2011 for Spring Quarter 2011, is 5,321; down approximately 5.9% over the Same Day Headcount for Spring Quarter 2010, (Addendum 1). Mr. Bobo stated that a decrease in enrollment appears to be impacted by the change in requiring the \$15 application fee upfront; however, data also indicates that fewer students are enrolling in more credit hours than last year.

EXECUTIVE SESSION:

Trustee Starner moved, seconded by Trustee Willard, that the Board of Trustees enter into Executive Session to consider the employment of a public employee; to discuss matters that are otherwise protected under State or Federal law; and to prepare for, conduct, or review a collective bargaining strategy.

On a roll call vote:

Voting Yes: Trustee Starner, Trustee Willard, Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Newlon, Trustee Sherburne, and Chairman Murtha.

Voting No: None

In addition to the Board of Trustees, the following were requested to attend all, or a portion of, the Executive Session: President Ron Erickson; Vice-President Gina Fetty; Vice-President Molly Weiland; Interim Vice-President Myriah Short; HR Director John Sanders; Legal Counsel, Attorney Rebecca Albers; and Attorney Michael Settineri from Vorys, Sater, Seymour and Pease LLP law firm.

REGULAR SESSION

Trustee Newlon moved, seconded by Trustee Starner, to return to Regular Session.

On a roll call vote:

Voting Yes: Trustee Newlon, Trustee Starner, Trustee Brooks, Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Sherburne, Trustee Willard, and Chairman Murtha.

Voting No: None.

PERSONNEL COMMITTEE REPORT

Because Committee Chair, Trustee Cardaras, was absent at this month's joint meeting of the Personnel and Budget Committees, he deferred to Mr. Sanders, Director of Human Resources and Committee Liaison, for the report.

Mr. Sanders explained the reduction in force plan (RIF) as a necessary part of balancing the FY 2012 budget. Personnel reduction will impact fourteen non-bargaining positions, four professional bargaining unit positions, and five support bargaining unit positions, (Addendum 2). The plan was recently reviewed and approved by both standing committees. Mr. Sanders then asked for the Board's approval of the RIF plan.

Trustee Cardaras added that the reduction in personnel has been a difficult matter to discuss, and that the decisions to eliminate positions were based solely on the position and cost savings, and not the identity of the person in the position. The process will begin tomorrow and affected employees will be notified that their last day of employment will be June 30, 2011.

Trustee Brooks moved, seconded by Trustee Willard, to approve the reduction in force plan as presented by the Personnel Committee.

On a roll call vote:

Voting Yes: Trustee Brooks, Trustee Willard, Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Chairman Murtha.

Voting No: None.

BUDGET COMMITTEE REPORT

Committee Chair, Trustee Willard, with the assistance of Ms. Fetty, presented this month's budget report as provided in the *SNA* and *SRECNA* financial statements handouts and supporting Review as of March 31, 2011, (Addendum 3 and 4).

Trustee Willard referenced the \$300,000 shortfall in the FY 2012 Budget and anticipates that the RIF will help to offset the amount. He also stated that the College awaits the passing of the state's budget for the parameters of the anticipated tuition hike. Trustee Willard then thanked the College community for

submitting approximately 200 cost containment ideas addressing operational efficiencies.

Following the presentation of the annual audit prepared by Millhuff-Stang, CPA, Inc., (Addendum 5), Trustee Willard moved, seconded by Trustee Geiger, to accept the audit.

On a roll call vote:

Voting Yes: Trustee Willard, Trustee Geiger, Trustee Brooks, Trustee Cardaras, Trustee Light, Trustee Newlon, Trustee Sherburne, Trustee Starner and Chairman Murtha.

Voting No: None.

RESOLUTION 2011-11

Acceptance of FY 2010 Annual Financial Audit of Hocking Technical College

WHEREAS, the College has received an unqualified opinion from its external auditor, Millhuff-Stang, Certified Public Accountant, which letter states that in their opinion the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows for Hocking Technical College and its discretely presented component unit, Hocking College Foundation, Inc., as of June 30, 2010, and

WHEREAS, the Auditor of State's Office has accepted the FY 2010 audit report of Hocking Technical College with no modifications, and

WHEREAS, a copy of the FY 2010 audit report has previously been distributed to each member of the Hocking College Board of Trustees, now

THEREFORE, BE IT RESOLVED by the Hocking College Board of Trustees that the FY 2010 annual financial audit of Hocking Technical College be accepted.

FACILITIES COMMITTEE REPORT

Committee Chair, Trustee Starner, deferred to Dr. Short for a review of the \$7.1 mil solar carport project proposed by Solar Vision Systems, LLC. The final contract will be brought to the Board for approval at a future date.

Trustee Starner moved, seconded by Trustee Light, to grant permission to proceed with negotiating the terms of the contract.

On a roll call vote:

Voting Yes: Trustee Starner, Trustee Light, Trustee Brooks, Trustee Cardaras, Trustee Newlon, Trustee Sherburne, Trustee Willard, and Chairman Murtha.

Voting No: None

Abstained: Trustee Geiger

RESOLUTION 2011-12

WHEREAS, the College is committed to creating efficient strategies for campus energy consumption and integrating sustainable practices into its curricula, operational practices, and co-curricular activities. As a signatory member of The American College & University Presidents' Climate Commitment, the College is devoted to taking steps to pursue climate neutrality while also improving the College's standing in the Campus Sustainability Report Card and continuing to meet the requirements of Ohio House Bill 251.

THEREFORE, BE IT RESOLVED by the Hocking College Board of Trustees that this resolution hereby authorizes the College to proceed with negotiating the terms and conditions of a contract with Solar Vision Systems, LLC for the purpose of developing a solar carport system on the Nelsonville campus.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT

Committee Chair, Trustee Light, reviewed the handout about the academic programs for selected for deactivation, (Addendum 6), and reported the criteria considered by the committee in reaching their decisions:

1. Employment/career opportunities
2. History of enrollment data
3. Program costs
4. Local communities' support/demand for the program
5. Quality of the program
6. Transferability to other institutions

Discussion followed: Trustee Willard commented about the emails he received expressing concerns about anticipated program cuts and asked the committee to provide a spreadsheet of the criteria documenting the outcomes. Trustee Geiger asked for more time to review the resolution in advance. Dr. Weiland explained the challenges the College faces accommodating student registration and the lag time created by indecision.

Trustee Willard moved, seconded by Trustee Newlon, to table the decision to deactivate/convert programs as Old Business at the next board meeting; (motion passed with one dissenting vote):

Voting Yes: Trustees Willard, Newlon, Brooks, Cardaras, Light, Murtha, Sherburne, and Trustee Starner.

Voting No: Trustee Geiger.

Dr. Weiland reported on her attendance at the Higher Learning Commission convention in April. Highlights from the convention included best practices for student retention, new criteria for accreditation, new federal rules for online learning, and an update on the debate at the federal level about redefining "credit hour."

PRESIDENT'S REPORT

Dr. Erickson invited the Trustees to this year's commencement ceremonies scheduled for June 12, 2011 at 10:30 A.M. and 2:30 P.M. He asked for their response to the President's Office by Friday, April 30, 2011 indicating which session they plan to attend.

In addition, Dr. Erickson reported that he is compiling an annual Board of Trustees planning calendar, which will identify standing committee dates, regular meeting dates, and retreat dates.

CHAIRMAN'S REPORT

No report presented.

OLD BUSINESS

None.


NEW BUSINESS

Chairman Murtha announced that the next regular Board meeting is scheduled for Tuesday, May 24, 2011 at the Inn at Hocking College.

ADJOURNMENT

There being no further business, Trustee Starner moved, seconded by Trustee Brooks, that the meeting be adjourned at 6:40 P.M.


Trustee Murtha, Chairman


Nancy Vandeman, Recording Secretary
(Laura Alloway Substitute)