



## BOARD OF TRUSTEES MEETING

Monday, November 10, 2014  
4:30 PM  
Hocking College Main Campus, JL 248

### SPECIAL MEETING

- **Call to Order** Chairman Stone
- **Roll Call** Ms. Vandeman
- **Personnel Report** Trustee Johnson/Ms. Dioguardi
  - Presidential Search Committee
- **Executive Session** Chairman Stone
- **Finance Report** Trustee Brooks
  - Revised FY2014-15 Budget\*
- **New Business** Chairman Stone
  - Regular Board Meeting: Tuesday, December 2, 2014  
at the Inn at Hocking College
- **Adjournment** Chairman Stone

• Refer to Board packet for Advisory Board Membership Lists per program

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**November 10, 2014**

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The Special Meeting of the Hocking College Board of Trustees was held Wednesday, November 10, 2014, in Room JL 248 on the Main Campus, Nelsonville, Ohio.

Senior Administrators attending: Dr. Myriah Davis, VP of Administrative Services; Gina Fetty, VP of Financial Services; Laura Alloway, Interim Director of Admissions/Director of Marketing and Public Relations; Deans: Dr. Bonnie Allen-Smith, Alfonso Contrisciani, Tammy Keith, Neil Hinton, and Kim Mullen; Joe Wakeman, Associate Provost; and Ben Dalton, CIO.

Additional attendees: Staff members, bargaining unit representatives, and media.

#### **CALL TO ORDER**

Chairman Stone called the meeting to order at 4:30 P.M.

#### **ROLL CALL**

Ms. Nancy Vandeman, Board Secretary, called the roll:

Board members present: Trustees Mike Brooks, Mike Budzik, Gary Edwards, Tom Johnson, Robert Troxel, Paula Tucker, and Chairman Andrew Stone.

Board members absent: Trustee Joseph Ogden. (Dr. Keith Taulbee joined the Executive Session at 6:00 P.M.)

Members present constitute quorum: Yes.

#### **COMMENTS FROM THE CHAIRMAN**

Chairman Stone opened the meeting with his personal expression of gratitude to all participants who assisted in making the re-dedication of the Veterans Memorial Garden such a successful and meaningful event.

#### **PERSONNEL REPORT**

Trustee Johnson, Chairman of the Search Committee, presented information regarding the search process for the next president of Hocking College. The Board plans to engage the College and community in developing a profile of the new president using a *Survey Monkey* online questionnaire. In December and January, campus-wide public forums will be launched to gather feedback on the draft of the presidential profile. The Board will also be seeking candidates from the College and community to serve on the advisory/screening committee, an important working committee, which will review the potential applications and meet to select the semi-finalists. Both the Search Committee Chairman Johnson, and Board Chairman Stone emphasized the importance

of a diverse representation on the committee, and the time commitment required. Information will be emailed college-wide on Wednesday, November 12.

### **EXECUTIVE SESSION**

Chairman Stone asked for a motion to convene into Executive Session pursuant to Ohio Revised Code 121.22 (G) (1) to consider the appointment, employment, dismissal, promotion, demotion, or compensation of a public employee. Trustee Brooks so moved, seconded by Trustee Edwards.

On a roll call vote:

Voting Yes: Trustee Brooks, Trustee Budzik, Trustee Edwards, Trustee Johnson, Trustee Taulbee, Trustee Troxel, Trustee Tucker and Chairman Stone.

Voting No: None.

In addition to the Board of Trustees, Dr. Davis was invited to attend the session.

The Board adjourned to Executive session at 4:40 P.M.

### **REGULAR SESSION**

Chairman Stone announced the return to the Regular Session at 6:38 P.M.

### **FINANCE REPORT**

Trustee Brooks commended Ms. Fetty and Dr. Young for the financial challenges they have addressed over the past ten days, and invited Ms. Fetty to present her budget report.

Ms. Fetty addressed the Board regarding the proposed revised budget (Addendums 1, 2, and 3) that takes into account the original projection of a \$3.2 Million shortfall, resulting from autumn's 15% enrollment decline, together with a \$1.5 Million payroll overrun. She also explained that the revised budget strives to protect the \$750,000 strategic reserve transfer important to the financial health of the College while maintaining service to our students. The proposed revised FY 2015 budget totals \$34,576,943—a \$2.6 Million shortfall.

Following Ms. Fetty's budget talking points, she asked the Board to adopt the following resolution:

### **RESOLUTION 2015-03 FY2014/2015 REVISED UNRESTRICTED EDUCATIONAL AND GENERAL (E&G) FUND BUDGET**

**WHEREAS**, the College has realized the full impact of fall semester enrollment and is projecting for the year a deficit in Tuition, Fees and Other Student Charges from the original budget, as the result of low enrollment and other factors, and

**WHEREAS**, the College is projecting a deficit in the Faculty and Staff Payroll line for the year requiring corrective action and a revision to the original budget, and

**WHEREAS**, the College is required to put forth a balanced budget to the Board of Trustees for approval, and

**WHEREAS**, the College has made adjustments to the original budget and prepared an action plan to operate under the revised budget including a reorganizational plan, and

**WHEREAS**, the Vice President of Financial Services, in conjunction with the Interim President, is charged with monitoring the realization of revenues and expenditure of funds in accordance with the Board approved budget, and may make modifications of internal budgets within resource constraints as needed or requested,

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Hocking College adopts the proposed FY2014/2015 revised balanced budget for the Unrestricted Educational and General (E&G) Fund, and

**WHEREAS**, the Board recognizes there will be an impact on the Support Staff Bargaining Unit and Professional Bargaining Unit contracts,

**BE IT FURTHER RESOLVED** that the Board of Trustees of Hocking College authorizes Dr. Betty Young, Interim President, to meet with representatives of the Support Staff Bargaining Unit and the Professional Bargaining Unit to discuss the impact of these financial and organizational changes.

The revised balanced budget and reorganization will position the College to meet the needs of our current students and position Hocking College for growth.

Trustee Troxel moved to approve the FY 2015 revised budget resolution, seconded by Trustee Johnson. The motion passed unanimously.

## **NEW BUSINESS**

Chairman Stone announced that the next regular Board meeting is scheduled for December 2, and will be a joint meeting with the Hocking College Foundation Board. The proposed start time will be 6:30 P.M.

Trustee Johnson then added that the opportunity to participate in the online development of a presidential profile will end November 21.

Chairman Stone concluded the meeting with his expression of appreciation for all the hard work the Trustees and College staff are providing in service to the students.

## **ADJOURNMENT**

With no further business to conduct, Trustee Brooks moved to adjourn the meeting, seconded by Trustee Taulbee. The meeting adjourned at 6:50 P.M.

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Andrew Stone, Chairman

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Nancy Vandeman, Board Secretary