

**HOCKING COLLEGE
BOARD OF TRUSTEES MEETING**

Tuesday, January 24, 2012

6:00 P.M.

**Davidson Hall Community Room 108
Regular/Standing Committee Meetings**

- **Call to Order** Chairman Brooks
- **Roll Call** Ms. Vandeman
- **Approval of Minutes** Chairman Brooks
 - November 29, 2011 Regular Meeting
 - December 29, 2011 Special Executive Committee Meeting
- **Citizens' Comments** Chairman Brooks
- **Dismiss into Standing Committees** Chairman Brooks
 - Academic Committee Report Trustee Tucker/Dr. Erickson
 - Budget Committee Report Trustee Troxel/Ms. Fetty
 - Facilities Committee Report Trustee Budzik/Dr. Short
 - Personnel Committee Report Trustee Taulbee/Mr. Sanders
- **Reconvene Regular Meeting** Chairman Brooks
- **President's Report** Dr. Erickson
 - ACCT Training February 2, 2012
- **Chairman's Report** Chairman Brooks
- **Old Business** Chairman Brooks
- **New Business** Chairman Brooks
 - Date of Next Meeting: February 28, 2012
- **Adjournment** Chairman Brooks

January 24, 2012

The Regular/Standing Committees meeting of the Hocking College Board of Trustees was held Tuesday, January 24, 2012, at Davidson Hall Room 108, Hocking College, Nelsonville, Ohio.

Administrators attending: Dr. Ron Erickson, President; Gina Fetty, Vice President of Financial Services; Dr. Myriah Short, Vice President of Administrative Services; Sue Chiki, Associate Provost; Sheena Fennell, Dean, School of Health and Nursing; Neil Hinton, Dean, School of Engineering, Business, and Computer Information, and Dean, Logan Campus; Susan White, Dean, School of Public Safety Services; Ben Dalton, Interim CIO; Laura Alloway, Director of Marketing and Public Relations; and John Sanders, Director of Human Resources.

Additional attendees: Members of faculty; staff; support and professional bargaining units representatives; and media.

CALL TO ORDER

Chairman Brooks called the meeting to order at 6:00 P.M.

ROLL CALL

Nancy Vandeman, Board Secretary, called the roll:

Board members present: Chairman Brooks, Trustee Budzik, Trustee Stone, Trustee Taulbee, Trustee Troxel, and Trustee Wells.

Board members absent: Trustee Newlon, Trustee Starner and Trustee Tucker (arrived 6:20 P.M.).

Members present constitute quorum: Yes.

APPROVAL OF MINUTES

Pending a correction to the November 29, 2011 minutes to read Athens Soil and Water Conservation District, Trustee Budzik moved, seconded by Trustee Troxel, to approve the minutes.

Voting Yes: Trustees Budzik, Stone, Taulbee, Troxel, Wells, and Chairman Brooks.

Voting No: None.

Trustee Taulbee moved, seconded by Trustee Budzik, to approve the minutes of the December 29, 2011 Special Meeting of the Executive Committee.

Voting Yes: Trustees Budzik, Stone, Taulbee, Troxel, Wells, and Chairman Brooks.

Voting No: None.

CITIZENS' COMMENTS

Chairman Brooks invited the public to address the Board. Several members of the Support Staff Bargaining Unit expressed their frustrations regarding the negotiations process. Topics of concern included contractual language, the outsourcing of work, and job security. Chairman Brooks thanked the community for their comments, and assured the union membership that the Board will continue to receive accurate updates and will expect all parties to negotiate in good faith.

EXECUTIVE SESSION

Trustee Taulbee moved, seconded by Trustee Budzik, that the Board of Trustees enter into Executive Session to prepare for, conduct, or review a collective bargaining strategy.

Voting Yes: Trustees Budzik, Stone, Taulbee, Troxel, and Chairman Brooks.

Voting No: None.

In addition to the Board of Trustees, Laura Alloway, Dr. Erickson, Gina Fetty, John Sanders, and Dr. Short were invited to attend.

The Board adjourned into Executive Session at 6:15 P.M. (Trustee Tucker joined the group at 6:20 P.M.)

REGULAR SESSION

Chairman Brooks announced the Board's return to Regular Session at 7:00 P.M, which was supported by a unanimous vote.

DISMISS INTO STANDING COMMITTEES

Chairman Brooks briefly explained the new concept of alternating regular monthly board meetings with a combination of regular/standing committee board meetings. Chairman Brooks dismissed the Trustees into their assigned committees and invited the public to join the discussions in the College Library.

At 7:20 P.M. Chairman Brooks reconvened the Regular Session to prepare for the standing committee reports.

ACADEMIC AND STUDENT AFFAIRS AND PROVOST REPORT

Committee Chair Trustee Tucker provided a Quarter to Semester (Q2S) update, including an emphasis on student advising; addressed the importance of student retention; and announced the upcoming February 8, 2012 staff development day.

BUDGET COMMITTEE REPORT

Committee Chair Trustee Troxel deferred to Ms. Fetty for a summary of the committee's discussions. Ms. Fetty reported that the required audit due December 31, 2011 had been successfully completed and is pending review by the state. She reported on the emergency capital bill request to fund a fire alarm system upgrade and roof replacement. Ms. Fetty also explained that the College is working to address the reduction in student enrollment and its resulting budgetary impact.

FACILITIES COMMITTEE REPORT

Committee Chair Trustee Budzik provided additional information regarding the Emergency Capital funding requests and various reappropriation projects.

PERSONNEL COMMITTEE REPORT

Committee Chair Trustee Taulbee commented that the newly designed *Position Review Form* and the evaluation process will be a valuable tool in the hiring and filing of positions. Trustee Taulbee also read the *Employment Status Report* for the period September 2011-December 2011, (see Addendum 1).

PRESIDENT'S REPORT

Dr. Erickson shared the following announcements:

1. The College honored retirees at an inaugural retiree breakfast in December. The event was well-attended, and the College plans to host retirees on a semi-annual basis.
2. The College has made revisions to the semester calendar to include dates and details of interest to students. The calendar will be available as an online tool.
3. On behalf of the Board of Trustees, Dr. Erickson welcomed the new dean of the School of Health and Nursing, Sheena Fennell.
4. Dr. Erickson announced the new associate dean of the School of Arts and Sciences, Jeff Daubenmire.
5. Dr. Erickson announced the upcoming *Association of Community College Trustees (ACCT)* full-day of training scheduled for February 2, 2012. In accordance with the *Higher Learning Commission (HLC)* report recommending board training, the emphasis will be on board governance.
6. Dr. Erickson addressed the recent inaccuracies printed in the *Athens Messenger* regarding the *HLC Assurance* report. The *Messenger* plans to publish an article correcting the information.
7. Dr. Erickson briefly summarized the HLC Site Committee's findings and recommendations. The College will submit a follow-up report addressing the areas of concern cited in the Assurance report. The report is due by April 1, 2012. In late 2013, the College will host a focus visit intended to evaluate the College's progress in implementing its plans for improvement in such areas as: communication, board training, shared governance, policy development, operational planning, and fiscal solvency. The College has secured five years of a normal ten year accreditation period granted by the *Higher Learning Commission*.
8. Dr. Short is heading the Steering Committee that will submit *corrections of fact* immediately to the HLC and construct recommendations for the follow-up report due by April 1.

Following the conclusion of the President's Report, Trustee Budzik commended the College for recognizing its retirees with a special event.

CHAIRMAN'S REPORT

Chairman Brooks regrettably announced that Trustee Starner has been diagnosed with bone cancer. On behalf of the Board, Chairman Brooks expressed appreciation for Trustee Starner's commitment to the work of the

Chairman Brooks thanked the faculty and staff for attending and speaking at the meeting. He invited everyone to attend again.

OLD BUSINESS

None.


NEW BUSINESS

Chairman Brooks announced the next Board meeting date is scheduled for February 28, 2012.

ADJOURNMENT

There being no further business, Trustee Budzik moved, seconded by Trustee Troxel that the meeting be adjourned at 7:50 P.M.


Trustee Brooks, Chairman


Nancy Vandeman, Board
Secretary