



HOCKING COLLEGE BOARD OF TRUSTEES MEETING

Tuesday, January 26, 2010
4 P.M.
Inn at Hocking College

AGENDA

- Call to Order Trustee Geiger
- Roll Call Trustee Swart
- Approval of Minutes Trustee Geiger
- Enrollment Report Dr. Short
- Academic Committee Report Trustee Light/
Dr. Weiland
 - Information and Action
 - 1. Academic Calendars for 2010-11 and 2011-12
- Budget Committee Report Trustee Willard/
Dr. Hill
 - Information
 - 1. Monthly Finance Report
 - 2. Policy for Accrual and Use of Frequent Flyer Miles
- President's Report Dr. Erickson
 - Action
 - 1. Records Retention Policy Update
 - 2. Emergency Closing Policy and Procedures
 - Information
 - 3. VP for Administration Search Update
 - 4. Campus Climate Commitment Report Joe Wakeman
- Meetings and Dates Trustee Swart
 - Date of Next BOT Meetings: February 23, 2010
- Old Business
- New Business
- Adjournment Trustee Geiger

January 26, 2010

The regular meeting of the Hocking College Board of Trustees was held Tuesday, January 26, 2010, at the Inn at Hocking College.

Administrators attending: Dr. Ron Erickson, President; Sue Chiki, Dean, School of Business; Larry Coon, Dean, School of Natural Resources; Dr. J. William Hill, Senior Vice President; Lynne Peterson, Dean, School of Nursing; Neil Hinton, Dean, School of Engineering and Technology; Dr. Jerry Hutton, Dean, Alternative Energy Institute; Laura Kreider, Director, Human Resources; Dr. Roy Palmer, Senior Vice President; Dr. Myriah Short, Senior Director of Institutional Planning; Judy Sinnott, Director of Campus and Community Relations; Joe Wakeman, Director of Sustainability, Dr. Molly Weiland, Vice President of Academic and Student Affairs.

Additional attendees: Members of faculty and staff, and members of the media.

CALL TO ORDER

Dr. Alan Geiger, Chair, called the meeting to order at 4:00 PM and commended the college for the way administrators are handling the recent racial situation.

ROLL CALL

Nancy Vandeman, Board Recording Secretary, called the roll:

Board members present: Mr. Van Cardaras, Dr. Alan Geiger, Mrs. Patricia Light, Mr. Joe Murtha, Mr. Frank Newlon, Mrs. Tonya Sherburne, Mr. Gary Starner, and Mr. Larry Willard

Board members absent: Mr. Steve Swart (Arrived at 4:50 PM)

Members present constitute quorum: Yes

APPROVAL OF MINUTES

Trustee Murtha moved, seconded by Trustee Willard, the approval of the Minutes of the December 15, 2009 Board of Trustee meeting.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

Abstaining: Trustee Newlon

ENROLLMENT REPORT

Dr. Myriah Short reported the 15th Day Enrollment for Winter 2010 is 5,998, which is a 12.8% increase over Winter 2009 *Same Day Comparison* headcount. A handout titled, *Winter 2010 Enrollment Report*, with detailed enrollment data was distributed to Board members (Addendum 1).

Trustee Geiger questioned Dr. Short about anticipated growth for Fall Quarter 2010: Dr. Short responded with an estimate of 2.5%.

ACADEMIC AFFAIRS COMMITTEE REPORT

Approval of the Academic Calendars for 2010-11 and 2011-12

Committee Chair Trustee Light deferred to Dr. Molly Weiland for presentation of the 2010-11 and 2011-12 Academic Calendars for Board consideration (Addendum 2). Discussion followed. The calendars are based upon the same pattern as in past years. Trustee Light moved, seconded by Trustee Sherburne, the approval the 2010-11 and 2011-12 calendars.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

RESOLUTION 2010-07

BE IT RESOLVED, by the Hocking College Board of Trustees, that the following calendars be approved for:

HOCKING COLLEGE 2010-2011 Calendar

Summer Quarter 2010 (June 28 – September 10)

June 28 (Monday)	All Classes Begin
July 5 (Monday)	Holiday: Independence Day
July 12 (Monday)	15 th Day of the All Summer Session (and Summer Session I)
August 13 (Friday)	Last Day to Withdraw or Drop All Summer Session Classes
September 6 (Monday)	Holiday: Labor Day
September 10 (Friday)	Last Day of Classes

***Summer Session I 2010 (June 28 – August 4)**

June 28 (Monday)	All Classes Begin
June 28-July 5	90% Refund for drops/withdrawals
July 5 (Monday)	Holiday – Independence Day
July 12 (Monday)	15 th Day of the Term for Summer Session I (and All Summer Session)
July 21 (Wednesday)	Last Day to Withdraw or Drop Summer Session I Classes
August 4 (Wednesday)	Summer Session I Ends

***Summer Session II 2010 (August 5 – September 10)**

August 5 (Thursday)	Summer Session II Begins
August 5-August 12	90% Refund for drops/withdrawals
August 19 (Thursday)	15 th Day of the Term for Summer Session II (only)
September 1 (Wednesday)	Last Day to Withdraw or Drop Summer Session Classes
September 6 (Monday)	Holiday – Labor Day
September 10 (Friday)	Summer Session II Ends

Fall Quarter 2010 (September 29 – December 16)

September 19-24 (Sunday-Friday)	Smart Start (begins at 6 p.m. September 19)
September 20-24 (Monday-Friday)	Fall Start Week for Faculty and Staff
September 27 (Monday)	Focus on Success Course Meets – All new students are required to attend.
September 28 (Tuesday)	All Classes Begin
October 12 (Tuesday)	15 th Day of the Term
November 2 (Tuesday)	All Employee Learning Day (<i>no day classes; evening classes will be held</i>)
November 11 (Thursday)	Holiday: Veterans Day
November 12 (Friday)	Last Day to Withdraw or Drop Classes
November 25 & 26 (Thursday, Friday)	Holiday: Thanksgiving
December 15 (Wednesday)	Last Day of Classes
December 24 (Friday)	Holiday: Christmas
December 31 (Friday)	Holiday: New Year's Day

Winter Quarter 2011 (January 3 – March 18)

January 3 (Monday)	All Classes Begin
January 17 (Monday)	15 th Day of Term
January 17 (Monday)	Holiday: Martin Luther King Day
February 9 (Wednesday)	All Employee Learning Day (<i>no day classes; evening classes will be held</i>)
February 18 (Friday)	Last Day to Withdraw or Drop Classes
March 18 (Friday)	Last Day of Classes

Spring Quarter 2011 (March 28 – June 10)

March 28 (Monday)	All Classes Begin
April 11 (Monday)	15 th Day of the Term
April 22 (Friday)	Holiday: Good Friday
May 4 (Wednesday)	All Employee Learning Day (<i>no day classes; evening classes will be held</i>)
May 13 (Friday)	Last Day to Withdraw or Drop Classes
May 30 (Monday)	Holiday: Memorial Day
June 10 (Friday)	Last Day of Classes
June 12 (Sunday)	Commencement

Irregular starts occur each quarter. Refer to WebAdvisor for individual course dates.
Approved by the Hocking College Board of Trustees, January 26, 2010.

HOCKING COLLEGE
2011-2012 Calendar

Summer Quarter 2011 (June 27 – September 9)

June 27 (Monday)	All Classes Begin
July 4 (Monday)	Holiday: Independence Day
July 11 (Monday)	15 th Day of the All Summer Session (and Summer Session I)
August 12 (Friday)	Last Day to Withdraw or Drop All Summer Session Classes
September 5 (Monday)	Holiday: Labor Day
September 9 (Friday)	Last Day of Classes

***Summer Session I 2011 (June 27 – August 3)**

June 27 (Monday)	All Classes Begin
June 27-July 4	90% Refund for drops/withdrawals
July 4 (Monday)	Holiday – Independence Day
July 11 (Monday)	15 th Day of the Term for Summer Session I (and All Summer Session)
July 20 (Wednesday)	Last Day to Withdraw or Drop Summer Session I Classes
August 3 (Wednesday)	Summer Session I Ends

***Summer Session II 2011 (August 4 – September 9)**

August 4 (Thursday)	Summer Session II Begins
August 4-August 11	90% Refund for drops/withdrawals
August 18 (Thursday)	15 th Day of the Term for Summer Session II (only)
August 31 (Wednesday)	Last Day to Withdraw or Drop Summer Session II Classes
September 5 (Monday)	Holiday – Labor Day
September 9 (Friday)	Summer Session II Ends

Fall Quarter 2011 (September 27 – December 14)

September 18-23 (Sunday-Friday)	Smart Start (begins at 6 p.m. September 18)
September 19-23 (Monday-Friday)	Fall Start Week for Faculty and Staff
September 26 (Monday)	Focus on Success Course Meets – All new students are required to attend.
September 27 (Tuesday)	All Classes Begin
October 11 (Tuesday)	15 th Day of the Term
November 1 (Tuesday)	All Employee Learning Day (<i>no day classes; evening classes will be held</i>)
November 11 (Friday)	Holiday: Veterans Day
November 11 (Friday)	Last Day to Withdraw or Drop Classes
November 24 & 25 (Thursday, Friday)	Holiday: Thanksgiving
December 14 (Wednesday)	Last Day of Classes
December 26 (Monday)	Holiday: Christmas

Winter Quarter 2012 (January 3 – March 16)

January 2 (Monday)	Holiday: New Year's Day
January 3 (Tuesday)	All Classes Begin
January 16 (Monday)	Holiday: Martin Luther King Day
January 17 (Tuesday)	15 th Day of Term

February 8 (Wednesday)

All Employee Learning Day (*no day classes; evening classes will be held*)

February 17 (Friday)

Last Day to Withdraw or Drop Classes

March 16 (Friday)

Last Day of Classes

Spring Quarter 2012 (March 26 – June 8)

March 26 (Monday)

All Classes Begin

April 6 (Friday)

Holiday: Good Friday

April 9 (Monday)

15th Day of the Term

May 2 (Wednesday)

All Employee Learning Day (*no day classes; evening classes will be held*)

May 11 (Friday)

Last Day to Withdraw or Drop Classes

May 28 (Monday)

Holiday: Memorial Day

June 8 (Friday)

Last Day of Classes

June 10 (Sunday)

Commencement

Irregular starts occur each quarter. Refer to WebAdvisor for individual course dates. Approved by the Hocking College Board of Trustees, January 26, 2010.

Trustee Willard inquired about the progress of the Quarter to Semester transition. Dr. Weiland stated that the steering committee is recommending that the college follow the anticipated Ohio University fifteen plus one testing week semester calendar. Discussion followed.

Trustee Light reported that she recently attended a Higher Learning Commission Criteria meeting led by Dr. Ron Luce and commented that the committee continues to proceed with its work.

BUDGET COMMITTEE REPORT

Committee Chair Trustee Willard stated that additional monies have been allocated to the plant fund and deferred to Dr. Bill Hill for presentation of the revised budget.

Monthly Finance Report

Dr. Hill provided Board members with copies of the *Monthly Financial Statements For The Period Ending 12/31/09, Two Year Budget Forecast, 1-15-2010 and Hocking College Budget Summary (revised)*, (Addendum 3, 4, and 5). He commented that the revised half-year budget presents a more stable budget to work with, and the 12% increase in enrollment will generate additional revenue. The revised Fiscal 09-10 budget indicates where Dr. Hill believes the college will be financially at the end of June 2010.

Trustee Newlon moved, seconded by Trustee Sherburne, the approval of the revised Fiscal 09-10 budget.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

RESOLUTION 2010-08

BE IT RESOLVED, by the Hocking College Board of Trustees, that the following revised Fiscal 09-10 budget is approved:

HOCKING COLLEGE BUDGET SUMMARY

INCOME - BUDGET V-2	Original FISCAL 09-10	Revised FISCAL 09-10
TUITION, FEES & OTHER STUDENT CHARGES		
TUITION	\$ 13,316,331	\$ 15,151,031
GENERAL SERVICE FEE	\$ 5,874,040	\$ 6,748,468
OTHER STUDENT FEES	\$ 4,566,905	\$ 5,220,083
TOTAL TUITION, FEES AND OTHER STUDENT CHARGES	\$ 23,757,276	\$ 27,119,582
STATE APPROPRIATIONS & INSTRUCTIONAL SUBSIDY		
STATE GRANTS & CONTRACTS	\$ 17,536,901	\$ 16,663,599
PRIVATE GIFTS, GRANTS AND CONTRACTS	\$ 132,793	\$ 115,000
SALES & SERVICES	\$ 10,000	\$ 5,000
	\$ 916,900	\$ 675,000
OTHER SOURCES		
INVESTMENT INCOME	\$ 20,000	\$ 10,000
ROTARY & MISC INCOME	\$ 250,700	\$ 275,000
ENDOWMENT	\$ 120,000	\$ 75,000
TOTAL OTHER SOURCES	\$ 390,700	\$ -
TOTAL CURRENT REVENUES	\$ 42,744,570	\$ 44,938,181
AUXILIARY FUNDS		
BOOKSTORE OPERATIONS	\$ 2,035,000	\$ 2,200,000
THE INN & RHAPSODY	\$ 1,275,000	\$ 1,100,000
RESIDENCE HALLS	\$ 3,714,375	\$ 3,400,000
DINING SERVICES	\$ 1,710,720	\$ 1,200,000
HOCKING HILLS TRAVEL	\$ 650,000	\$ 150,000
LAKE SNOWDEN	\$ 223,470	\$ 100,000
TOTAL AUXILIARY FUNDS	\$ 9,608,565	\$ 8,150,000

RESTRICTED FUNDS		
TECH PREP PROGRAMS	\$ 290,041	\$ 187,548
ACDJFS COMPUTER	\$ 50,000	\$ -
PERKINS	\$ 174,522	\$ 325,195
PERRY JOB & FAMILY WIA YOUTH	\$ 49,944	\$ 402,098
WORK STUDY	\$ 219,890	\$ 250,500
SUPPORT SERVICES	\$ 267,986	\$ 298,466
TALENT SEARCH	\$ 226,600	\$ 226,600
S.E.O.G.	\$ 175,269	\$ 186,773
PELL	\$ 7,000,000	\$ 13,500,000
ATHENS JOBS & FAMILY SERVICES	\$ -	\$ 271,634
FEDERAL DIRECT LOANS	\$ 18,000,000	\$ 32,200,000
US DEPT OF ED SMART GRA	\$ 50,000	\$ 40,000
TECHNICAL EDUC. EQUIP	\$ 196,000	\$ 34,392
LOAN FUND	\$ 8,000	\$ 10,000
PHEAA	\$ 1,000	\$ 1,000
OBOR FIN. AID PROGRAMS	\$ 2,437,000	\$ 100,000
RESTRICTED SCHOLARSHIP FUND	\$ 600,000	\$ 510,000
STUDENT ORGANIZATIONS	\$ 80,000	\$ 60,000
ARC GRANT	\$ 75,000	\$ 150,000
RESTRICTED FUNDS TOTAL	\$ 29,901,252	\$ 48,754,206

AGENCY FUNDS		
SEPTA ADULT EDUCATION	\$ 32,500	\$ 36,000
SEPTA TITLE I	\$ 22,000	\$ 11,000
SEPTA JUDICIAL	\$ 1,900,000	\$ 1,964,000
INTERNATIONAL FIELD STUDY	\$ 1,200,000	\$ 1,050,000
TOTAL AGENCY	\$ 3,154,500	\$ 3,061,000
ENDOWMENT FUND	\$ 120,000	\$ 90,000
PLANT FUNDS & CAPITAL FLOW	\$ 7,250,000	\$ 2,800,000
TOTAL REVENUE BUDGET	\$ 92,778,887	\$ 107,793,387

HOCKING COLLEGE BUDGET SUMMARY

EXPENSE - BUDGET V-2	FISCAL 09-10	Revised Fiscal 09-10
FACULTY & PROFESSIONAL STAFF	\$ 17,579,213	\$ 18,790,370
SUPPORT STAFF	\$ 5,689,422	\$ 6,043,534
STUDENT WAGES	\$ 716,008	\$ 716,008
LEGAL CONTRACT SERVICES	\$ 441,000	\$ 250,000
STAFF BENEFITS	\$ 8,005,320	\$ 8,138,551
PAYROLL EMPLOYER EXPENSE	\$ 325,000	\$ 330,951
SUPPLIES & LAB FEE ALLOCATIONS	\$ 2,775,635	\$ 2,784,240
TRAVEL & PROF DEVELOPMENT	\$ 921,333	\$ 987,242
UTILITIES	\$ 1,162,369	\$ 1,264,853
REPAIRS & RENTALS	\$ 796,321	\$ 828,368
MARKETING & PROMOTION	\$ 296,831	\$ 365,312
OTHER & MISC EXPENSE	\$ 962,108	\$ 755,878
STUDENT AID & AUXILIARY TRANSFERS	\$ 1,560,689	\$ 1,832,593
EQUIPMENT & CAPITAL PURCHASES	\$ 225,961	\$ 190,404
PLANT FUND	\$ 1,000,000	\$ 1,600,000
CONTINGENCY	\$ 287,360	\$ 59,877
 TOTAL GENERAL FUND	 \$ 42,744,570	 \$ 44,938,181
 AUXILIARY FUNDS		
BOOKSTORE OPERATIONS	\$ 2,035,000	\$ 2,200,000
THE INN & RHAPSODY	\$ 1,275,000	\$ 1,100,000
RESIDENCE HALLS operations and debt service	\$ 3,714,375	\$ 3,400,000
DINING SERVICES	\$ 1,710,720	\$ 1,200,000
HOCKING HILLS TRAVEL	\$ 650,000	\$ 150,000
LAKE SNOWDEN	\$ 223,470	\$ 100,000
 TOTAL AUXILIARY FUNDS	 \$ 9,608,565	 \$ 8,150,000
 TOTAL RESTRICTED FUNDS		
TECH PREP FEDERAL BASE	\$ 290,041	\$ 187,548
ACDJFS COMPUTER	\$ 50,000	\$ -
PERKINS	\$ 174,522	\$ 325,195
PERRY JOB & FAMILY WIA YOUTH	\$ 49,944	\$ 402,098
WORK STUDY	\$ 219,890	\$ 250,500
SUPPORT SERVICES	\$ 267,986	\$ 298,466
TALENT SEARCH	\$ 226,600	\$ 226,600
S.E.O.G.	\$ 175,269	\$ 186,773
PELL	\$ 7,000,000	\$ 13,500,000
ATHENS JOBS & FAMILY SERVICES	\$ -	\$ 271,634
FEDERAL DIRECT LOANS	\$ 18,000,000	\$ 32,200,000
US DEPT OF ED SMART GRA	\$ 50,000	\$ 40,000

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ARC GRANT	\$ 75,000	\$ 150,000
TOTAL RESTRICTED	\$ 29,901,252	\$ 48,754,206

AGENCY FUNDS

SEPTA ADULT EDUCATION	\$ 32,500	\$ 36,000
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ENDOWMENT FUND	\$ 120,000	\$ 90,000
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PLANT FUNDS & CAPITAL	\$ 7,250,000	\$ 2,800,000
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TOTAL EXPENDITURE BUDGET	\$ 92,778,887	\$ 107,793,387
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Policy for Accrual and Use of Frequent Flyer Miles

Trustee Willard recommended that the college review and tighten the policy language to require stricter departmental accountability and data reporting to the Fiscal office. Trustee Newlon raised his concern about handling the accumulation of hotel rewards. Approval of the policy was tabled to a later date.

PRESIDENT'S REPORT

Records Retention Policy Update

Dr. Erickson addressed the Board regarding the draft copy of a records retention policy (language borrowed from Sinclair Community College's model) distributed at the November 10, 2009 board meeting. Dr. Erickson also explained the need to establish a records retention office and identify a position to manage documents campus wide. Approval of the policy was tabled pending review and recommendations by the Personnel Sub-committee.

Emergency Closing Policy and Procedures

Dr. Erickson welcomed Hocking College Police Chief Mary Davis to briefly review the emergency closing policy and address any outstanding questions. Chief Davis explained the campus launch of *Nixle*, an emergency notification system, recently implemented nationwide and urged the Board to visit the Hocking College website (hocking.edu) to enroll in the service. The emergency notification service is a component of the overall Hocking College Disaster Plan. Approval of the plan is expected to be addressed at the next board meeting.

Dr. Erickson commended Chief Davis for the handling of the security aspects of the criminal incident, and to the task force, comprised of faculty and staff, for their ongoing support and participation in addressing the situation, (*applause*.) Chief Davis explained steps taken to increase campus security: adding police science students to expand the number of security personnel, extending their working hours, installing additional security cameras, and receiving assistance from the state patrol and other state agencies as the college approaches the alleged incident date. Discussion followed. Dr. Weiland, Provost and Vice President of Academic and Student Affairs, added that the Ohio Board of Regents is offering services to assist the college. She reported that the task force continues to address both the physical and emotional needs of the students. Plans are in place to offer alternative housing off-campus, accommodate students with flexible classroom and instruction alternatives, and encourage students to use campus counseling services.

VP of Administration Search Update

Dr. Erickson invited Laura Kreider, Director of Human Resources, to provide the Board with an update. Ms. Kreider explained that five candidates, selected by the VP Search committee, are scheduled to begin interviewing the first week in February. Trustee Geiger asked if the Personnel Sub-Committee will be involved: Ms. Kreider responded that she will make arrangements for the committee to participate.

Campus Climate Commitment Report

Dr. Erickson invited Joe Wakeman, Director of Sustainability, to present a PowerPoint report about the college's direction and goals regarding green initiatives, (Addendum 6). Mr. Wakeman explained that the college signed the American College & University Presidents' Climate Commitment in April 2007, and agreed to minimize global warming emissions and provide the knowledge and the educated graduates to achieve climate neutrality. In conjunction with the Presidents' Climate Commitment policy, there are seven identified steps outlined in the pursuit of climate neutrality:

1. Establish a policy that all new campus construction will be built to at least the US Green Building Council's LEED Silver standard or equivalent.
2. Adopt an energy-efficient appliance purchasing policy requiring purchase of *Energy Star* certified products in all areas for which such ratings exist.
3. Establish a policy of offsetting all greenhouse gas emissions generated by air travel paid for by our institution.
4. Encourage use of and provide access to public transportation for all faculty, staff, students and visitors at our institution.
5. Within one year of signing this document, begin purchasing or producing at least 15% of our institution's electricity consumption from renewable sources.
6. Establish a policy or a committee that supports climate and sustainability shareholder proposals at companies where our institution's endowment is invested.
7. Participate in the Waste Minimization component of the national RecycleMania competition and adopt three or more associated measures to reduce waste.

Mr. Wakeman concluded that achieving carbon neutrality will be an ongoing process and expects the outcomes from the *Fifteen-Year Energy Conservation Plan* developed by Aleron, Inc. will assist in achieving these sustainability goals.

MEETING AND DATES

Trustee Geiger announced that the next Board of Trustee meeting has been cancelled for February 2010 and will be held on Tuesday, March 16, 2010 at Perry Campus in New Lexington at 4:00 PM.

OLD BUSINESS

Facilities Committee Chair Trustee Murtha and Dr. Roy Palmer requested that the Board approve the *Capital Project Process* (handout distributed to members at the December 15, 2009 meeting, Addendum 7). Discussion followed.

Trustee Murtha moved, seconded by Trustee Cardaras, approval of the Capital Project Process.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, Trustee Swart, and Trustee Willard.

Voting No: None.

Trustee Murtha and Dr. Roy Palmer requested that the Board approve the *State of Ohio Capital Plan 2011-2016 Summary of Proposed Outcomes* (handout Addendum 8). Discussion followed. Dr. Geiger stated that a Campus Entry Redevelopment line item be included in the summary, which adds \$250,000.00 to the New Plan FY 2011-2016.

Trustee Starner moved, seconded by Trustee Willard, approval of the revised *State of Ohio Capital Plan 2011-2016 Summary of Proposed Outcomes*.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, Trustee Swart, and Trustee Willard.

Voting No: None.

Trustee Murtha and Dr. Roy Palmer requested that the Board approve the *Fifteen-Year Energy Conservation Plan* prepared by Aleron, Inc. (refer to handout distributed at the December 15, 2009 meeting, Addendum 9).

Trustee Murtha moved, seconded by Trustee Swart, approval of the *Fifteen-Year Energy Conservation Plan*.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, Trustee Swart, and Trustee Willard.

Voting No: None.

NEW BUSINESS

Dr. Erickson introduced Dr. Ron Luce, Coordinator of the 2010 JOMc Art Auction. Dr. Luce explained this year's auction goals include 300 attendees, \$30,000.00 in donations prior to the event, and accountability and monitoring of all expenses. Dr. Luce also challenged each Board of Trustee member to personally invite ten friends and/or business acquaintances to attend the auction.

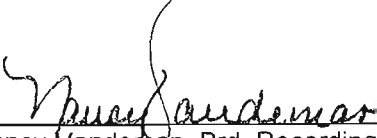
Trustee Geiger thanked Dr. Luce for his willingness to lead the event and emphasized the importance of this scholarship fundraiser.

ADJOURNMENT

There being no further business, Trustee Geiger adjourned the meeting at 5:15 PM.



Trustee Geiger, Chairperson



Nancy Vandeman, Brd. Recording Sec.