

**HOCKING COLLEGE  
BOARD OF TRUSTEES MEETING**

**Tuesday, June 26, 2012**

**6:00 P.M.**

**Inn at Hocking College  
Regular Meeting**

- **Call to Order** Chairman Brooks
- **Roll Call** Ms. Vandeman
- **Approval of Minutes** Chairman Brooks
  - May 22, 2012 Regular Meeting
- **Executive Session** Chairman Brooks
- **Academic and Student Affairs Committee Report** Trustee Tucker/Dr. Erickson
  - Enrollment Update for Summer and Autumn Terms
- **Budget Committee Report** Trustee Troxel/Ms. Fetty
  - Review Monthly Financial Reports
  - Approval of FY13 Budget\*
- **Facilities Committee Report** Trustee Budzik/Dr. Short
  - Update on Logan Campus Expansion
  - Light Hall Concourse Renovations
  - Brewer-Garrett Performance Contract
  - Update on Pottery Campus Ownership Transfer
- **Personnel Committee Report** Trustee Taulbee/Mr. Sanders
  - Review of Monthly Personnel Changes
  - Approval of Presidential Contract\*
- **President's Report** Dr. Erickson
- **Chairman's Report** Chairman Brooks
- **Old Business** Chairman Brooks
- **New Business** Chairman Brooks
  - Date of Next Meeting: July 24, 2012
- **Adjournment** Chairman Brooks

\*Board Action Required

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**June 26, 2012**

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The Regular Meeting of the Hocking College Board of Trustees was held Tuesday, June 26, 2012, at the Inn at Hocking College, Nelsonville, Ohio.

Administrators attending: Gina Fetty, Vice President of Financial Services; Dr. Myriah Short, Vice President of Administrative Services; John Sanders, Director of Human Resources; Laura Alloway, Director of Marketing and Public Relations; Deans: Laurel Ransom and Chuck Taylor; Joe Wakeman, Associate Provost for Curriculum and Instruction; and Kensey Love, Director of Institutional Research;

Additional attendees: Michael McPhillips, and Rebecca Albers, Attorneys, Ohio Office of the Attorney General; Professional staff bargaining unit representative; other staff, and media.

**CALL TO ORDER**

Chairman Brooks called the meeting to order at 6:00 P.M.

**ROLL CALL**

Nancy Vandeman, Board Secretary, called the roll:

Board members present: Chairman Brooks, Trustee Budzik, Trustee Stone, Trustee Taulbee, Trustee Troxel, Trustee Tucker, and Trustee Wells.

Board members absent: Trustee Newlon and Trustee Starnier.

Members present constitute quorum: Yes.

**APPROVAL OF MINUTES**

Chairman Brooks asked if there were additions or corrections to the minutes of the April 24, 2012 Regular Meeting of the Board of Trustees. None were identified, and the minutes were approved by unanimous vote.

**EXECUTIVE SESSION**

Trustee Budzik moved, seconded by Trustee Taulbee, that the Board of Trustees enters into Executive Session to prepare for, conduct, or review a collective bargaining strategy; and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

On a roll call vote:

Voting Yes: Trustee Budzik, Trustee Taulbee, Trustee Stone, Trustee Troxel, Trustee Tucker, Trustee Wells, and Chairman Brooks.

Voting No: None.

In addition to the Board of Trustees, Attorneys Albers and McPhillips were invited to attend; Dr. Erickson may be called into the session later.

The Board adjourned into Executive Session at 6:05 P.M.

## **REGULAR SESSION**

Chairman Brooks announced the return to the Regular Session at 6:30 P.M.

Trustee Taulbee proceeded with the reading of the resolution regarding employment of the president. Trustee Taulbee moved, seconded by Trustee Budzik, the approval of the president's employment contract. The motion passed unanimously.

### **RESOLUTION 2012-26 President's Employment Contract**

**WHEREAS**, the College is committed to prudent financial management while providing the services necessary to maintain the core mission of the College,

**THEREFORE, BE IT RESOLVED** by the Hocking College Board of Trustees that this resolution hereby authorizes the College to enter into an employment contract with the President as negotiated by the Chair of the Board of Trustees.

## **ACADEMIC AFFAIRS COMMITTEE REPORT**

Committee Chair Trustee Tucker invited Dr. Erickson to report. Ms. Love, Director of Institutional Research, began with an enrollment update that included an explanation of the shorter summer session due to the quarter-to-semester (Q2S) conversion; enrollment figures for Autumn 2012 up 19%; and eight *New*

*Student Scheduling and Registration (NSSR)* programs remaining before the August semester start date. (Addendum 1.) Dr. Erickson commented that many colleges, including Hocking College, have reported a dramatic drop in summer enrollment due to revised financial aid parameters impacting the distribution of summer quarter Pell Grants.

Chairman Brooks requested information by the next board meeting for a discussion about the current trending of programs based on new students vs. returning students registration.

Trustee Tucker concluded the committee report with an announcement that the Logan Holl Foundation had donated \$1000.00 to Hocking College Logan campus and \$1000.00 to the industrial ceramics program.

## **BUDGET COMMITTEE REPORT**

Committee Chair Trustee Troxel invited Ms. Fetty to present the committee reports. Ms. Fetty explained that the May 2012 Executive Summary and monthly financial statements will available on the web tomorrow. (Addendums 2 and 3.) She followed with a review of the FY 2013 budget talking points and commented that the projected budget is based on flat enrollment, which takes into account the elimination of the incarceration programs.

Trustee Troxel read the resolution regarding the adoption of the proposed FY 2013 original budget and added that it may be necessary to revise the budget at a future date based on the budgetary impact of converting from quarters to semesters. (Addendum 4.) Trustee Troxel also emphasized the importance of continuing to build the reserve fund and to review the viability of programs. Trustee Stone moved, seconded by Trustee Taulbee, to approve the resolution.

Voting Yes: Trustees Stone, Taulbee, Budzik, Troxel, Tucker, Wells and Chairman Brooks.

Voting No: None.

### **RESOLUTION 2012-27 FY 2013 Unrestricted Educational and General and Auxiliaries Budgets**

**WHEREAS**, the College has developed a balanced budget for FY 2013, and

**WHEREAS**, this budget shall become effective July 1, 2012 through June 30, 2013, or until such time that a budget revision is prepared and approved, if warranted, and

**WHEREAS**, the Vice President of Financial Services is charged with monitoring the realization of revenues and the expenditure of funds in

accordance with the Board approved budget and may make modifications of internal budgets within resource constraints as needed or requested,

**THEREFORE, BE IT RESOLVED that the Board of Trustees of Hocking College** adopts the proposed FY 2013 original budgets for the Unrestricted Educational and General (E&G) Fund and Auxiliary operations.

## **FACILITIES COMMITTEE REPORT**

Committee Chair Trustee Budzik invited Dr. Short to address the Board. Dr. Short provided the following facility and administrative services updates, which are proceeding according to schedule:

- Logan Campus relocation of the industrial ceramics program
- Rebuilding Holl Lab to accommodate the art program
- Logan campus partnership with NexTech/Ohio Third Frontier grant equipment to be stored at Perry Campus until program moves to another state institution
- Dining Services secured new vendor
- Transportation negotiations to provide shuttle services for students
- IT upgrades and expansion
- John Light Hall concourse renovation using capital funding to be completed by 8/20/12
- Contract with Brewer-Garrett Company/Ohio Air Quality funding proposal to be presented at the July board meeting for trustee approval

In addition, Dr. Short reported that the College has been in discussion with the Attorney General's Office regarding the possible transfer of the site administration and management of the Ceramic Museum in Crooksville, Ohio to the Perry County Commissioners. Trustees Budzik and Stone accompanied Dr. Short on a recent tour of the property.

## **PERSONNEL COMMITTEE REPORT**

Committee Chair Trustee Taulbee invited Mr. Sanders to address the Board. Mr. Sanders read the *Employment Status Report, April 1, 2012 – June 18, 2012*. (Addendum 5.)

Dr. Erickson commented that the anticipated changes in the state pension retirement plans may offer a strong incentive for faculty and staff to retire in 2013.

## **PRESIDENT'S REPORT**

President Erickson expressed his appreciation to the trustees for their vote of confidence concerning his performance and stated that he will begin to lay out the following objectives for their consideration and evaluation:

- Direction in which the College and President are leading based on strategic planning, performance evaluation, and the Higher Learning Commission's findings
- Strategic enrollment plan
- Completion agenda
- Appropriate level of financial reporting
- Trustee engagement; development of an FAQ mobile app to provide information
- Office of Development, fundraising efforts, and level of donations

### **CHAIRMAN'S REPORT**

No report this month.

### **OLD BUSINESS**

Trustees Stone, Tucker and Chairman Brooks reported their attendance at graduation on Sunday, June 10, and also commented on the cleanliness and attractiveness of the campus.

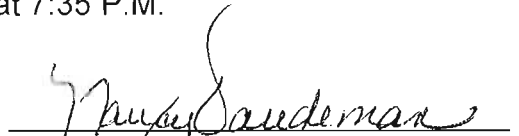
### **NEW BUSINESS**

The next board meeting is scheduled for July 24, 2012.

### **ADJOURNMENT**

There being no further business, Trustee Taulbee moved, seconded by Trustee Tucker, to adjourn the meeting at 7:35 P.M.

  
Trustee Brooks, Chairman

  
Nancy Vandeman, Board Secretary