



## HOCKING COLLEGE BOARD OF TRUSTEES MEETING

Tuesday, March 16, 2010  
4:00 P.M.  
Perry Campus, New Lexington

### AGENDA

- Call to Order Trustee Geiger
- Roll Call Trustee Swart
- Approval of Minutes Trustee Geiger
- President's Report Dr. Erickson
  - Perry Campus Presentation Dean Taylor
  - Organizational Chart Revisions
  - OACC Regional Trustee Meeting
  
- Academic Affairs Committee Report Dr. Weiland/  
Trustee Light
  - HLC Timeline
  
- Budget Committee Report Dr. Hill/  
Trustee Willard
  
- Facilities Committee Report Dr. Palmer/  
Trustee Murtha
  
- Personnel Committee Report Ms. Kreider/  
Trustee Swart
  
- Old Business
- New Business
- Executive Session
- Meetings and Dates Trustee Geiger
- Adjournment Trustee Geiger

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**March 16, 2010**

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The regular meeting of the Hocking College Board of Trustees was held Tuesday, March 16, 2010, at the Perry Campus, New Lexington, OH.

Administrators attending: Dr. Ron Erickson, President; Sue Chiki, Dean, School of Business; Larry Coon, Dean, School of Natural Resources; Dr. J. William Hill, Senior Vice President; Lynne Peterson, Dean, School of Nursing; Neil Hinton, Dean, School of Engineering and Technology; Dr. Jerry Hutton, Dean, Hocking Energy Institute; Linda Howard, Director of Tech Prep; Laura Kreider, Director, Human Resources; Dr. Myriah Short, Senior Director of Institutional Planning; Judy Sinnott, Director, Public Information; Joe Wakeman, Director of Sustainability; Dr. Molly Weiland, Vice President of Academic and Student Affairs; Perry Campus: Chuck Taylor, Dean; Christine Woodgeard, Associate Director of Student Services; Michelle Armas, Admissions Specialist.

Additional attendees: Members of faculty, staff and students.

**CALL TO ORDER**

Dr. Alan Geiger, Chair, called the meeting to order at 4:00 P.M.

**ROLL CALL**

Nancy Vandeman, Board Recording Secretary, called the roll:

Board members present: Mr. Van Cardaras, Dr. Alan Geiger, Mrs. Patricia Light, Mr. Joe Murtha, Mr. Frank Newlon, Mr. Gary Starner, Mr. Larry Willard, and Mrs. Tonya Sherburne (arrived at 4:15 P.M.).

Board members absent: Mr. Steve Swart.

Members present constitute quorum: Yes

**APPROVAL OF MINUTES**

Trustee Light moved, seconded by Trustee Murtha, the approval of the Minutes of the January 26, 2010 Board of Trustee meeting.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

Voting No: None.

## **PRESIDENT'S REPORT**

### **Perry Campus Presentation**

Dr. Erickson thanked Dean Taylor for hosting this month's meeting at the Perry Campus and invited him to address the board.

After extending a welcome to everyone, Dean Taylor distributed a handout titled, *Development Plan for Hocking College Perry Campus 2009-2010*, (Addendum 1) and presented a brief history of the campus. He then introduced Scott Carroll, an instructor in the opticianry program unique to Perry Campus. (Trustee Sherburne arrives at 4:15 PM.) Mr. Carroll described the development and growth of the program, and mentioned an apparent need for housing for students in the area. Trustee Geiger inquired if private individuals have expressed an interest in providing student housing. Dean Taylor agreed to research the need for, and community response to, the concept of student housing.

Following Dean Taylor's presentation, Ms. Christine Woodgeard, Associate Director of Perry Campus Student Services, presented a report about the student services provided by Perry Campus. She acknowledged the invaluable assistance she received from Dr. Myriah Short and Ms. Tammy Eing, Senior Director and Assistant Director of the Institutional Research and Planning Department, in developing visuals of the 15<sup>th</sup> Day Student Headcount Comparisons, Enrollment by Program, and Student Demographic profiles, (Addendum 2). Ms. Woodgeard also provided members of the board with a handout titled, *What Is Open for Brand New Students for Spring Quarter*, a listing of classes available by program for spring quarter 2010, (Addendum 3).

At the conclusion of her report, Ms. Woodgeard introduced Ms. Amy Grimmatt, a Perry Campus student majoring in Social Services, Corrections and Criminal Justice. Ms. Grimmatt praised the work Perry Campus provides for both students and the community. She also commented on the need for additional parking spaces and quiet areas for studying.

### **Organizational Chart Revisions**

Dr. Erickson explained that the search for the Vice President of Administration and Finance concluded without the selection of a successful candidate. As a result, the position is being reexamined and the scope redefined. The college now anticipates hiring a Vice President of Administrative Services and a Vice President of Financial Services. The Foundation position will remain a separate entity and will be advertised soon as a Director of Development.

## **OACC Regional Trustee Meeting**

Dr. Erickson announced that the Ohio Association of Community Colleges (OACC) is hosting a regional trustee dinner meeting at the Inn at Hocking College on March 29, 2010. In addition to Hocking College, trustees and representatives from Rio Grande Community College, Washington State Community College and Zane State Community College will attend.

## **ACADEMIC AFFAIRS COMMITTEE REPORT**

### **HLC Timeline**

Committee Chair Trustee Light deferred to Dr. Molly Weiland for presentation of the *Higher Learning Committee (HLC) 2011 Comprehensive Visit Draft Timeline*, (Addendum 4). Dr. Weiland explained that the HLC committees continue to meet and prepare for the comprehensive HLC visit scheduled for November 7-9, 2011, and she anticipates providing a progress report at the next board of trustees meeting. Trustee Light commended the criterion committees for their hard work and time management. Ms. Judy Sinnott, Director of Campus and Community Relations, has been asked to solicit public comments concerning accreditation issues and compile a report for the criterion committees to review.

Trustee Willard questioned the role the Board of Trustees will play in the development of the strategic plan and suggested the board plan to meet for a half-day session to discuss goals and identify priorities. Dr. Erickson stated that the board has a critical role in reviewing and reacting to the strategic plan. Trustee Geiger will select an April meeting date and email board members with more information.

## **BUDGET COMMITTEE REPORT**

Committee Chair Trustee Willard reported that the budget committee has reviewed and prepared a revised *Hocking College Policy: Accrual and Use of Frequent Flyer Miles*, (Addendum 5).

Trustee Willard moved, seconded by Trustee Starner, that the recommended policy regarding accrual and use of frequent flyer miles be approved.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None

Trustee Willard reported that the budget committee has reviewed and recommended the *Hocking Technical College Tuition and General Service Fees Schedule for FY 10-11*, (Addendum 6.)

Trustee Cardaras moved, seconded by Trustee Murtha, to approve the 3.43% tuition and general service fees increase effective Summer Quarter 2010.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

Trustee Willard presented the handout titled: *Table 1, FY 2009 Ratio Analysis, Institutional Ratios And Scores*, (Addendum 7). The data is compiled by the Ohio Board of Regents and identifies a composite score based upon various financial data. Hocking College received a Composite Score of 3.70 on a scale of 0.00 (Poor) to 5.00 (Good).

### **Monthly Finance Report**

Dr. Hill provided Board members with copies of the *Monthly Financial Statements For The Period Ending 1/31/10*, (Addendum 8). Budget information for the month of February was not included due to the date of the board meeting. Dr. Hill commented that the budget continues according to projections. In addition, he anticipates tuition revenues to increase about 15% based upon a strong spring quarter enrollment while state subsidies may be reduced by 7%.

### **FACILITIES COMMITTEE REPORT**

Committee Chair Trustee Murtha reported that the information requested on the Ohio Board of Regents Capital Plan forms was different this year and that the committee is discussing the next capital plan, which spans the year 2016.

Trustee Murtha advised the board that he will accompany Dr. Palmer on a fact-finding trip to Indiana Tech, Fort Wayne, Indiana in early April. They plan to meet with the college president and tour the campus residence halls with the developer of the modular-style housing. Interested trustees are invited to make the trip.

### **PERSONNEL COMMITTEE REPORT**

No report.

### **OLD BUSINESS**

None.

## **NEW BUSINESS**

None.

## **EXECUTIVE SESSION**

Trustee Light moved, seconded by Trustee Willard, that the Board of Trustees adjourn into Executive Session for the purposes of considering the performance, appointment, contract non-renewal, or the investigation of a public employee or employees.

Also attending were President Ron Erickson and Ms. Laura Kreider, Director of Human Resources. (Ms. Kreider attended part of the Executive Session.)

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None.

The Board adjourned into Executive Session at 5:35 P.M.

(The following discussion reported by Trustee Geiger):

Matters considered, but no action taken on, included the process for the appointment of Chief Financial Officer; the process for notification of contract non-renewals, and the review of charges against public employees.

Upon conclusion of these briefings the Executive Session ended.

## **REGULAR SESSION**

Trustee Starner moved, seconded by Trustee Newlon, that the Board return to Regular Session at 6:15 P.M.

Voting Yes: Trustee Cardaras, Trustee Geiger, Trustee Light, Trustee Murtha, Trustee Newlon, Trustee Sherburne, Trustee Starner, and Trustee Willard.

Voting No: None

**ADJOURNMENT**

There being no further business, Trustee Geiger adjourned the meeting at 6:20 P.M.

  
Trustee Geiger, Chairperson

  
Nancy Vandeman, Recording Secretary