

**HOCKING COLLEGE  
BOARD OF TRUSTEES MEETING**

**Tuesday, September 24, 2013**

**6:00 PM**

**Inn at Hocking College**

**Regular Meeting**

**REVISED**

- |  |                            |
|--|----------------------------|
| ▪ <b>Call to Order</b>                                 | Chairman Troxel            |
| ▪ <b>Roll Call</b>                                     | Mrs. McDonald              |
| ▪ <b>Administer Oath of Office to New Trustees</b>     | Chairman Troxel            |
| ▪ <b>Approval of Minutes*</b>                          | Chairman Troxel            |
| ▪ August 27, 2013 Regular Meeting                      |                            |
| ▪ <b>Election of Board Officers</b>                    | Chairman Troxel            |
| ▪ <b>Executive Session</b>                             | Chairman Troxel            |
| ▪ <b>Budget Committee Report</b>                       | Trustee Brooks/Ms. Fetty   |
| ▪ <b>Facilities Committee Report</b>                   | Trustee Budzik/Dr. Davis   |
| ▪ <b>Personnel Committee Report</b>                    | Trustee Taulbee            |
| ▪ <b>Academic and Student Affairs Committee Report</b> | Trustee Tucker/Dr. Bridges |
| ▪ <b>Foundation Report</b>                             | Ms. Villavicencio          |
| ▪ <b>Chairman's Report</b>                             | Chairman Troxel            |
| ▪ <b>President's Report</b>                            | Dr. Erickson               |
| ▪ <b>Old Business</b>                                  | Chairman Troxel            |
| ▪ <b>New Business</b>                                  | Chairman Troxel            |
| ▪ Next Meeting: October 22, 2013 at Logan Campus       |                            |
| ▪ <b>Adjournment</b>                                   | Chairman Troxel            |

\*Board Action Required

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**September 24, 2013**

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The Regular Meeting of the Hocking College Board of Trustees was held Tuesday, September 24, 2013, at the Inn at Hocking College, Nelsonville, Ohio.

Administrators attending: Dr. Bonnie Allen-Smith, Dean of Allied Health; Laura Alloway, Director of Marketing and Public Relations; Dr. Carl Bridges, Vice President of Academic and Student Affairs/Provost; Ben Dalton, CIO; Dr. Myriah Davis, Vice President of Administrative Services; Dr. Ron Erickson, President; Gina Fetty, Vice President of Fiscal Services; Neil Hinton, Dean of the School of Engineering Technologies; Tammy Keith, Dean of Nursing; Kensey Love, Director of Institutional Research and Planning; Adolphus Matthews, Chief of Police; and Libby Villavicencio, Foundation Executive Director.

Additional attendees: Jeff Greenley, Ohio Office of the Attorney General; staff, and media.

#### **CALL TO ORDER**

Vice Chairman Taulbee called the meeting to order at 6:02 pm.

#### **ROLL CALL**

Jestinah McDonald, Board Secretary, called the roll:

Board members present: Mike Brooks, Gary Edwards, Andrew Stone, Keith Taulbee, and Paula Tucker.

Board members absent: Mike Budzik and Robert Troxel

Members present constitute quorum: Yes

#### **ADMINISTER OATH OF OFFICE TO NEW TRUSTEES**

Trustee Taulbee administered the oath of office to reinstate Andrew Stone to a second term of office, September 1, 2013 – August 31, 2016 (Addendum 1).

Trustee Stone then administered the oath of office to Keith Taulbee to reinstate him to a second term of office, September 1, 2013 – August 31, 2016 (Addendum 2).

#### **APPROVAL OF MINUTES**

Vice Chairman Taulbee asked if there were any changes to the minutes from the August 27, 2013 regular meeting. There being none, Trustee Brooks moved, seconded by Trustee Tucker, that the minutes be approved as presented. Motion passed unanimously.

#### **ELECTION OF BOARD OFFICERS**

Trustee Taulbee presented a slate of officers to serve over the next year. The nominations included Trustee Taulbee as Chair, Trustee Stone as Vice Chair, Gina Fetty as Treasurer, and Jestinah McDonald as secretary. There being no discussion or additional

nominations, Trustee Tucker moved, seconded by Trustee Edwards, to close the nominations and appoint as suggested. Motion passed unanimously.

### **EXECUTIVE SESSION**

Trustee Taulbee moved that the Board adjourn into executive session in order to prepare for, conduct, or review a collective bargaining strategy. Trustee Stone seconded the motion.

On a roll call vote:

Voting Yes: Trustee Brooks, Trustee Edwards, Trustee Stone, Trustee Taulbee, and Trustee Tucker.

Voting No: None

In addition to the Board of Trustees, Dr. Bridges, Dr. Davis, Dr. Erickson, Ms. Fetty, and Attorney Greenley were invited to attend the session.

The Board adjourned into Executive Session at 6:06 pm.

### **REGULAR SESSION**

Vice Chairman Taulbee announced the return to the Regular Session at 7:02 pm.

### **ENROLLMENT REPORT**

Vice Chairman Taulbee invited Mrs. Love to provide an enrollment report. Mrs. Love provided the Board with a 15<sup>th</sup>-day 2012 to 2013 comparison report (Addendum 3). She explained that the college is experiencing an overall decrease in enrollment of 10.63%. There was discussion regarding specific program enrollments and Mrs. Love provided additional information on how data was collected and how her office arrived at the numbers in the report.

### **BUDGET COMMITTEE REPORT**

Trustee Brooks invited Ms. Fetty to present the report. Ms. Fetty presented a FY 2014 original budget (Addendum 4) and talking points regarding the budget (Addendum 5). She explained that there are four primary drivers of the budget including state appropriation, enrollment, employee payroll, and benefits. She indicated that she was able to balance the budget in spite of the enrollment decline and that she feels good about the numbers presented. There being no further discussion, Ms. Fetty presented a resolution for the Board's acceptance of the FY 2014 budget.

Trustee Brooks moved, seconded by Trustee Stone, that the resolution be approved as presented. Motion passed unanimously.

### **RESOLUTION 2014-04 FY 2014 Unrestricted Educational and General and Auxiliaries Budgets**

**WHEREAS**, the College has developed a balanced budget for FY 2014 and

**WHEREAS** this budget shall become effective retroactive to July 1, 2013 through June 30, 2014 or until such time that a budget revision is prepared and approved, if warranted and,

**WHEREAS** the Vice President of Financial Services is charged with monitoring the realization of revenues and the expenditure of funds in accordance with the Board approved budget and may make modifications of internal budgets within resource constraints as needed or requested,

**THEREFORE BE IT RESOLVED** that the Board of Trustees of Hocking College adopts the proposed FY 2014 original budgets for the Unrestricted Educational and General (E&G) Fund and Auxiliary operations.

### **FACILITIES COMMITTEE**

Trustee Taulbee invited Dr. Davis to present the report. Dr. Davis provided the Board with a document outlining pricing bids for the college's electricity service (Addendum 6). She explained that three years ago, the college chose to solicit bids for electrical rates. The current contract is expiring and the college has once again gone out to bid. The document presented depicts a graph of the annual projected savings from the providers who bid. The college received the best rate from Direct Energy and has negotiated a contract with them that will begin in January 2014. The projected additional savings per year of the three year contract is approximately \$22,000.

Dr. Davis also provided the Board with an updated Campus Master Plan (Addendum 7). She explained that the college will use it as a planning document as it looks at major building projects over the next ten years. The Master Plan includes a priority listing of projects if funding becomes available.

Dr. Davis then provided the Board with a comparative analysis of proposals that the college has received for possible financing of the renovation of the Inn at Hocking College (Addendum 8). Dr. Davis explained that two companies, HEP and Stockmeister, had submitted proposals and those were listed side-by-side on the document. The college has also been made aware of a third option through conversations at the state level for a potential capital bill. Dr. Erickson encouraged the Board to recognize that the handout represents hundreds of hours of discussion and calculations by many people who have examined each of the proposals very carefully. The proposals from both HEP and Stockmeister present interesting options and, while they carry certain risks, they have been carefully considered. Dr. Erickson stressed that it is difficult for the for-profit firms to overcome the competitive advantage of a capital bill. He reported that a joint meeting of the facility & finance committees of the Board resulted in the recommendation that the college should pursue capital funding. If that is the option that the Board wishes to pursue, the college will not abandon the original business plan or renovation plan to partner with Tri-County Adult Career Center and will continue to make improvements at Rhapsody, even if they are less ambitious and done with less momentum than anticipated. He indicated that the college's Master Plan has other opportunities for where HEP or Stockmeister might become involved and that they are still interested in working with the college, even if it is on another project. Dr. Erickson further

stressed that if the Board decides to pursue the capital funding, he would ask Trustees as well as college representatives to become politically active and help rally support of a capital bill. At the close of the discussion, no official action was taken, but it was recommended that the potential partners who submitted proposals be put on hold and that the college pursue capital bill funding at this time.

#### **ACADEMIC AND STUDENT AFFAIRS COMMITTEE REPORT**

Trustee Tucker invited Dr. Bridges to report. Dr. Bridges indicated that today concluded the Higher Learning Commission's (HLC) focus visit on five items. The college received no indication of what the visiting team's findings were but expects to receive a preliminary report in 4 – 6 weeks. Dr. Bridges expressed his appreciation to the Trustees who talked to the HLC visitors and to the college employees who helped.

#### **PERSONNEL COMMITTEE REPORT**

No report.

#### **FOUNDATION REPORT**

Ms. Villavicencio presented information on Hocktoberfest, the college's upcoming homecoming event and partnership with Rocky Brands (Addendum 9).

She also expressed her thanks to the Trustees who attended the recent scholarship awards banquet.

#### **CHAIRMAN'S REPORT**

No report.

#### **PRESIDENT'S REPORT**

Dr. Erickson invited Mr. Dalton to report on the recent IT assessment. Mr. Dalton presented a final report from CGI, the company hired to complete the assessment (Addendum 10) and discussed the reports' findings with the Board.

Dr. Erickson congratulated the three Trustees who had recently been reappointed to the board. He explained that since no new candidates from Perry County had been identified to replace the two Trustees who resigned, his office will launch a new search in October to target Perry County residents interested in filling the two vacant positions. Dr. Erickson indicated that the mayor of Somerset has offered to help identify candidates and solicit interest. A second meeting of the school board caucus will be called and his hope is to appoint two new trustees in December or January.

Dr. Erickson explained that on October 1, the college will be involved with the grand opening of the new Nelsonville by-pass. The reception at Stuart's Opera House will be catered by the college's culinary department and Trustee Stone has been working very closely with the Ohio Department of Transportation on planning for the event.

Dr. Erickson then provided the Board with a copy of Washington Monthly's 2013 College Rankings (Addendum 11), where Hocking College has been ranked at number 31 of America's best community colleges.

**OLD BUSINESS**

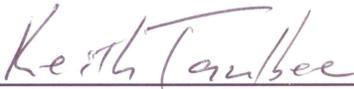
None

**NEW BUSINESS**

The next regular board meeting is scheduled for October 22, 2013 at the Hocking College Logan Campus.

**ADJOURNMENT**

There being no further business, Trustee Edwards moved, seconded by Trustee Brooks that the meeting be adjourned at 7:54 pm.



Keith Taulbee, Vice Chairman



Jestinah McDonald, Board Secretary