



HOCKING COLLEGE
BOARD OF TRUSTEES MEETING
Tuesday, September 28, 2010
5:00 P.M.
Inn at Hocking College

AGENDA

- Call to Order Trustee Geiger
- Roll Call Ms. Nancy Vandeman
- Approval of Minutes: August 24, 2010 Board Meeting Trustee Geiger
- Oath of Office for Trustee Reappointments Trustee Geiger
- Election of Board Officers Trustee Geiger
- Enrollment Report Mr. Derek Bobo
- Academic Committee Report/Action Trustee Light/
Dr. Molly Weiland
 - Approval of Proposed Mission Statement
 - Proposed Change in Committee Title
 - Merging of Schools
- Budget Committee Report Trustee Willard/
Ms. Gina Fetty
- Personnel Committee Report Trustee Cardaras/
Mr. John Sanders
- Facilities Committee Report Trustee Murtha /
Dr. Myriah Short
- President's Report Dr. Ron Erickson
 - State of the College Address
- Chairman's Report Trustee Geiger
- Executive Session Trustee Geiger
- Old Business Trustee Geiger
- New Business Trustee Geiger
 - Date of Next Meeting
- Adjournment Trustee Geiger

September 28, 2010

The regular meeting of the Hocking College Board of Trustees was held Tuesday, September 28, 2010, at the Inn at Hocking College, Nelsonville, OH.

Administrators attending: Dr. Ron Erickson, President; Dr. Molly Weiland, Provost; Gina Fetty, Vice President of Financial Operations; Dr. Myriah Short, Interim Vice President of Administrative Services; Dr. J. William Hill, Senior Vice President; Sue Chiki, Associate Provost; Neil Hinton, Dean, School of Engineering and Technology; Ken Bowald, Associate Dean, School of Natural Resources; Judy Sinnott, Director, College and Community Relations; John Sanders, Director of Human Resources, and Derek Bobo, Chief Informational Officer.

Additional attendees: Members of faculty and staff; media; and Ms. Rebecca Albers, Chief, Education Section, Office of the Ohio Attorney General.

CALL TO ORDER

Dr. Alan Geiger, Chairman, called the meeting to order at 5 p.m.

ROLL CALL

Nancy Vandeman, Recording Secretary, called the roll:

Board members present: Dr. Alan Geiger, Mr. Van Cardaras, Mrs. Patricia Light, Mr. Joe Murtha, Mr. Frank Newlon, Mr. Gary Starner and Mr. Larry Willard.

Board members absent: Ms. Tonya Sherburne.

Members present constitute quorum: Yes

APPROVAL OF MINUTES

Trustee Cardaras moved, seconded by Trustee Murtha, to approval the minutes of the August 24, 2010 Board of Trustees meeting.

Voting Yes: Trustees Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

Abstained: Trustee Cardaras.

OATH OF OFFICE FOR TRUSTEE REAPPOINTMENTS

Trustee Willard administered the Oath of Office to Trustees Cardaras, Geiger, and Light, who were reappointed by a caucus of school board presidents to serve a three year term.

ELECTION OF BOARD OFFICERS

Appointment of Chair of Board of Trustees

Trustee Light moved, seconded by Trustee Willard, to appoint Trustee Murtha as Chair of the Board of Trustees.

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

Appointment of Vice-Chair of Board of Trustees

Trustee Light moved, seconded by Trustee Starner, to appoint Trustee Newlon as Vice-Chair of the Board of Trustees. Trustee Newlon declined. Trustee Light then moved, seconded by Trustee Starner, to appoint Trustee Cardaras as Vice-Chair of the Board of Trustees.

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

Appointment of Secretary of Board of Trustees

Trustee Light moved, seconded by Trustee Geiger, to appoint Trustee Sherburne as Secretary to the Board of Trustees.

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

Trustee Geiger turned the meeting over to Trustee Murtha as the newly appointed Chair of the Board of Trustees.

ENROLLMENT REPORT

Mr. Bobo, CIO, reported Same Day Comparison enrollment numbers for Fall Quarter at 6,176 total heads, compared to 5,758 for the same day last year. Enrollment numbers are up 7.26 % over last year, (Addendum 1).

ACADEMIC COMMITTEE REPORT/ACTION

Committee Chair, Trustee Light, introduced the committee's request to amend its title to reflect a broader scope of responsibilities.

Trustee Light motioned to change the committee's title to *Academic and Student Affairs Program Committee*. Trustee Newlon seconded the motion. Trustee Willard spoke to a required amendment of the Board of Trustees By-laws, and consequently, the motion was tabled until the next meeting.

Due to the hiring freeze, Dr. Weiland announced the interim appointment of Dean Hinton to oversee both the School of Business and School of Engineering and Technology. The consideration of the official merger of the two Schools will be tabled until next meeting.

Approval of Proposed Missions Statement

Dr. Weiland provided background information regarding the *Proposed Mission Statement*, (Addendum 2), and explained that the revised mission statement is based upon new guidelines recommended by the Higher Learning Commission (HLC).

Trustee Cardaras moved to adopt the proposed Mission Statement; seconded by Trustee Newlon.

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

BUDGET COMMITTEE REPORT

Committee Chair, Trustee Willard, announced that auditors will be on campus Monday, October 4, 2010, and Board members are invited to attend the auditors' meeting at the Inn.

Trustee Willard distributed a copy of an email from Ms. Katie Hensel, Ohio Board of Regents Director of Finance, identifying the projected amount of State Share of Instruction (SSI) per each institution. Hocking College's projected SSI for FY 2011 totals \$14.9 million, reduced from \$16.7 million for FY 2010, (Addendum 3).

At the October board meeting, Ms. Fetty, Vice President of Financial Operations, will present, the FY 2011 balanced budget, in conjunction with an employee roster. The trustees will be asked to review and approve the budget. The Committee would like to commend the college for its efforts in preparing a difficult budget for this fiscal year and dealing with the challenges of critical cuts in expenditures.

Ms. Fetty distributed two handouts: *Financial Statements, As of June 30, 2010*, and a bulleted list titled, *Review of June 30, 2010 and Review of August 31, 2010 Statements*. Ms. Fetty briefly explained the new budget format as outlined in the bulleted list, (Addendum 4 and 5).

PERSONNEL COMMITTEE REPORT/ACTION

Trustee Cardaras reported the possible resignation of the college's chief of police. Because of the hiring freeze, the Personnel Committee has recommended an exemption to the freeze based upon the important nature of this position.

Trustee Cardaras moved, seconded by Trustee Willard, to immediately fill the vacancy of the Chief of Police, if and when required.

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

Mr. Sanders, Director of Human Resources, reported that the college acknowledged faculty and staff for years of service, and excellence in service and instruction awards during the Fall Start-up Week campus-wide event September 20, 2010. Many honorees received plaques and monetary awards, (Addendum 6). Multiple in-service workshops were offered during Start-Up Week to educate faculty and staff about new features and changes to the college's health care benefits. A packet of benefits information handed out to staff was distributed to the trustees at the board meeting, (Addendum 7, 8, and 9).

FACILITIES COMMITTEE REPORT

No report this month.

PRESIDENT'S REPORT:

President Erickson shared an abridged version of his PowerPoint, *Our Journey Continues: The 2010 State of the College Address*, (Addendum 10) presented to the faculty and staff at the Fall Start-Up campus-wide event. He briefly reviewed last year's goals and accomplishments, and moved forward with

his vision for the next academic year: the fiscal challenges, strategies, initiatives, and community partnerships.

CHAIRMAN'S REPORT

Trustee Geiger reported on the *Governance Institute on Student Success (GISS)* symposium for trustees and presidents sponsored through the Gates Foundation. Dr. Erickson and Trustee Willard also attended the August symposium. The attendees shared their thoughts and insights gained into dealing with student success and board related issues. A *GISS Board Self-assessment Survey* to "determine the readiness of the Board of Trustees to undertake leadership in promoting student success" was distributed to board members at the meeting for their responses, (Addendum 11). Chairman Murtha thanked the president and trustees for attending the symposium on behalf of the board.

EXECUTIVE SESSION:

Trustee Geiger moved, seconded by Trustee Cardaras, that the Board of Trustees move into Executive Session to discuss a pending court action with the appointed attorney; to prepare for the conducting and reviewing of negotiations with public employees concerning compensation for terms and conditions of their employment; and to consider the employment of a public employee or official.

On a roll call vote:

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

The Board adjourned into Executive Session at 5:50 P.M.

REGULAR SESSION

Trustee Geiger moved, seconded by Trustee Light, to return to Regular Session. On a roll call vote:

Voting Yes: Trustees Cardaras, Geiger, Light, Murtha, Newlon, Starner and Willard.

Voting No: None.

The Executive Session concluded at 6:25 P.M.

ADJOURNMENT

There being no further business, Chairman Murtha adjourned the meeting at 6:30 P.M.


Trustee Murtha, Chairperson


Nancy Vandeman, Recording Secretary