

**MINUTES****REGULAR****MEETING****HELD****September 30****2008**

The regular meeting of the Hocking College Board of Trustees was held Tuesday, September 30, 2008, in the Community Room, Davidson Hall on the Hocking College campus, Nelsonville, Ohio.

Board members present were: Dr. Jack Cline, Dr. Alan Geiger, Mr. J. Thomas Hill, Mrs. Carol Mackey, Mr. Joe Murtha, Mr. Frank Newlon, Mr. Steve Swart, and Mr. Larry Willard.

Administrators attending were: Dr. John Light, president; Dr. J. William Hill, senior vice president; Dr. Roxanne DuVivier, senior vice president; Dr. Judith Maxson, provost; Dr. Roy Palmer, senior vice president; Sue Chiki, dean school of business and information; Larry Coon, dean school of natural resources; George Hinkle, chief technology officer; Jerry Hutton, dean alternative energy programs; Laura Kreider, director human resources; Steve Roley, manager of Hocking Hills Travel; Judy Sinnott, director of public information; Claudette Stevens, vice president; and Cindy Baden, board secretary. Also attending were: Jim Phillips, attorney-at-law, VORYS Law Firm; Karen Doty, Board of Regents counsel; William Russell, Board of Regents; Bonnie Allen-Smith, coordinator for the assessment of student academic achievement, Kim Forbes-Powell, student access center coordinator; Sally Lozada, assistant to the provost; Jane Lyons, director the learning connection; and Marc Wayner, faculty; Eva North, support staff.

**CALL TO ORDER**

Mr. Willard, board chair, called the meeting to order.

**APPROVAL OF MINUTES**

Dr. Geiger moved, seconded by Dr. Cline to approve the August and September 19 special meeting minutes. Mrs. Mackey requested more information on the discussion be included in the special meeting minutes. Mr. Newlon moved to amend the resolution, holding approval of the September 19 special meeting, but approving the August regular Board meeting minutes. The motion was seconded by Dr. Geiger.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

## **POLICY AND PROCEDURE COMMITTEE**

Mrs. Mackey reported the committee met September 30, and decided to reorganize the table of contents to put policies in a more logical organizational format. Four categories of resolutions were identified (fiscal, student affairs, academic, and general administration) and senior administrators will be responsible for reviewing the policies and reporting back to the committee. Cindy Baden will coordinate the review of the policies by administrators. The committee set a deadline of the January 2009 meeting for completion.

## **FACILITIES COMMITTEE**

Mrs. Mackey noted the steering committee for advanced energy institute had met. A notice of commencement has been issued. The steering committee for advanced energy will meet monthly.

## **BUDGET COMMITTEE**

Mr. Newlon noted the budget committee had not met the previous month.

## **PERSONNEL COMMITTEE**

Dr. Cline reported the committee recommended that the college contract with Dr. David Ponitz for the presidential search. He noted Dr. Ponitz provided an excellent proposal. The committee had met earlier and interviewed candidates for the search committee. Dr. Cline moved the board enter into a contract immediately for the services of Dr. Ponitz. Dr. Geiger seconded the motion.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

## **RESOLUTION 2009-03**

**WHEREAS**, Dr. John Light, President of Hocking College, has announced his intention not to ask for a renewal of his contract at its termination June 30, 2009;

**WHEREAS**, the Personnel Committee of the Board has interviewed applicants to perform a Presidential Search;

**THEREFORE BE IT RESOLVED**, by the Hocking College Board of Trustees, that Dr. David Ponitz be employed immediately to conduct the presidential search for the college.

### **CHAIR REPORT**

Mr. Willard noted he had contacted board members about being part of the presidential search committee. Mr. Willard appointed Dr. Geiger, chair, Dr. Cline and Tom Hill to serve on the search committee. He noted they were two long term board members and would represent the three counties in the college's service district. Mr., Willard indicated that Dr. Geiger has been a part of search committees before. He noted there will be a need for a variety of input for this important search.

Dr. Geiger indicated there would be two search committees: a planning committee and an interview committee. He said the planning committee would meet quickly with Dr. Ponitz and prepare a mission statement and budget. Dr. Geiger noted the Board would involve people across the campus will get with chairman and get representation from the college, foundation, and community. Meetings will be open to the public but Geiger noted a need to keep names of candidates in strictest confidence. Dr. Geiger noted he hoped people will be supportive. The committees will get to work as quickly as possible.

### **PRESIDENT'S REPORT**

Dr. Light discussed his speech to staff given in mid-September. He indicated that Hocking College had many firsts, including several programs that were first in the state and nation. Light noted that there was more work and more risk when being first with a program. Hocking's strategic edges were also noted. The college has students from every county in Ohio - not just the three county service district - 38 states and 39 countries. Light asked the staff: Do we still have these strategic edges; do we keep them; develop more? In his staff speech, Light talked of the perfect storm and the recession budget and noted the college needed to be prepared for additional cuts from State. The do it yourself mentality of the state and the current economic scenario were also discussed. Light discussed the idea of a repressive scenario versus an acceleration scenario and noted that Hocking County was an example of an acceleration scenario. The college was moving ahead with innovation. With a new building in 2009, the college could have waited with the expectation that it probably would not be ready until 2010, but it started early and added other classes/courses. Light would like to have every course at Hocking County have a green component in it.

Light asked board to be thinking about these kinds of scenarios seriously as they move forward. He noted that Hocking College is a great organization, flexible, able to maneuver through problems, unique, and should move toward being an accelerated organization.

Light discussed the University System of Ohio. Measures and metric reports need to be approved by the Board of Trustees but the college is waiting on information from the Regents. He has asked Hill, Palmer, DuVivier, and Maxson to form task forces as advisors/monitor to review the System overall, elicit general questions/discussions, study/evaluate materials and data (baseline), identify goals/resources, and cost/procedures. Light has asked management group for their preferences for the task team and will be asking faculty/staff to be part of group. They will report to a "steering group" of administrators, staff, Hocking College Board of Trustees, and the college's external boards.

Light noted the college has not seen the college's cuts from recent mandate from the State, but are anticipating about \$72-73,000. He noted the college needs to anticipate additional cuts later on from State.

## **MONTHLY BUDGET**

Dr. Hill noted nothing unusual in his monthly reports for July/August. Spending has slightly increased over last year (about 4%); revenue projections are in line with estimates; there is a greater reliance on student aid; receivables are up from June. Hill noted the college will begin to have debt service on new student dorms in October/November which has been built into the budget. Hill indicated the motel has experienced an increased loss over FY08 and the travel agency had slightly higher sales in July/August. Hill will be reviewing value added for auxiliaries related to educational programs to be factored in with auxiliary expenses.

Hill noted the dorm bond issue is on hold. The bank is monitoring and documents are ready to be mailed when bond market is better. The construction loan will be extended by JPMorgan Chase. The college will move forward with the swap transaction (rate management agreement). Mr. Swart asked that the Board be informed when the documents are signed and the interest rate.

Hill noted he is monitoring all financial institutions the college deals with and has checked all pledge agreements with depositors.

Mr. Newlon moved, seconded by Dr. Cline to accept the financial reports as presented.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

## **REORGANIZATION OF BOARD**

Mr. Willard noted this was the time of year the Board reorganized.

### Board Chair

Dr. Geiger moved, seconded by Mrs. Mackey, that Mr. Willard remain as chair of the Hocking College Board of Trustees.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

### Board Vice-Chair

Mr. Hill moved, seconded by Dr. Cline, that Mr. Newlon be appointed vice chair of the Hocking College Board of Trustees.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

### Board Secretary

Mr. Hill moved, seconded by Dr. Cline, that Cindy Baden be re-appointed Secretary to the Hocking College Board of Trustees

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

## **PROFESSIONAL BARGAINING UNIT**

Mr. Wayner read a statement by the Hocking College Education Association Professional Bargaining Unit which reminded the Board that the union is guaranteed representation on the presidential search committee and

asked that the committee include all constituents of the college. In addition, the bargaining unit would like to request reinstatement of the tradition of the professional bargaining unit, if present, being allowed to speak/report at the Board meetings.

Wayner also informed the Board the Annabelle Mathis book fund has awarded a total of \$3600 to 12 students this fall.

## **MEETINGS AND DATES**

Mrs. Baden noted the following dates:

October 23-24	OACC Fall Conference at Deer Creek Resort
October 28	October Board meeting
November 7	Taste in the Valley: Wine Auction and Dinner Inn at Hocking College

Mrs. Baden noted the Board usually has a joint November/December Board meeting in early December and this date will be determined once member's calendars have been reviewed.

## **ADMINISTRATIVE REPORTS**

Dr. Palmer noted the Great Outdoor Adventure was held last weekend. They received good comments from the crowd and had several new events.

Dr. Maxson distributed her academic unit presentation with priorities for academic year. She gave kudos to faculty/staff who make phone calls to help get returning students on campus and to the panel for student success.

Mr. Hutton noted he plans to start marketing the Logan campus more aggressively. Dr. Light noted an aggressive blitz of hocking county businesses by management staff was held prior to the opening of fall quarter. It was noted that making programs more accessible to a larger student body was important. Mrs. Mackey asked if there was any shift from the Nelsonville campus to the Logan campus. Dr Light noted there were a few students.

Dr. DuVivier noted the preliminary enrollment for fall was looking very good. On same day comparison, the college is up 8.2%; compared to 15<sup>th</sup> day – up almost 1%. The college is expecting to meet its goals. She noted there was a lot of shifting at this point – new enrollees, returning students, enrollments not in computer as yet and final enrollment figures would be available mid-October.

The Perry campus has had an increase in full time students. Residence halls have about 96% occupancy at this time in Downhour, in North 92%; and in Hocking Heights 86%.

Dr. Hill noted the food service operation in cafeteria is doing extremely well. The college has hired a dining services manager, Sonya Puckett, a Hocking College graduate.

### **EXECUTIVE SESSION**

Dr. Geiger moved, seconded by Dr. Cline that the Board go into executive session to discuss personnel and talk with legal counsel. Dr. John Light and Jim Phillips were asked to remain.

A roll call vote was taken. Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

### **RETURN TO REGULAR SESSION**

Mr. Hill moved, seconded by Mr. Newlon, that the Board return to regular session.

A roll call vote was taken. Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

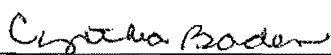
Voting No: None.

### **ADJOURNMENT**

Mr. Newlon moved the meeting be adjourned, seconded by Mrs. Mackey.

Voting Yes: Dr. Cline, Dr. Geiger, Mr. Hill, Mrs. Mackey, Mr. Murtha, Mr. Newlon, and Mr. Swart.

Voting No: None.

  
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Cynthia Baden  
Board Secretary

  
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Larry Willard  
Board Chair