



BOARD OF TRUSTEES MEETING
Thursday, October 11, 2018
6:00 p.m.
The Lodge
Regular Meeting
Committee Meetings – 5:30 pm

- **Call to Order (5 min)** Chairman Johnson
- **Roll Call** Mrs. Cunningham
- **Approve Minutes from Monday, June 4, 2018 (5 min)** Chairman Johnson
- **Oath of Office (5 min)**
 - Reappointment to the Board – Tom Johnson
 - Reappointment to the Board – Jeanie Addington
- **Election of Officers**
 - Chair
 - Vice-Chair
 - Treasurer
 - Secretary
- **President's Report (30 min)** Dr. Young
- **Academic Affairs Committee Report (10 min)** Trustees Mitchell / Fischer
Dr. Davis
 - Update from Vice President
 - Resolution – New Academic Program Approval
- **Student Experience Committee** Trustees Forte'/S. Brooks / Mr. White
 - Update from Vice President
- **Finance Committee Report (10 min)** Trustees Mike Brooks / Addington
Ms. O'Donnell
 - Update from Vice President
- **Facilities Committee Report (5 min)** Trustee Budzik/Mr. Daubenmire
 - Update on Projects
- **Personnel and Community Relations Committee Report (5 min)** Trustee Stone/Ms. Hagerott
 - Update from Vice President
- **Chairman's Report (10 min)** Chairman Johnson
- **Executive Session (10 min)** Chairman Johnson
- **New Business (5 min)** Chairman Johnson
- **Adjournment** Chairman Johnson
 - **Event Schedule**
 - Nurses Pinning 12/8/2018
 - Graduation 12/8/2018
 - Next Board of Trustees Meeting – 12/10/18

Our Mission

We serve as a pathway to prosperity, teaching and inspiring all who seek to learn; growing careers and changing lives.

October 11, 2018

The regular Meeting of the Hocking College Board of Trustees was held Monday, October 11, 2018, at The Lodge of Hocking College, Nelsonville, Ohio.

Administrators attending: Dr. Betty Young, President; Mr. Jeff Daubenmire, Chief-of-Staff; Ms. Jacqueline Hagerott, Vice President of Campus and Community Relations/Ombudsman; Jeff White, Vice President of Student Experience and Human Resources; Mr. Tim Brunicardi, Executive Director of Marketing, Public and Community Relations; Denise O'Donnell, Vice President of Financial Services / CFO; Steve Wilson, CIO Information Technology.

Additional attendees: Staff, Bargaining Units Representatives, and media.

CALL TO ORDER

Chairman Johnson called the meeting to order at 6:02 pm.

ROLL CALL

Sheree Cunningham, Board Secretary, called the roll:

Board members present: Trustees Jeanie Addington, Mike Brooks, Stuart Brooks, Mike Budzik, Leon Forte', Andrew Stone, and Chairman Johnson.

Board members absent: Trustees Dan Fischer and Ben Mitchell

Members present constitute quorum.

ELECTION OF OFFICERS

Chairman – Chairman Tom Johnson nominated Trustee Andrew Stone for Chairman of the Board for 2018-2019. Trustee Mike Brooks seconded the motion. There were no further nominations. The motion was unanimously approved.

Vice Chair – Trustee Tom Johnson nominated Trustee Dan Fischer for Vice Chair. There were no further nominations. Trustee Stuart Brooks seconded the motion which was unanimously approved.

Treasurer – Trustee Mike Brooks made a motion to nominate Denise O'Donnell for Treasurer. The motion was seconded by Trustee Tom Johnson and unanimously approved.

Secretary – Trustee Andrew Stone nominated Sheree Cunningham as Secretary. The motion was seconded by Trustee Leon Forte' and unanimously approved.

OATH OF OFFICE

Chairman Stone reported that the Caucus of the School Board Presidents met and reappointed Trustee Tom Johnson and Trustee Jeanette Addington. Terms will expire on August 31, 2021.

Chairman Stone invited Trustee Johnson to stand and take the Oath of Office. He then invited Trustee Jeanette to stand and take the Oath of Office.

APPROVAL OF MINUTES

Chairman Stone then took over the meeting as the new Chairman of the Hocking College Board of Trustees. Chairman Stone asked if there were any changes to the minutes from the August 27, 2018, regular meeting. A motion was made by Trustee Stuart Brooks and seconded by Trustee Leon Forte' to approve the August 27, 2018, Board of Trustees minutes. The motion was unanimously approved.

PRESIDENT'S REPORT

Dr. Young's report consisted of the following:

- Award – Dr. Young reported that Chairman Stone received the 2018 Maureen C. Grady Award for Special Achievement by the Ohio Association of Community Colleges.
- Etiquette Dinners – Dr. Young stated the Etiquette Dinners for first year students are going very well. Students learn to bring their business cards, arrive in business dress attire, are pre-assigned to tables, learn to speak with strangers, and learn which table service to use with each course. The dinners have been a success.
- Homecoming 2018 – Dr. Young commented this is the first year for the School of Natural Resources Hall of Fame. Honorary inductees included: Kenneth Temple, Mike Taylor, Gary Obermiller, Mike Miller, and Pat Quackenbush.

Hocking College won their Homecoming Game.

Requirements for the Homecoming Queen and King are to earn the most money for the cause selected for the year. This year's money raised went to the Student Emergency Fund. The current Queen and King earned a total of \$800.00, which is very impressive.

The Sandy Tar Band also performed during the homecoming weekend. Dr. Young state that the weekend was full of activities.

- Release of Bald Eagle – Dr. Young commented in May of this year, our Nature Center received a call about a juvenile bald eagle that a Department of Transportation worker found while mowing along Route 33. The eagle was emaciated, in distress and weak. The bird was taken to the Ohio Wildlife Center

in Columbus for treatment. On Thursday, September 20, 2018, the Ohio Wildlife Center returned the eagle to the Hocking College Campus, where the bird was released back into the wild. It was quite an event. Our own in-house photographer, Samantha Crist, took the picture that was used in the papers. The article made the US News.

- NACCE (National Association for Community College Entrepreneurship Conference) – Dr. Young stated she, Michelle Robinson and Micah Covert attended the conference in Fort Worth, TX. Dr. Young was one of the key note speakers and the College was also selected to do a presentation on Entrepreneurship. She commented after the presentation several institutions would like to visit our campus. Dr. Young played a video of what they presented to the conference. She commented that Sean Terrell has done tremendous job.
- Chancellor John Carey's Hocking College Visit – Chancellor Carey was a guest at Hocking College on September 5, 2018. He visited the College where he was given a tour of our Career and University Center. One of the goals is to have each student have a financial plan, job resume and a developed plan once they graduate. Students create resumes and have their resume critiqued and have mock interviews. By the time they graduate, they are to have a plan to pay off student debt and have a plan for retirement. Sean Terrell discussed the Ohio Internship program. Lastly, there was discussion surrounding Hocking College's mental health program and plans for new training in Mental Health First Aid.
- Dental Hygiene – Dr. Young stated she had hoped to have this month's board meeting at the Perry Campus. However, we do not have our final occupancy permit. She pointed out the power point picture of the state of the art dental lab. The CODA Dental Hygiene Site Visit will be next week. She stated the Program Manager, Alaina Himes, who was hired a year ago has done a great job with starting the program.
- Animal Assisted Therapy – The occupancy permit for the Animal Assisted Therapy building should be received any day now. Dr. Young distributed a brochure for a fundraising campaign for the program.
- Lab Science Program – On October 4, 2018, there was a preliminary walk-thru with individuals from Columbus for the cannabis lab. Everything is looking great. Quidel is assisting us with the required software. We are piloting the software with them. Trustee Johnson asked about pricing. The lab should be ready by the first of November. The first two growers are growing and they will be harvesting late 2018 / early 2019. Dr. Young reported next fall there will be students in the academic program for cannabis technicians. Some of these students are currently taking preliminary courses. Trustee Forte' had questions regarding branding. Dr. Young stated that we are moving full speed ahead and are the first to market. Currently, we are the only lab in the State of Ohio. There will be others to come to market, but it is a niche market. Hocking has a dedicated lab and will also have Dr. Cachet to support this venture.
- Campus Projects – The Bridge from John Light Hall to the Visual Arts Studio and Natural Resources has been completed. They were seeding today.
- Therapeutic Massage – In the past, Massage Therapy and Physical Therapy shared a lab. Now each program has their own dedicated lab. The final item

will be to hang the curtains which came in today. This will assist in recruiting students. Ultimately, we will reopen the spa program when renovations to the hotel are complete.

- On October 16, 2018 – The Governor's Office Opiate Task Force Conference "Why Not Us?" will be held at the Student Center.
- Appalachian Recovery Project – On October 15, 2018, the College will be hosting the Public Forum for the "Appalachian Recovery Project." Hocking College's role in the project is workforce development. The goal is to keep the community apprised of what is going on with the old prison.
- Cannabis Lab – Dr. Young stated the College would like to go door-to-door to explain the cannabis lab to the neighbors near the Sylvania Building. After meeting the neighbors, a ribbon cutting for the whole community will take place. She stated the goal is to alleviate concerns from the community. The security is very high for the lab, and the amounts of cannabis on the site will be very small. It is only for testing and research.
- ACCT 2018 Conference – Dr. Young reported at the upcoming ACCT conference, Trustees Addington, Johnson, and Mitchell will be doing a conference presentation along with Dr. Davis and herself. The title of the conference is "Academic Success: Initiatives for Non-Academic Support Leaders."
- Educause – Dr. Young reported she will be on the panel at the Cengage Conference for Educause. The conference will be held in Denver, Colorado and will be no cost the College. She stated that she is very excited to be selected for the panel.

ACADEMIC AFFAIRS COMMITTEE REPORT

Dr. Young, in Dr. Davis' absence, presented the following resolution for the Board's review and consideration:

SUBJECT:

New academic / workforce program approvals

BACKGROUND:

Hocking College is committed to providing new degree and certificate opportunities aligned with industry demands and job outlook trends. The Ohio Department of Higher Education (ODHE) grants final approval to offer a new degree/certificate after the Hocking College Board of Trustees authorizes the campus to submit a proposal to ODHE for consideration.

With the Board of Trustees approval, the College may submit formal proposals for the following programs as developed to the Ohio Department of Higher Education for consideration.

Graphic Design

HVAC
Advanced Manufacturing
Woodworking
Soil & Water Remediation
Marine Science

The launch of new programs will occur over the next three years as resources allow.

RECOMMENDATION:

The Hocking College Board of Trustees approve new degree/certificate programs in:

Graphic Design
HVAC
Advanced Manufacturing
Woodworking
Soil & Water Remediation
Marine Science

The launch of new programs will occur over the next three years as resources allow.

ORGANIZATIONAL/ADMINISTRATIVE IMPACT

Hocking College will develop degrees in a “core curriculum” format. This design creates a core of common courses that students complete during the first and second terms of enrollment. During the second year, students select an area of concentration to complete their degree program. This model allows for greater operational efficiency in scheduling courses as well as an opportunity for enhanced learning through interdisciplinary course offerings. Additionally, certificates will be developed as stand-alone credentials for students or add on opportunities for greater career opportunities. The launch of new programs will occur over the next three years as resources allow.

FISCAL IMPACT

Based on Advisory Committee input, the college anticipates increased enrollment and retention with this new model. The launch of new programs will occur over the next three years as resources allow.

**Hocking College
New Academic / Workforce Program**

RESOLUTION 2019 - 01

WHEREAS, in accordance with Chapter 3345, 3354, and 3357, of the Ohio Revised Code, the Hocking College Board of Trustees is the governing body for Hocking Technical College with authority to authorize the President to manage the day to day operations of the College, and

WHEREAS, The Hocking College Board of Trustees is authorized to approve all new degree programs proposed by the Administration.

NOW THEREFORE BE IT RESOLVED that the Hocking College Board of Trustees has reviewed the proposed new degree / workforce programs in:

- Graphic Design
- HVAC
- Advanced Manufacturing
- Woodworking
- Soil & Water Remediation
- Marine Science

BE IT FURTHER RESOLVED, that the Hocking College Board of Trustees, hereby approves and accepts the proposed new degree / workforce programs in:

- Graphic Design
- HVAC
- Advanced Manufacturing
- Woodworking
- Soil & Water Remediation
- Marine Science

Motion – A motion was made by Trustee Addington to approve the resolution listed above. There was little discussion. The motion as seconded by Trustee Mike Brooks and the motion as unanimously approved.

STUDENT EXPERIENCE COMMITTEE

Career and University Center – Mrs. Danita Reynolds gave an in-depth report on the Career and University Center. She highlighted the following: Career readiness and financial planning, 24 hours of personal development, which included the etiquette dinners, Clothing Closet, and the Career Fair which is now part of the curriculum. Dr. Young commented that the faculty is instrumental in getting their students to the Career Fair.

FINANCE COMMITTEE REPORT

Ms. O'Donnell reported that we are looking forward to having the Auditors on Campus the week of November 26, 2018.

FACILITIES COMMITTEE REPORT

Trustee Budzik gave a detailed report on projects that have been completed since June 2018. Some of these projects are as follows: Washington Hall, HCEI Downour, Fermentation Science, Dining Services, Lake Snowden, etc. He also commented that bids will be going out in January for the equine, hotel and police station projects. Trustee Budzik then reported that Hocking College students will be building a storage facility for a Community Service project for Habitat for Humanity, which former Trustee Tucker is involved in. He commented students are doing fine work and it is a great learning experience for them.

PERSONNEL AND COMMUNITY RELATIONS COMMITTEE REPORT

Ms. Hagerott gave an in-depth report on Cengage, which is a company who has electronic resources for students. She commented that Cengage has over 2000 titles of books on-line. Ms. Hagerott reported on initial savings by using Cengage resources. She stated currently there are 121 students in the trial program for this Fall with a savings of \$62,678. There will be a one cost fee per semester for all learning materials. The entire project will be launched in Fall of 2019. Dr. Young stated kudos to Jacqui who has worked very hard on this project.

CHAIRMAN'S REPORT

Chairman Stone reported on the following:

- Committee Appointments – Trustee Johnson will be appointed to the Personnel and Community Relations Committee. Trustee Fischer will remain on the Academic Affairs Committee. Everyone else will remain on their existing committees. If you want another committee assignment, let him know and he will assign accordingly.
- Work Session – Topics of discussion will be: marketing strategies with presentations from staff, concept of a work college, ACCT conference, 8-week terms, and Board self-assessment with a possible webinar. The work session will be held at The Lodge.
- 2019 Board Meetings – Sheree has provided dates and times for next year's meetings. Please review and give her any feedback so that we can get the dates set.

NEW BUSINESS

None

EXECUTIVE SESSION

Chairman Stone requested a motion to adjourn into Executive Session:

In pursuant to Ohio Reviewed Code 121.22 (G) (1) to consider the employment, demotion, or compensation of a public employee, and to consider the investigation of charges or complaints against a public employee; and

In pursuant to Ohio Revised Code 121.22 (G) (2) to consider the purchase or sale or lease of real or personal property.

The Executive Session invitation may include:

Dr. Betty Young
Denise O'Donnell
Jeff White

A motion was made by Trustee Addington and seconded by Trustee Budzik.

On a roll call vote:

Voting Yes: Trustees Jeanie Addington, Mike Brooks, Stuart Brooks, Mike Budzik, Leon Forte', Trustee Johnson and Chairman Stone.

The Board adjourned to Executive Session.

RETURN TO REGULAR SESSION

Chairman Stone announced the return to regular session at 7:40 pm.

ADJOURNMENT

There being no further business to conduct, a motion was made to adjourn by Trustee Budzik and seconded by Trustee Mike Brooks. The motion was unanimously approved. The Board adjourned at 7:42 pm.



Andrew Stone, Chairman



Sheree Cunningham, Board Secretary



**Hocking College
Board of Trustees Action**

Date: October 11, 2018

Submitted by: Dr. Myriah Davis

SUBJECT:

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Adopted: _____
October 11, 2018

Approved: 

Tom Johnson, Chairman
