



Number: MISC 603

Office of Primary Responsibility: Chief of Staff

Effective Date: Spring 2018

Purpose:

The Hocking College Health and Safety Committee is charged with identifying health and safety concerns and opportunities across all of Hocking College's campus. The goal of the committee is to create safe and healthy Hocking College Campuses. Subcommittees may be created according to institutional need.

Definitions:

1. The Safety Committee consists of Hocking College administrators who are tasked with ensuring the safety of the Hocking College community. This team is responsible for assessing safety related concerns, policies, and procedures.
2. "Subcommittee" refers to group of employees brought together to work in a specific area. The goals and expected outcomes of each subcommittee will be set by the Vice President of Campus and Community Relations or their designee.

Procedures:

The committee will solicit safety interests from the community, monitor, and analyze safety issues in an attempt to reduce the risks of illness, injury, property damage, etc. and provide to the Emergency Management Team, possible solutions and ideas for creating a safer learning environment.

Campus-wide input and involvement is encouraged. Faculty and staff are welcome to submit agenda items for the bi-monthly meetings.

Membership:

The Safety Committee will consist of standing members that make up the Emergency Management Team:

Chief of Staff
Vice President of Campus and Community Relations
Chief of Police/Director of Campus Safety
Director of Residence Life, Student Conduct
Director of Facilities
Collective Bargaining Unit Representative(s)
1 Program Manager

Specific Duties of the Committee:

Duties will be accomplished through identifying health and safety concerns, prioritizing concerns/issues, developing plans to mitigate and seeking approval of these plans by the administration of Hocking College.

Meetings:

The Committee will meet regularly to identify safety concerns to Hocking College students, guests, faculty, and staff members.