



Shared Governance Procedures

Number: ADM-251

Office of Primary Responsibility: Office of President

Effective Date: Spring 2018

Purpose:

Shared Governance consists of President's Cabinet and college-wide committees. Shared Governance is a mechanism for developing and implementing the college strategic plan and evaluating and recommending changes in College-wide policies, procedures, or guidelines. Institutional concerns regarding curriculum and assessment, long-range plans, student support, use of physical resources, budgeting priorities, technology plans, and professional development training are the general focus areas of shared governance.

The Shared Governance process utilizes the collective intelligence of the College community in planning and decision-making, and it fosters a shared confidence that is extended to all other areas of responsibility within the institution (*e.g.*, departments, programs, and units).

Procedures:

The College's shared governance is comprised of the President's Cabinet and college-wide committees with membership representing the entire campus community. The President's Office facilitates the governance process and maintains all records of policy and procedure.

On a continuous basis, the President's Office will extend to all employees the opportunity to submit recommendations to the college-wide committees. The committees will evaluate the topics that are submitted and determine an agenda. Hocking College community members have a pathway for input provided through multiple avenues such as the weekly communications meetings, requesting agenda items for discussion and consideration made to the Cabinet. Committee recommendations are submitted to the President's Cabinet for consideration and appropriate action.