



# Application for Online Military Education

Please type or print in black ink!

## Application Procedure

The Hocking College Online Military Education program follows an open admission policy by accepting any Servicemember that is a high school student, graduate, GED recipient, or interested in pursuing a technical education.

Please complete all portions of this application that apply to you. Please ensure the application is legible by **PRINTING NEATLY**. If you have any questions about the application, please contact the Veteran and Military Student Success Advocate (see page 4 for contact information).

## Personal Information *(Please type or print clearly with a bold, dark pen. No pencils!)*

**Social Security Number** *(Required. Once application is submitted, you will be assigned a Student ID Number to be used on future records.)* **Date of Birth**

**Last Name** **Maiden Name** **First Name** **Middle Name**

**Mailing Address**

**City** **State** **Zip Code**

**Home Phone** *(including area code)*

**Cell Phone** *(including area code)*

Female  Male

**Personal Non-Military Email Address** *(due to DOD SPAM filters)*

## Citizenship

Are you a United States Citizen?  Yes  No

If no, do you have a permanent visa?  Yes  No

## Residency Status

What is your State of Residency? *(Official)*

**Please read each choice carefully and check one below:**

- I am an Ohio resident and HAVE resided in Ohio the last 12 consecutive months
- I am an Ohio resident but HAVE NOT resided in Ohio the last 12 consecutive months
- I am NOT an Ohio resident and have not resided in Ohio the last 12 consecutive months
- I am NOT an Ohio resident but have resided in Ohio the last 12 consecutive months

**Ethnic Background** *(This information is voluntary and is used for statistical reporting purposes only.)*

- White/Caucasian
- African American
- Native American
- Asian
- Hispanic

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## Reason for Enrolling at Hocking College *(Please check one)*

- To obtain an Associate Degree for the job market
- To obtain an Associate Degree for transfer towards a Bachelors Degree
- Other *(please explain)* \_\_\_\_\_

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## Projected Term of Enrollment

Indicate the term that you are **interested** in starting your online military education program. Your actual start term will be determined when all documentation and funding are finalized.

Starting Semester: Autumn (August) \_\_\_\_\_ Spring (January) \_\_\_\_\_ Year: \_\_\_\_\_

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## Military Education Degree Program

The Hocking College online military education program results in an Associate of Technical Studies with a concentration in an area appropriate for your military experience.

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## Educational Background

High School Completion or Equivalent *(please check one below)*

- I have graduated or will graduate from high school
- I have graduated or will graduate from a home school program
- I have satisfactorily completed the General Education Development (GED) test **(INFORMATION BELOW REQUIRED FOR GED)**  
GED Test Location \_\_\_\_\_ (city and state) GED Test Month \_\_\_\_\_ GED Test Year \_\_\_\_\_
- Not applicable/None

## High Schools/Secondary Schools Attended

Name of High School Attended	City	State	Graduation Year	Estimated GPA
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Name of Vocational School or Career Center Attended <i>(if applicable)</i>	City	State
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## Other Colleges/Universities Attended

College/University Name	City	State	Degree Earned	Dates of Attendance
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College/University Name	City	State	Degree Earned	Dates of Attendance
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If you have earned credits at a previous institution(s) that you would like to have evaluated for transfer, please have the institution(s) forward an official transcript to: **Registrar, Hocking College, 3301 Hocking Parkway, Nelsonville, OH 45764.**

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## Military Service Background

### Veteran Status (If you are serving or have ever served, YOU ARE A VETERAN!)

- Are you a veteran of the United States Armed Service?  Yes  No
- If yes, in what branches do/did you serve?  Army  Navy  Air Force  Marines  Coast Guard  Reserves  Guard  
*(check all that apply)*
- Are you eligible for GI Bill benefits?  Yes  No  Unsure  
*(check one)*
- Are you eligible for Vocational Rehabilitation benefits?  Yes  No  Unsure  
*(check one)*

### Active-Duty/Reserve/Actively-Drilling

- In what branch are you currently serving?  Army  Navy  Air Force  Marines  Coast Guard  Reserves  Guard  
*(check all that apply)*
- In what branches have you served previously?  Army  Navy  Air Force  Marines  Coast Guard  Reserves  Guard  
*(check all that apply)*
- If in a Reserve/Guard component, have you been deployed?  Yes  No  
*(check one)*

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If yes, to what location(s) were you deployed? Length of deployment(s) in months

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Current Pay Grade	Current Job Title	Assigned Unit
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Which term best describes your current duty status? *(check one below)*

Active  AGR (Active Guard Reserve)  Reservist/Guard  ADOS(Active-Duty Operational Support)

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Please list your current MOS first, followed by any secondary or duty MOS(s)

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What is your BASD (Basic Active Service Date) or PEBD (Pay Entry Base Date)?

Highest Level of NCOES Training Completed *(check one below if applicable)*

PLDC  WLC  BNCOC  ALC  ANCOC  1SG  SLC  USASMA

Highest Level of Warrant Officer Training Completed *(check one below if applicable)*

WOCS  WOBC  WOAC  WOSC  WOSSC

Have you completed OCS (Officer Candidate School)? *(check one)*  Yes  No

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## Certification and Authorization

I certify that all the information given in this application is complete and accurate to the best of my knowledge. I understand that adherence to the policies and regulations of Hocking College and Online Military Education is a stipulation of my admission and enrollment as a student.

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Applicants Name *(please print clearly)*

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Applicant's Signature

Date

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## Application Checklist

- 1. In order to apply to Hocking College, you must submit the following items via scanned email to the Veteran and Military Student Success Advocate (see email address below):**
    - a. Completed Hocking College Online Military Education Application
    - b. Copy of updated DA 2-1, ERB, etc. (i.e. Servicemember Personnel Record)
    - c. High School transcript that reflects graduation OR copy of GED certification. *(If you submit a copy of an updated DA 2-1, ERB, or other Servicemember Personnel Record from "B" above that clearly reflects your high school graduation, that document can also satisfy this requirement)*
    - d. College/university transcripts (email scanned unofficial copies immediately, request official copies to be sent by school)
    - e. Additional certifications and/or documented military OR civilian trainings
  
  - 2. Request JST and CCAF transcripts be sent to the Veteran and Military Student Success Advocate below.**
    - a. If Army, Navy, Marines or Coast Guard, request official Joint Services Transcript (JST) be sent to Hocking College. Go to the JST website: <https://jst.doded.mil> and follow the instructions for requesting an official JST.  
Note: Prior to graduating, every Servicemember entering our program must request an official JST be sent to Hocking College.
    - b. If Air Force, have your official Community College of the Air Force (CCA) transcript be sent to Hocking College as outlined in Step #3 below.
  
  - 3. If you have previous college/university coursework, scan and email unofficial transcripts immediately, and then proceed with requesting official transcript(s) and have the official transcripts mailed to:**

**Registrar  
Hocking College  
3301 Hocking Parkway  
Nelsonville, OH 45764**
  
  - 4. Once all documentation has been received,** your file will be reviewed for a Degree Plan creation. Once created, it will be sent to you by email for review with full instructions on how to proceed to the next step.
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## Contact Information

### Veteran and Military Student Success Advocate

**Hocking College  
3301 Hocking Parkway  
Nelsonville, OH 45764**

Hocking College does not discriminate against applicants, employees, or students on the basis of race, color, creed, religion, age, sex, marital status, veteran status, national origin, ancestry, citizenship, or disability. Accommodations for persons with disabilities may be made through the Accessibility Office, 3301 Hocking Parkway, Nelsonville, OH 45764; 740.753.7107.