HOCKING COLLEGE

Application for Online Military Education

Application Procedure

The Hocking College Online Military Education program follows an open admission policy by accepting any Servicemember that is a high school student, graduate, GED recipient, or interested in pursuing a technical education.

Please complete all portions of this application that apply to you. Please ensure the application is legible by **PRINTING NEATLY**. If you have any questions about the application, please contact the Veteran and Military Student Success Advocate (see page 4 for contact information).

Personal Information *(Please type or print clearly with a bold, dark pen. No pencils!)*

Social Security Number *(Required. Once application is submitted, you will be assigned a Student ID Number to be used on future records.)*　　**Date of Birth**

Last Name　　**Maiden Name**　　**First Name**　　**Middle Name**

Mailing Address

City　　**State**　　**Zip Code**

Home Phone *(including area code)*　　**Cell Phone** *(including area code)*

❏ **Female**　❏ **Male**

Personal Non-Military Email Address *(due to DOD SPAM filters)*

Citizenship

Are you a United States Citizen?　❏ Yes　❏ No　　**If no, do you have a permanent visa?**　❏ Yes　❏ No

Residency Status

What is your State of Residency? (Official)

Please read each choice carefully and check one below:

❏ **I am an Ohio resident and HAVE resided in Ohio the last 12 consecutive months**

❏ **I am an Ohio resident but HAVE NOT resided in Ohio the last 12 consecutive months**

❏ **I am NOT an Ohio resident and have not resided in Ohio the last 12 consecutive months**

❏ **I am NOT an Ohio resident but have resided in Ohio the last 12 consecutive months**

Ethnic Background *(This information is voluntary and is used for statistical reporting purposes only.)*

❏ **White/Caucasian**　　❏ **African American**　　❏ **Native American**

❏ **Asian**　　❏ **Hispanic**

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Reason for Enrolling at Hocking College *(Please check one)*

❏ **To obtain an Associate Degree for the job market**

❏ **To obtain an Associate Degree for transfer towards a Bachelors Degree**

❏ **Other** *(please explain)* _____

Projected Term of Enrollment

Indicate the term that you are <u>interested</u> in starting your online military education program. Your actual start term will be determined when all documentation and funding are finalized.

Starting Semester: **Autumn (August)** _____   **Spring (January)** _____   **Year:** _____

Military Education Degree Program

The Hocking College online military education program results in an Associate of Technical Studies with a concentration in an area appropriate for your military experience.

Educational Background

High School Completion or Equivalent (please check one below)

❏ I have graduated or will graduate from high school

❏ I have graduated or will graduate from a home school program

❏ I have satisfactorily completed the General Education Development (**GED**) test (**INFORMATION BELOW REQUIRED FOR GED**)

     GED Test Location _____ (city and state)   GED Test Month _____   GED Test Year _____

❏ Not applicable/None

High Schools/Secondary Schools Attended

Name of High School Attended	City	State	Graduation Year	Estimated GPA

Name of Vocational School or Career Center Attended *(if applicable)*		City	State

Other Colleges/Universities Attended

College/University Name	City	State	Degree Earned	Dates of Attendance
College/University Name	City	State	Degree Earned	Dates of Attendance

If you have earned credits at a previous institution(s) that you would like to have evaluated for transfer, please have the institution(s) forward an official transcript to: **Registrar, Hocking College, 3301 Hocking Parkway, Nelsonville, OH 45764**.

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Military Service Background

Veteran Status (If you are serving or have ever served, YOU ARE A VETERAN!)

Are you a veteran of the United States Armed Service? ❒ Yes ❒ No

If yes, in what branches do/did you serve?
(check all that apply) ❒ Army ❒ Navy ❒ Air Force ❒ Marines ❒ Coast Guard ❒ Reserves ❒ Guard

Are you eligible for GI Bill benefits?
(check one) ❒ Yes ❒ No ❒ Unsure

Are you eligible for Vocational Rehabilitation benefits? ❒ Yes ❒ No ❒ Unsure
(check one)

Active-Duty/Reserve/Actively-Drilling

In what branch are you currently serving?
(check all that apply) ❒ Army ❒ Navy ❒ Air Force ❒ Marines ❒ Coast Guard ❒ Reserves ❒ Guard

In what branches have you served previously?
(check all that apply) ❒ Army ❒ Navy ❒ Air Force ❒ Marines ❒ Coast Guard ❒ Reserves ❒ Guard

If in a Reserve/Guard component, have you been deployed? ❒ Yes ❒ No
(check one)

If yes, to what location(s) were you deployed?   **Length of deployment(s) in months**

Current Pay Grade   **Current Job Title**   **Assigned Unit**

Which term best describes your current duty status? *(check one below)*

❒ Active   ❒ AGR (Active Guard Reserve)   ❒ Reservist/Guard   ❒ ADOS(Active-Duty Operational Support)

Please list your current MOS first, followed by any secondary or duty MOS(s)

What is your BASD (Basic Active Service Date) or PEBD (Pay Entry Base Date)?

Highest Level of NCOES Training Completed *(check one below if applicable)*

❒ PLDC   ❒ WLC   ❒ BNCOC   ❒ ALC   ❒ ANCOC   ❒ 1SG   ❒ SLC   ❒ USASMA

Highest Level of Warrant Officer Training Completed *(check one below if applicable)*

❒ WOCS   ❒ WOBC   ❒ WOAC   ❒ WOSC   ❒ WOSSC

Have you completed OCS (Officer Candidate School)? *(check one)* ❒ Yes ❒ No

Certification and Authorization

I certify that all the information given in this application is complete and accurate to the best of my knowledge. I understand that adherence to the policies and regulations of Hocking College and Online Military Education is a stipulation of my admission and enrollment as a student.

Applicants Name *(please print clearly)*

Applicant's Signature   **Date**

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Application Checklist

☐ **1. In order to apply to Hocking College, you must submit the following items via scanned email to the Veteran and Military Student Success Advocate (see email address below):**

   a. Completed Hocking College Online Military Education Application
   b. Copy of updated DA 2-1, ERB, etc. (i.e. Servicemember Personnel Record)
   c. High School transcript that reflects graduation OR copy of GED certification. *(If you submit a copy of an updated DA 2-1, ERB, or other Servicemember Personnel Record from "B" above that clearly reflects your high school graduation, that document can also satisfy this requirement)*
   d. College/university transcripts (email scanned unofficial copies immediately, request official copies to be sent by school)
   e. Additional certifications and/or documented military OR civilian trainings

☐ **2. Request JST and CCAF transcripts be sent to the Veteran and Military Student Success Advocate below.**

   a. If Army, Navy, Marines or Coast Guard, request official Joint Services Transcript (JST) be sent to Hocking College. Go to the JST website: https://jst.doded.mil and follow the instructions for requesting an official JST.
   Note: Prior to graduating, every Servicemember entering our program must request an official JST be sent to Hocking College.

   b. If Air Force, have your official Community College of the Air Force (CCA) transcript be sent to Hocking College as outlined in Step #3 below.

☐ **3. If you have previous college/university coursework, scan and email unofficial transcripts immediately, and then proceed with requesting official transcript(s) and have the official transcripts mailed to:**
   Registrar
   Hocking College
   3301 Hocking Parkway
   Nelsonville, OH 45764

☐ **4. Once all documentation has been received,** your file will be reviewed for a Degree Plan creation. Once created, it will be sent to you by email for review with full instructions on how to proceed to the next step.

Contact Information

Veteran and Military Student Success Advocate

Hocking College
3301 Hocking Parkway
Nelsonville, OH 45764

Stephen Powell
powells25816@hocking.edu
740.753.7069