

YOUR GUIDE TO BECOMING A
FRANKLIN STUDENT





YOU'RE COMMITTED TO YOUR SUCCESS
AND SO ARE WE

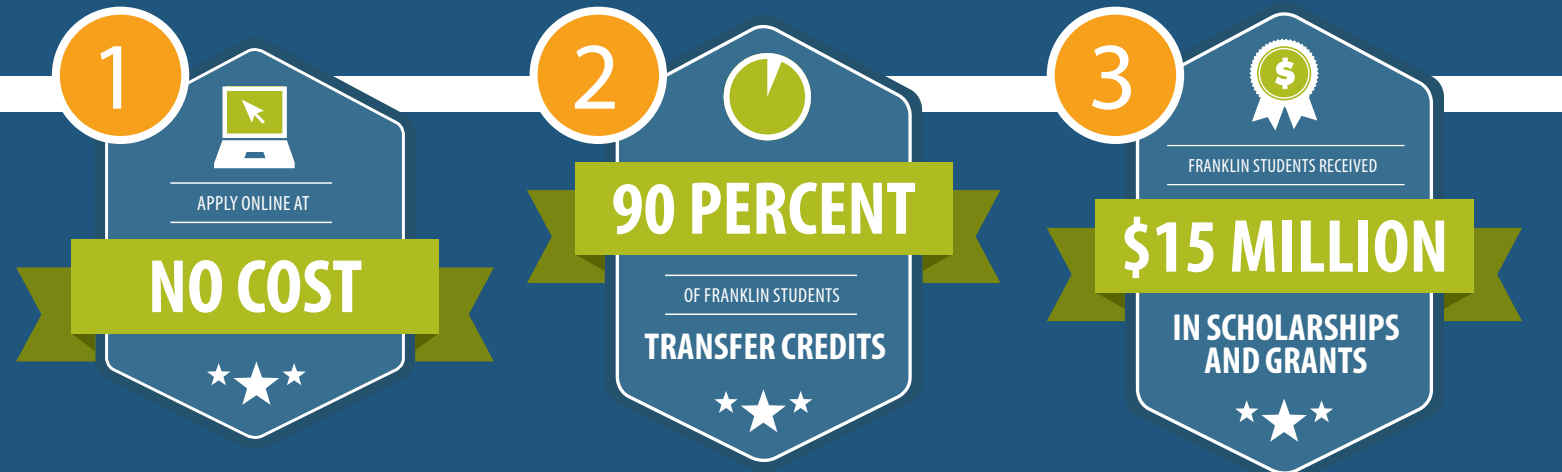
You've decided to finish your degree and realize your personal and professional goals, in spite of job responsibilities, family commitments, and budget constraints. You can do it and we can help. Over the years we have refined our services, continually adjusting to the needs of our students, providing the structure and support that helps to balance their education with work, family, and other life priorities.

Nonprofit and regionally accredited, Franklin University has built its reputation on removing barriers to higher education for ambitious adults since 1902. We are dedicated to making higher education possible by offering a respected, relevant, affordable education while remaining convenient to students who balance professional and personal commitments.

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THE ADMISSIONS PROCESS: START TO FINISH



Apply to Franklin University

BENEFIT

Applications are free*, fast and accepted year-round. Completing your application 1-2 months in advance of your planned enrollment term ensures you have time to submit any additional paperwork and identify financing options.

HOW

Submit your application online at apply.franklin.edu. You will receive a confirmation email and an Admissions Advisor will reach out to you via phone or email.

Visit franklin.edu/complete for more details.

Transfer your Credits

BENEFIT

Going back to school doesn't mean starting over. At Franklin, 90% of undergraduate students transfer college credits from at least one other institution. Evaluating your transcripts is an essential part of the admissions process.

HOW

Submit an official transcript from each institution you've attended. This allows the University to evaluate your work to-date and ensure you are placed into appropriate courses. Visit franklin.edu/transcripts for requirements and submission information.

Start Thinking about Financing Options

BENEFIT

Franklin accepts federal financial aid, employer tuition reimbursement, or school funding programs for active military and veterans. Be sure to consider all of your options to minimize the overall cost of your education.*

HOW

Visit franklin.edu/finaid to read about all types of financial aid, including University scholarships. If you have questions regarding FAFSA or financial aid eligibility, please contact the Financial Aid Office at 1.877.341.6300 or finaid@franklin.edu.

Complete the Admissions Process

BENEFIT

Franklin's Admissions Advisors are here to help ensure you've completed all the necessary application steps and get you started in the right program and the best classes.

HOW

Depending on your academic background, intended program or Visa status, you may have additional required paperwork or testing requirements.* Work closely with your Admissions Advisor to identify any requirements.

Register for Classes

BENEFIT

Your Registration Appointment gives you the opportunity to select first trimester courses, get final questions answered, and start your Franklin experience in the best way possible.

HOW

Request an appointment at a time convenient for you by emailing admissions@franklin.edu or calling 1.877.341.6300.

Complete Orientation

BENEFIT

New Student Orientation is required for all new students. The one-hour online orientation is designed to familiarize you with the policies and guidelines necessary to be successful in higher education and at Franklin University.

HOW

You'll receive login details from your Admissions Advisor following your Registration Appointment.

Visit franklin.edu/orientation for more details.



* If you are an international student interested in studying in the United States on an F-1 Visa, your admissions process requires additional steps and fees. Please visit franklin.edu/oisp for more details.

FINANCING YOUR EDUCATION: INVEST IN YOU

In today's business world, a college education is one of the best investments you can make in your career. At Franklin, we help you maximize your investment from the very beginning with a generous transfer credit policy and competitive tuition rates. To make your education at Franklin more affordable, our dedicated staff can help you identify and understand a variety of financing and financial aid options.

Franklin accepts multiple options such as federal financial aid, employer tuition reimbursement, or school funding programs for active military and veterans. Be sure to consider all of your options to minimize the overall cost of your education.

FEDERAL FINANCIAL AID

Federal financial aid programs are available for students who qualify and who have applied to the University. To learn how to apply and find out your eligibility for this aid, visit franklin.edu/finaid

Students with F-1 status are not eligible for financial aid and will need to provide paperwork to prove financial security. Read more at: franklin.edu/oisp

MILITARY BENEFITS

There are a number of ways military and veteran students can save on their education. Learn more about programs and determine your eligibility by visiting franklin.edu/military

EMPLOYER TUITION REIMBURSEMENT

Many companies provide tuition benefits to their employees. Check with your company's Human Resources or Training and Education department for more information about the education benefits available to you.

SCHOLARSHIPS

Many Franklin students take advantage of scholarships to help fund their education. Read more about available scholarships at franklin.edu/scholarships

EDUCATIONAL PARTNERSHIP PROGRAM

Franklin University's Education Partnership program affords employees and other affiliates of select organizations a tuition discount on undergraduate and graduate programs. Each partnership is unique. Work with your Admissions Advisor to obtain a list of current partners and benefits.

There are many options to finance your education. To learn more, visit franklin.edu/finaid or contact a financial aid representative directly by calling toll-free 877.341.6300.

GETTING STARTED: FINANCING YOUR DEGREE

1. Apply for admission and declare your major at apply.franklin.edu*
2. Complete a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov*
3. Franklin's FAFSA school code is 003046
4. Complete the Outside Assistance Form (if applicable)
5. Apply for scholarships. For a comprehensive list of scholarships, visit franklin.edu/scholarships

**Step 1 must be completed in order for financial aid to be processed.*



SERVICES & BENEFITS FOR MILITARY & VETERAN STUDENTS

Students with military experience enrich the academic experience for all Franklin students through the high degree of maturity, life experiences, diversity, leadership and worldliness they bring to the classroom. Franklin University offers a number of services for veterans, service members, and current service member spouse/dependent students, including a dedicated, centralized office for academic advising and veterans benefits, available both online and on campus for all registered students.

Franklin's commitment to serving the educational needs of military students across the globe has been endorsed through its repeated designation as a "Military Friendly School" by G.I. Jobs magazine, as well as by its Top Performer designation in Military Advanced Education's 2014 Guide to Military-Friendly Colleges and Universities.

Read more at: franklin.edu/military

INFORMATION FOR INTERNATIONAL STUDENTS

If you would like to pursue an education in the United States, Franklin University is a great choice for you. With students from more than 60 countries, Franklin offers you a learning experience that allows you to broaden your cultural perspectives while studying in the United States.

Students with F-1 status will need to complete the Admissions process and provide additional paperwork and take additional placement tests to complete their application. In addition, students with F-1 status are not eligible for financial aid and will need to provide paperwork to prove financial security.

Our Admissions Advisors will help you every step of the way to ensure a successful start at Franklin.

Learn more at: franklin.edu/oisp

GETTING CREDIT: KEEP WHAT YOU'VE EARNED

Going back to school doesn't mean starting over. Franklin's effective transfer credit process allows you to apply more of your previously earned credit to your degree – saving you time and money.

Franklin is dedicated to awarding you the credit you've earned and we are serious about our academic standards. The University incorporates quality, comparability, appropriateness, and applicability as central components in all transfer credit decisions and was awarded the inaugural Exemplar of Integrity award by the Center for Academic Integrity.

Undergraduate students may be eligible to transfer up to 2/3 of the credits required for their degree by simply submitting their prior transcripts for a free, transfer credit evaluation. If you haven't applied to the University, you can request an unofficial evaluation of your credit by emailing admissions@franklin.edu and attaching unofficial transcripts.

In addition to previously earned college credit, Franklin also offers additional ways to apply your learning experiences toward bachelor's degree credit.

PROFESSIONAL TRAINING COURSES

Earn credit for courses or professional training you've completed on the job or through professional organizations. Work with your Admissions Advisor to learn more.

PROFICIENCY EXAMS

Earn additional credit at a reduced cost by proficiency exams. Get a list of what's available and download study guides at franklin.edu/slc

MILITARY TRAINING & PROGRAMS

Whether you're on active duty, reserve, or veteran status your military experience and training may count toward college credit at Franklin University. Visit franklin.edu/military for more information.

PORTFOLIO CREDIT

Earn credit for prior learning or work experience by submitting a structured and comprehensive portfolio. Get a list of requirements at franklin.edu/slc

GETTING STARTED: HOW TO TRANSFER YOUR CREDIT

1. Email admissions@franklin.edu to request an unofficial transcript evaluation
2. Apply for admission and declare your major at apply.franklin.edu*
3. Submit official transcripts from all schools attended
4. Official evaluations are completed in about a week
5. Review your evaluation with your Admissions Advisor

**Step 2 must be completed in order for transcripts to be evaluated.*

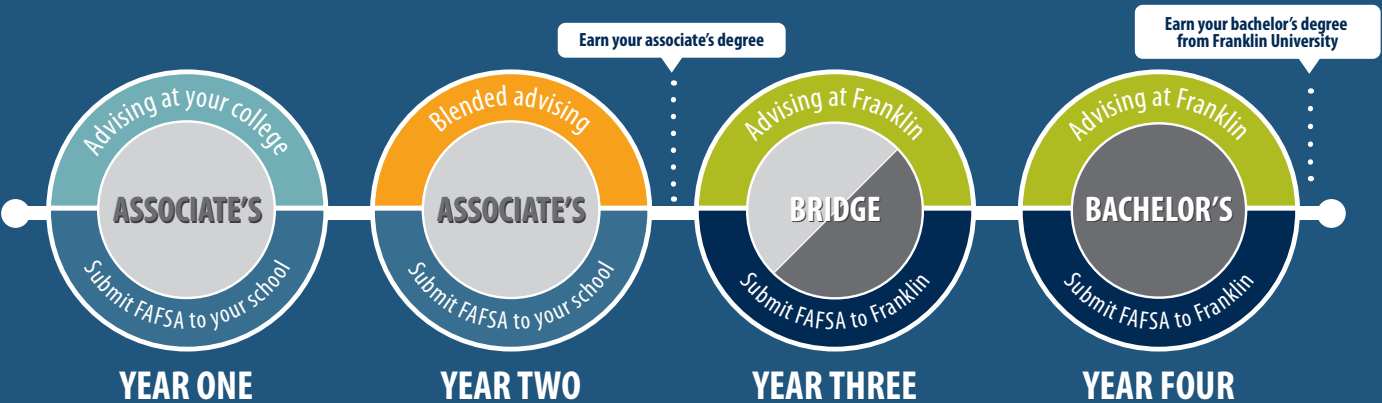


COMMUNITY & TECHNICAL COLLEGE 3+1 PROGRAM: PARTNERSHIPS BUILT FOR STUDENT SUCCESS

Since 1998, Franklin University has partnered with community and technical colleges across the United States, enabling more students to achieve their educational and professional goals. Franklin's 3+1 transfer program enables you to remain in your community while maximizing the credits you've already earned. Complete your associate's degree, take applicable third-year bridge courses at your college, and finish your bachelor's degree at Franklin. That means you save time and money while you earn your bachelor's degree.

- Take advantage of many 3+1 program options by meeting with your Franklin representative for early advising and maximize your previously earned credits
- Transfer up to 84 semester hours toward a Franklin bachelor's degree

HOW IT WORKS:



STAYING ON TRACK: SOLUTIONS THAT WORK

You can finish your degree to advance or change your career, in spite of job responsibilities, family commitments and budget constraints. And we can help. In fact, everything about Franklin University is deliberately geared toward supporting you in your educational journey. From how our curriculum is designed to how and where our courses are offered – we’re committed to providing the structure and support to help you balance your education with work, family, and other life priorities.

THE FRANKLIN LEARNING DIFFERENCE: OUR RECIPE FOR YOUR SUCCESS

Ambitious adults have been calling Franklin University home for more than 110 years. Our innovative approach to learning is built around designing curriculum and programs through a unique system focused on your success.

ACADEMIC & INDUSTRY EXPERTS

Classes are taught and designed by credentialed professionals with real-world experience.

HANDS-ON LEARNING EXPERIENCE

Franklin’s coursework teaches not only theories and concepts, but also how they apply to practical situations.

RELEVANT & CONSISTENT CURRICULUM

What you learn is a reflection of the program you choose, not the format in which it’s applied.

CONTINUOUSLY EVOLVING PROGRAMS

Consistent program reviews ensure our programs stay at the forefront of industry trends.

BALANCED LEARNING FORMAT: NO MORE GUESSING

Franklin’s Balanced Learning Format (BLF) takes the guesswork out of planning your study time. Each course is laid out in detail on its own course Web site – week by week, assignment by assignment. And each course Web site is available 10 days before the class begins, so you know what’s due when and how much time to set aside for each assignment. You’ll never forget about that 10-page paper due tomorrow again!

THE TRIMESTER SYSTEM

Franklin operates on the trimester system, a system similar to the semester system.

	FALL TERM	WINTER TERM	SUMMER TERM
COURSES AVAILABLE	August-December	January-May	April-August
GRADUATION	January	May	September



MULTIPLE STARTS & COURSE LENGTHS: COURSES ARE FLEXIBLE BECAUSE LIFE ISN’T

With flexible scheduling options of 6, 12, and 15-week courses, evening classes, and multiple start dates throughout each trimester, Franklin allows you to pursue your education without interrupting other life priorities.

ON CAMPUS & ONLINE: QUALITY & CONVENIENCE

At Franklin, you get the same information whether you’re learning online or in a classroom so you don’t need to sacrifice convenience for quality. Whether you have a demanding work schedule or want to spend more time at home with your family – Franklin’s online learning programs can help you meet your educational needs, while still maintaining your personal and professional life. Right now, nearly 80% of Franklin students take online courses.

Though not for everyone, online learning can help you conveniently finish your degree faster. Choose online learning if you need a flexible schedule and are pretty good at managing your time. Steer clear if you need the rigors and discipline of a regular classroom.

If you prefer onsite instruction, Franklin offers a number of degree programs at locations across the Midwest. Visit franklin.edu/locations for more information.



KEY DATES

JANUARY	Winter Term Begins, Fall Graduation
MARCH	Registration for Summer Term Opens Fall Applicant Priority Deadline for Financial Aid Online Information Session for Prospective Students
APRIL	Summer Term Begins
MAY	Winter Term Ends, Winter Graduation
JUNE	Registration for Fall Term Opens Winter Applicant Priority Deadline for Financial Aid
JULY	Online Information Session for Prospective Students
AUGUST	Summer Term Ends, Fall Term Begins
SEPTEMBER	Summer Term Graduation
OCTOBER	Registration for Winter Term Opens Summer Applicant Priority Deadline for Financial Aid
NOVEMBER	Online Information Session for Prospective Students
DECEMBER	Fall Term Ends

LEARN MORE ABOUT FRANKLIN PRIOR TO APPLYING BY:

- Submitting a request for additional information (visit franklin.edu/inquiry)
- Requesting an unofficial transfer credit evaluation (email admissions@franklin.edu)
- Scheduling an informational appointment with an Admissions Advisor (call **1.877.341.6300**)
- Meeting with a Franklin representative on your community or technical college campus (check your school's events calendar or email transferinfo@franklin.edu)
- Visiting our webpage to explore academic programs (visit franklin.edu/degree-programs)



franklin.edu/getting-started/apply-now